

Regular Meeting of the Village of Sundridge Council

**Wednesday, July 15, 2020 – 6:00 p.m.
Village of Sundridge Council Chambers**

COUNCIL MINUTES

(Electronic Meeting via Zoom)

PRESENT: Mayor Lyle Hall, Deputy Mayor Shawn Jackson, Councillors Barbara Belrose, Steven Hicks, Stephen Rawn

STAFF: Judy Edwards, Treasurer, Christine Hickey, Deputy Clerk, Jason Newman, By-law Enforcement Officer

1) CALL TO ORDER

The Chair called the meeting to order at 6:01 p.m.

2) APPROVAL OF AGENDA

Resolution #2020-165

Moved By: Belrose

Seconded By: Hicks

That the agenda for the regular Council meeting on July 15, 2020 be approved.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hick, Steve	X	
Rawn, Stephen (Absent)		
Lyle Hall	X	
CARRIED		

3) DECLARATION OF PECUNIARY INTEREST

Items 9.1 and 9.2

Mayor Lyle Hall made the following declaration:

I, Lyle Hall, declare a pecuniary interest in Items 9.1, 9.2 on the July 15, 2020 Council agenda.

I am making this declaration because I wish to avoid the appearance of conflict between my Mayor role and my efforts to develop local housing.

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

4) **PRESENTATIONS** – None

5) **DELEGATIONS** - None

5(A) **Public & Consultants**

5(B) **Staff**

6) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – June 24, 2020

Recommendation

That the minutes of the Regular meeting dated June 24, 2020, be adopted as printed.

6(A.2) Closed Council Meeting – June 24, 2020

Recommendation

That the minutes of the Closed meeting dated June 24, 2020, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

6(B.1) Sundridge-Strong Union Public Library
Draft Minutes dated June 18, 2020

6(B.2) Sundridge and District Medical Centre Committee
Minutes dated June 18, 2020

Recommendation

That the Council of the Village of Sundridge approve the Sundridge and District Medical Centre Committee total 2020 budget in the amount of \$161,660.00 with the Village's portion being \$8326.76.

- 6(B.3) High Rock Lookout Park Committee
Minutes dated June 18, 2020

Recommendation

That the Council of the Village of Sundridge approve the High Rock Lookout Park Committee total 2020 budget in the amount of \$8,100.00 with the Village's portion being \$3200.00.

6(C) STAFF REPORTS

- 6(C.1) Moved into Committee of Whole

- 6(C.2) Staff Report 2020-011
Reporting Requirements for Ontario Regulation 284/09

Recommendation

THAT Staff Report S2020-011 dated July 15, 2020 regarding Reporting Requirements for Ontario Regulation 284/09 be received;

AND FURTHER THAT Council is aware that the analysis shows that in 2020 the Village should anticipate a slight decrease in its overall surplus of approximately \$42,000.

- 6(C.3) Memo dated July 15, 2020
Official Plan – Status Update

Recommendation

THAT Memo dated July 15, 2020 regarding the Official Plan – Status Update be received.

6(D) BY-LAWS

- 6(D.1) Moved into Committee of Whole

- 6(D.2) By-law No. 2020-021
Being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2020.

Recommendation

That the 2020 Village of Sundridge Municipal Budget be approved with a municipal levy of 1,648,703.00

- 6(D.3) By-law No. 2020-022
Being a by-law to appoint a Deputy Clerk.

Recommendation

That By-Law Number 2020-020, to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2020, By-Law Number 2020-021 Being a by-law for establishing tax ratios for 2020 and By-law 2020-022 Being a By-law to appoint a Deputy Clerk be approved.

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – N/A

6(E.2) Optimus sbr – Service Delivery Review
Final In-Scope Service List

Recommendation

That the correspondence received from Optimus sbr, regarding the Service Delivery Review, be received.

Inter-Governmental Correspondence

6(E.3) Joint Building Committee – Annual Permit Summary

Recommendation

That the correspondence received from the Joint Building Committee, regarding 2020 Annual Permit Summary 2019, be received.

Board and Agency Correspondence

6(E.4) Moved to Committee of Whole

6(E.5) North Bay Parry Sound District Health Unit
News Release - Face Coverings Recommended when Physical Distancing is
a Challenge

6(E.6) Muskoka Algonquin Healthcare
COVID-19 Update – July 3, 2020

Other Correspondence

6(E.7) Ontario Clean Water Agency
COVID-19 Update – June 29, 2020

6(E.8) Association of Municipalities Ontario
Land Use Planning: Beyond the Basics

- 6(E.9) Association of Municipalities Ontario
Policy Update: Call for Emergency Municipal Financial Relief and New
Provincial Growth, Renewal and Economic Recovery Plan
- 6(E.10) Association of Municipalities Ontario
Police Service Board Changes
- 6(E.11) Almaguin Highlands Chamber of Commerce
Funding Programs for Businesses
- 6(E.12) Ministry of Municipal Affairs and Housing
Letter dated July 8, 2020 - COVID-19 Economic Recovery Act, 2020
- 6(E.13) Township of the Archipelago
OPP Detachment Boards – Resolution of Support for Municipality of
McDougall
- 6(E.14) The Municipality of West Elgin
Creation of a Universal Basic Income for Citizens
- 6(E.15) The Municipality of West Elgin
Need for Reliable access to Affordable Broadband
- 6(E.16) The Town of Kingsville
Province of Ontario - Rent Assistance Program
- 6(E.17) The Corporation of the City of Sarnia
Long Term Care Home Improvements
- 6(E.18) The Corporation of the Town of Renfrew
Investing in Canada Infrastructure Program Grant Application Review
- 6(E.19) The Ontario Municipal Councillor’s Guide 2018

Resolutions of Support - None

6(F) CONSIDERATION OF A CLOSED SESSION - None

[This concludes the list of Consent Items on the Agenda for July 15, 2020]

7) APPROVAL OF CONSENT ITEMS

Resolution #2020-166

Moved By: Belrose

Seconded By: Jackson

That Items listed as Consent Items for July 15, 2020 and the recommendations contained therein be adopted as Resolutions of Council; and

That the correspondence items be received;

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hick, Steve	X	
Rawn, Stephen (Absent)		
Hall, Lyle	X	
CARRIED		

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2020-167

Moved By: Belrose

Seconded By: Hicks

That Council resolve into Committee of the Whole.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hick, Steve	X	
Rawn, Stephen (Absent)		
Hall, Lyle	X	
CARRIED		

Mayor Hall left the meeting, Deputy Mayor Jackson assumed the Chair

9) COMMITTEE OF THE WHOLE

- (9.1) Memorandum dated July 10, 2020 – Chris Jones MCIP, RPP
Application for Zoning By-law Amendment (NOAH)

Resolution #2020-168

Moved By: Hicks
Seconded By: Belrose

THAT Council receive Memorandum dated July 10, 2020 from Planner Chris Jones regarding the Application for Zoning By-law Amendment (NOAH);

AND THAT EXP Services Inc. be authorized to undertake the Desktop Capacity of the Sundridge WWTP;

AND THAT Council reconsider the holding of a virtual public meeting;

AND FURTHER THAT Staff be directed to schedule a Public Meeting at the earliest opportunity

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen (Absent)		
Hall, Lyle (Absent)		
CARRIED		

- (9.2) Letter dated July 13, 2020 – The Non-Profit Organization for Almaguin Housing Inc. - Clarification on Sundridge Development and Rezoning Application

Resolution #2020-169

Moved By: Hicks
Seconded By: Belrose

THAT Council receive the letter dated July 13, 2020 from The Non-Profit Organization for Almaguin Housing Inc regarding Clarification on Sundridge Development and Rezoning Application

Councillor Rawn entered the meeting at approximately 6:51 p.m.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle (Absent)		
CARRIED		

Mayor Hall Resumed Chair

- (9.3) Royal Canadian Legion – Letter dated June 3, 2020
Request for Relief on Sewer User Fees

Moved By: Jackson
Seconded By: Rawn

That Council receive the letter from Rick Stahlbaum, President, Branch 467 Sundridge legion regarding relief of sewer user fees.

Motion tabled

Resolution #2020-170

Moved By: Jackson
Seconded By: Rawn

That Council direct staff to investigate how other service groups are categorized and billed.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

- (9.4) Council Meeting Format – Discussion Items

Resolution #2020-171

Moved By: Hicks
Seconded By: Belrose

That Council has discussed the format of Council meetings going forward.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

6(E.4) Almaguin Community Safety and Well Being Plan
Survey 2020

Resolution #2020-172

Moved By: Hicks
Seconded By: Belrose

That Council has discussed the results of the 2020 Almaguin Community Safety Survey.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

6(C.1) Staff Report 2020-010
Victoria Beach Dog Park Designation

Resolution #2020-173

Moved By: Hicks
Seconded By: Belrose

THAT Staff Report S2020-010 dated July 15, 2020 regarding the designation of Victoria Beach dog park be received.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

6(D.1) By-law No. 2020-020
Being a by-law for establishing tax ratios for 2020.

Resolution #2020-174

Moved By: Hicks
Seconded By: Jackson

That by-law number 2020-020 being a by-law for establishing tax ratios for 2020 be approved.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

10)RISE FROM COMMITTEE OF THE WHOLE

Resolution #2020-175

Moved By: Belrose
Seconded By: Hicks

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

11)COMMITTEE OF THE WHOLE REPORT

Resolution #2020-176

Moved By: Rawn
Seconded By: Jackson

That Council adopts the Committee of the Whole recommendations on July 15, 2020 as resolutions of Council.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

12)ANNOUNCEMENTS

Lyle Hall

- New measures for COVID-19 recovery have been introduced by the Government.
- At the Lake Bernard Property Owners Association meeting it was noted that Blue Green Algae was found on Lake Bernard.
- At the Lake Bernard Property Owners Association meeting the need for a Septic By-law was discussed.

Stephen Rawn

- Gates on rail tracks, if these remain open is there liability to the Village
- It was brought to the attention of Councillor Rawn that there is an overflowing garbage bin located at 10353 Highway 124
- It was brought to the attention of Councillor Rawn that there is a lot on Queen Street, with a drainage pipe located in the middle of the property, homeowner would like clarification on this matter
- It was brought to the attention of Councillor Rawn that there is a property on Lansdowne Street where the foundation has been completed but no further action. Appears to be a cabin on the property that is running a generator.

Barbara Belrose

- Looking for confirmation of the status of the Santa Clause Parade (noted that at this time it has not been cancelled)
- State of the end of Lansdowne Street

Shawn Jackson

- Verification that businesses have received the details regarding the Almaguin funding. (Noted that the funding is still in progress)

Steven Hicks

- No updates at this time

Christine Hickey, Deputy Clerk

- Ministry of Transportation has advised that they will no longer offer the Sundridge location. They have provided details for residents to contact with questions.
- The building permit for the Well Shelter has been issued. Staff will be proceeding with the concrete slab and installation of the shelter.

13)INTRODUCTION OF FUTURE MOTIONS

Mayor Hall will be bringing the following items as future motions:
Application of Roberts Rules to future meetings
Septic By-law activity update.

Councillor Rawn will be bringing the following items as a future motion:
Queen Street Property Drainage Matter

Councillor Belrose will be bringing the following items as future motions:
Consideration of art boards located in the Village
State of the end of Lansdowne Street

14)CONFIRMING BY-LAW

Resolution #2020-177

Moved By: Belrose
Seconded By: Rawn

That By-law No. 2020-023, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of July 15, 2020, be adopted.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

15)ADJOURNMENT

Resolution #2020-178

Moved By: Belrose
Seconded By: Rawn

That we do now adjourn at 820 p.m. until the Council meeting on Wednesday, August 19, 2020, or at the call of the Mayor.

Recorded Vote	For	Against
Belrose, Barbara	X	
Jackson, Sean	X	
Hicks, Steve	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

Lyle Hall, Mayor

Christine Hickey, Deputy Clerk