

CORPORATION OF THE VILLAGE OF SUNDRIDGE

The regular meeting of the Council of the Corporation of the Village of Sundridge was held on Wednesday, June 22, 2016 at 6:00 p.m. in the Council Chambers.

PRESENT: Mayor Lyle Hall, Councillors Russell Becker, Ryan Jeffers, and Don Richardson

ABSENT: Councillor Jason Newman

STAFF PRESENT: Bettyann Muir, Acting Clerk
Kim Seguin, Treasurer

GUESTS: Matt Paton, Marketing Intern
Judi Kleinhuis and Marie Hemmings, Grant Thornton
Don and Luke Preston, Preston Sales and Service
Michael Hardy, Solicitor
Fraser Williamson
Ken Slawson

CALL TO ORDER

The meeting was called to order at 6:10 p.m. by Mayor Lyle Hall.

APPROVAL OF AGENDA

The agenda had been circulated to council. It was

MOVED BY: Russell Becker
SECONDED BY: Don Richardson

That the agenda be approved as circulated for the Wednesday, June 22, 2016 meeting. Carried.

DECLARATION OF PECUNIARY INTERESTS

Upon call from the Chair, no disclosures of pecuniary interests were declared.

SPECIAL BUSINESS/DEPUTATIONS

6:15 p.m. – Matt Paton, Marketing Intern for the Village of Sundridge, attended the meeting and presented council with a power point presentation. He spoke about his position and what he is working on, communication and his process in marketing Sundridge. Matt spoke about Facebook. Matt has been obtaining prices for a new electric message board. This board would

be used to inform people of different events that would be going in the community. Matt also spoke about new marketing initiatives.

6:45 p.m. – Judi Kleinhuis and Marie Hemmings, Grant Thornton, attending the meeting to discuss the 2015 Draft Consolidated Financials. Judi presented a report to council on the audit result. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Russell Becker

That the Council of the Corporation of the Village of Sundridge accept the 2015 Draft Financials as presented for the Village of Sundridge. Carried.

MOVED BY: Russell Becker
SECONDED BY: Don Richardson

That the Council of the Corporation of the Village of Sundridge accept the 2015 Draft Financial for the Trust Funds as presented for the Village of Sundridge. Carried.

VERIFICATION OF PREVIOUS COUNCIL MINUTES

The minutes of the regular meeting held on Tuesday, June 7, 2016 were circulated. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That the minutes of the regular meeting held on Tuesday, June 7, 2016 be adopted as circulated. Carried.

BUSINESS ARISING FROM THE MINUTES

Mayor Lyle Hall told council that Christopher Brown is the Planner for our area for Municipal Affairs and Housing. Christopher can assist the village with the preparation of an official plan. Council would like to defer this project until early fall.

7:15 p.m. – Don and Luke Preston, Preston Sales and Service, attended the meeting with regard to village purchases. A RFP had been sent out for the purchase of a lawn tractor. Don and Luke asked council about the process of purchasing the tractor. Council explained that the village has a procurement process. Discussion took place.

7:30 p.m. – Michael Hardy, Michael A. Hardy Professional Corporation, attended the meeting to ask if council had any objection to the proposed right of way over Parts 3 and 4, Plan 42R-10975 in favour of Lots 72, 73 and 74, RCP 333 in the Village. Mr. Hardy explained to council what had happened to cause this situation. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That the Council of the Corporation of the Village of Sundridge have no objection to the severance application which is being made to grant and re-establish the right of way over Parts 3 and 4, Plan 42R-10975 in favour of Lots 72, 73 and 74, RCP 333 in the Village of Sundridge. Carried.

CONFIRMING BY-LAW

By-Law No. 2016-034 was presented. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That By-Law No. 2016-034, being a by-law to confirm the proceedings of the Council of the Corporation of the Village of Sundridge at its meeting of June 7, 2016, be introduced and read a first, second and third time and finally passed this 22nd day of June 2016. Carried

INTERNAL COMMITTEE/EXTERNAL COMMITTEE/BOARD MINUTES

The Council received the draft minutes of **the Sundridge, Strong & Joly Arena & Hall & Ballfield Committee meeting held on June 8, 2016.**

The Council received the draft minutes of **the Sundridge – Strong Recreation Committee meeting held on June 2, 2016.**

The Council received the draft minutes of **the Sundridge – Strong Union Public Library Board meeting held on March 15, 2016.**

The Council received the draft minutes of **the Central Almaguin Economic Development Association meeting held on June 2, 2016.**

District of Parry Sound Social Services Administration Board – minutes posted to the website by the 18th of each month www.psdssab.org under “DSSAB Information.”

North Bay Parry Sound District Health Unit – Minutes posted to the website www.myhealthunit.ca

SPECIAL COMMITTEE/TASK FORCE REPORT

None

FOLLOW-UP BUSINESS/NEW BUSINESS

The Chief Building Official’s Report for May 2015 was presented to council for their information.

The accounts payable for June (2) 2016 for the Corporation of the Village of Sundridge were presented. It was

MOVED BY: Russell Becker
SECONDED BY: Don Richardson

That the accounts payable for the Corporation of the Village of Sundridge in the amount of \$83,784.59 for June (#2) be approved for payment. Carried.

Interviews for the position of Administrative Assistant had taken place. Discussion took place with regard to this position. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That the Council of the Corporation of the Village of Sundridge amend the wage grid on Schedule "A" of By-Law No. 2015-053 to incorporate the position of Senior Administrative Assistant at Pay Grade 5 for the 2016, 2017, 2018 years. Carried.

MOVED BY: Russell Becker
SECONDED BY: Don Richardson

That the Council of the Corporation of the Village of Sundridge accept the recommendation of the interview committee to hire Nancy Austin as Senior Administrative Assistant to commence work on or before July 11, 2016 at Step 1 on the Pay Grade 5. Carried.

A grant application for the position of Finance Clerk Internship was discussed. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Russell Becker

That the Council of the Corporation of the Village of Sundridge authorize Treasurer Kim Seguin to submit a grant application to NOHFC for a 2-year Finance Clerk Internship. Carried.

By-Law No. 2016-035 was presented. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That By-Law No. 2016-035, being a by-law to authorize certain new capital works of the Corporation of the Village of Sundridge (the "Municipality"); to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through

the issue of debentures to OILC, be introduced and read a first, second and third time and finally passed this 22nd day of June 2016. Carried.

The purchase of a new computer system had been discussed. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Russell Becker

That the Council of the Corporation of the Village of Sundridge authorize administration to procure the municipal software and required hardware set out in the Option 2 quotation from Munisoft as it has been deemed by the Treasurer “due to the nature of the staffing circumstances the municipality is in an emergency situation and must go with a single source provider for the municipal software system that would be most beneficial to the municipality.” This also allows us to take advantage of 60/40 financing options. Carried.

An application to be submitted under the Canada 150 Infrastructure Programs was discussed. It was

MOVED BY: Russell Becker
SECONDED BY: Don Richardson

That the Council of the Corporation of the Village of Sundridge authorize administration to submit an application to the Canada 150 Community Infrastructure Program for the improvements of the Sundridge Community Centre to make the front entrance accessible and convert to existing electric heat to energy efficient natural gas and the installation of a backup generator for the facility. Carried.

MOVED BY: Ryan Jeffers
SECONDED BY: Russell Becker

That the Council of the Corporation of the Village of Sundridge intends to commit its share of \$55,000 to fund 50% of the total costs associated with the Canada 150 Community Infrastructure Program project for the improvement of the Sundridge Community Centre to make the front entrance accessible and convert the existing electric heat to energy efficient natural gas and the installation of a backup generator for the facility. Carried.

A CBRE Court License Agreement for the SSJ. Arena & Hall (14 Albert Street) for a further third license extension and amending agreement was presented. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That the Council of the Corporation of the Village of Sundridge authorize Mayor Lyle Hall to sign the Third Party License Extension and Amending Agreement (L10845) between the

Township of Strong, Village of Sundridge and the Township of Joly (the “Licensor”) of the first part and Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure (the “Licensee”) of the second part as of November 1, 2016. Carried.

A Franchise Agreement between the Corporation of the Village of Sundridge and Union Gas was presented. It was

MOVED BY: Don Richardson
SECONDED BY: Ryan Jeffers

Be it hereby resolved that:

- 1. The Council of the Corporation of the Village of Sundridge approves the form of draft by-law and franchise agreement attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the Municipal Franchises Act.**
- 2. The Council of the Corporation of the Village of Sundridge requests that the Ontario Energy Board make an Order declaring and directing that the assent of the municipal electors to the attached draft by-law and franchise agreement pertaining to the Corporation of the Village of Sundridge is not necessary pursuant to provisions of Section 9(4) of the Municipal Franchises Act. Carried.**

By-Law No. 2016-037 was presented. It was

MOVED BY: Russell Becker
SECONDED BY: Ryan Jeffers

That By-Law No. 2016-037, being a by-law to authorize a Franchise Agreement between the Corporation of the Village of Sundridge and Union Gas Limited, be introduced and read a first and second time this 22nd day of June 2016. Carried.

By-Law No. 2016-038 was presented. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That By-Law No. 2016-038, being a by-law to enter into an Tiered-Response Agreement between Parry Sound District EMS (hereinafter referred to as “the Ambulance Service”) and Sundridge – Strong Volunteer Fire Department (hereinafter referred to as “the Fire Department”) regarding parties’ mutual understanding and their intention in Tiered Response for Medical Emergencies, be introduced and read a first, second and third time and finally passed this 22nd day of June 2016. Carried.

By-Law No. 2016-039 (Medical Centre Property – 49 48 000 004 141 00 0000 and Cenotaph – 49 48 000 004 111 00 0000) was presented. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Russell Becker

That By-Law No. 2016-039, being a By-law to Confirm Ownership of Certain Land in the Village of Sundridge, was introduced and read a first, second and third time this 22nd day of June 2016. Carried.

The Building By-Law was discussed. A revised Building By-Law will be drafted and brought back to the next council meeting.

RESOLUTIONS (For Support)

None

CORRESPONDENCE –

- Letter of Resignation was received from one of Sundridge’s Library Board representatives. It was

MOVED BY: Russell Becker
SECONDED BY: Ryan Jeffers

That the Council of the Corporation of the Village of Sundridge accept the resignation of Dorothy Green as Sundridge’s representative on the Sundridge – Strong Union Public Library Board. Carried.

- A letter had been received from Don Richardson regarding his rezoning. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Russell Becker

That the Council of the Corporation of the Village of Sundridge acknowledge Don Richardson’s letter requesting that his rezoning be stopped and administration gather all invoices and send a statement of account to Mr. Richardson. Carried.

- Lion’s Agreement
- Thank you card from Sundridge Horticultural Society
- Thank you card from Judi Stillar
- Request for a letter of support from Almaguin Highlands Community Living
- Algonquin Health Care – News Release
- CMHC invitation – Information Brunch – June 28th

The Acting Clerk received council's directions on these matters and will carry out the necessary procedures.

NON AGENDA BUSINESS

Lyle Hall

- Update - snowmobile in the lake

Russell Becker

- "Sundridge Fun Run"
- Need volunteers for both Fun Run and Sunflower Festival

Ryan Jeffers

- Like the newsletter – develop schedule for businesses

Jason Newman

- Email regarding the splash pad
- Change phone number on the sign at splash pad

Don Richardson

- no

IN CAMERA (CLOSED SESSION)

It was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That in accordance with the Municipal Act Section #239 (2) the Council moves to a Council of the Whole at 9:51p.m. in order to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; - staff. Carried.

Reconvened open part of the meeting at 10:09 p.m.

The Mayor reported that only the one item set out in the resolution authorizing the public exclusion was discussed by council in closed session and there is nothing further to report.

ADJOURNMENT

There being no further business at this time, it was

MOVED BY: Ryan Jeffers
SECONDED BY: Don Richardson

That we do now adjourn at 10:12 p.m. until the next regular meeting Wednesday, July 13, 2016 or at the call of the Mayor. Carried.

Mayor Lyle Hall

Acting Clerk Bettyann Muir

These minutes subject to council's approval at the next regular meeting.