

Regular Meeting of the Village of Sundridge Council

**Wednesday, June 24, 2020 – 6:30 p.m.
Village of Sundridge Council Chambers**

**PUBLIC MEETING PRIOR TO REGULAR COUNCIL MEETING
FOR 2020 BUDGET REVIEW AND CONSIDERATIONS**

PRESENT: Mayor Lyle Hall, Deputy Mayor Shawn Jackson, Councillors Barbara Belrose, Steven Hicks, Stephen Rawn

STAFF: Judy Edwards, Treasurer, Christine Hickey, Deputy Clerk

GUESTS: Judy Kleinhuis, CPA, CA, Grant Thornton (for delegation)

All members present attended the meeting virtually through Zoom.

A Public Meeting was held starting at 6:00 p.m. for 2020 Budget Review and Considerations. There were no questions or comments on the proposed budget received.

COUNCIL MINUTES

1) CALL TO ORDER

The Chair called the meeting to order at 6:30 p.m.

2) APPROVAL OF AGENDA

Resolution #2020-144

Moved By: S. Rawn

Seconded By: S. Hicks

That the agenda for the June 24, 2020 regular meeting of Council be approved as amended to add Item 9.9 Purchase of Dissolved Oxygen Meter – Wastewater Treatment Plant and Lagoon, and Item (9.10) Office Re-opening – Council Meetings

Recorded Vote	For	Against
Belrose, Barbara (Absent)		
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

3) DECLARATION OF PECUNIARY INTEREST

Mayor Lyle Hall made the following declaration:

I, Lyle Hall, declare a pecuniary interest in Items 9.6, 9.7 and 9.8 on the June 24, 2020 Council agenda.

I am making this declaration because I wish to avoid the appearance of conflict between my Mayor role and my efforts to develop local housing with N.O.A.H

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

A Declaration of Pecuniary Interest was also declared for Item 13, please see Item 13 below.

4) PRESENTATIONS

None.

Councillor Belrose joined the meeting at approximately 6:30 p.m.

5) DELEGATIONS

5(A) Public & Consultants

5(A.1) Grant Thornton - 2019 Audit Report

[Exception to Section 14 c) of the Village of Sundridge Procedural By-law is required in order to extend the duration of a delegation/presentation]

Resolution #2020-145

Moved By: S. Jackson
Seconded By: S. Rawn

That the delegation by Judy Kleinhuis, CPA, CA, Grant Thornton, re: 2019 Consolidated Financial Statements and 2019 Year End Audit Report, be received with thanks; and

That Council approve the Draft Consolidated Financial Statements for the year ended December 31, 2019; and

That Council approve the Draft Sundridge-Strong Union Public Library Financial Statements for the year ended December, 31, 2019, and;

That Council approve the Draft Sundridge-Strong Fire Department Financial Statements for the year ended December 31, 2019; and

That Council approve the Draft Sundridge and District Medical Centre Financial Statements for the year ended December 31, 2019; and

That Council approve the Draft Village of Sundridge Trust Funds Financial Statements for the year ended December 31, 2019; and

That Council acknowledges and receives the Report to Council regarding the Audit Results.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

5(B) Staff

5(B) None

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – June 10, 2020

Recommendation

That the minutes of the Regular meeting dated June 10, 2020, be adopted as printed.

6(A.2) Closed Council Meeting – June 10, 2020

Recommendation

That the minutes of the Closed meeting dated June 10, 2020, be adopted as printed.

6(A.3) Special Meeting – June 8, 2020 Bi Council

Recommendation

That the minutes of the special meeting dated June 8, 2020, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

6(B.) None

6(C) STAFF REPORTS

6(C.) None

6(D) BY-LAWS

6(D.) None

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.) Follow Up List – N/A

Inter-Governmental Correspondence

6(E.) None

Board and Agency Correspondence

6(E.1) ACED – May 27, 2020 Minutes, June Monthly Report, Almaguin Agriculture and Culinary Stakeholder Engagement Plan Proposal Selection Staff Report

Recommendation

That the correspondence from the Almaguin Community Economic Development (ACED), be received.

Other Correspondence

6(E.2) Moved into Committee of Whole

6(E.3) The Town of Bracebridge – Municipal Financial Assistance Program

Recommendation

That the correspondence from the Town of Bracebridge, dated June 12, 2020, regarding the establishment of a Municipal Financial Assistance Program to offset the financial impact of the COVID-19 pandemic, be received.

6(E.4) Ministry of Municipal Affairs and Housing – Planning Act timelines

Recommendation

That the correspondence from the MMAH, dated June 12, 2020, regarding the changes to the Planning Act pertaining to the timelines during the COVID-19_pandemic, be received.

6(E.5) Ontario Provincial Police – Change in security check and revenue distribution processes

Recommendation

That the correspondence from the Ontario Provincial Police, dated June 8, 2020, regarding the change in security check and revenue distribution processes, be received.

6(E.6) Moved into Committee of Whole

6(E.7) The Township of Armour – Resolution #5 ACED 2020 Budget

Recommendation

That the correspondence from the Township of Armour, dated June 9, 2020, regarding the approval of the ACED 2020 Budget, be received.

6(E.8) Alcohol and Gaming Commission of Ontario – By the Glass Licensees

Recommendation

That the correspondence from the Alcohol and Gaming Commission of Ontario be received;

AND THAT Council of the Village of Sundridge does not object to temporary extension of premises, provided that all the eligibility criteria and applicable requirements are met;

AND FURTHER THAT Council delegate the authority to staff to grant municipal approval subject to satisfactory proof of insurance being provided and that the following departments have provided confirmation: Fire, By-law Enforcement, public works

Resolutions of Support

6(E.9) Transition to Full Producer Responsibility [Item 9.5 on June 10, 2020 agenda]

Recommendation

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the Village of Sundridge is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE, BE IT RESOLVED:

THAT the Village of Sundridge would like to transition their Blue Box program to full producer responsibility January 1, 2023.

AND THAT this decision is based on the following rationale:

Our collection contract for Blue Box material expires December 31, 2022

AND FURTHER THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Recommendation

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- d) labour relations or employee negotiations
- i) Employee Evaluation

[This concludes the list of Consent Items on the Agenda for June 24, 2020]

7) APPROVAL OF CONSENT ITEMS

Resolution #2020-146

Moved By: S. Rawn

Seconded By: B. Belrose

That Items listed as Consent Items for June 24, 2020 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2020-147

Moved By: B. Belrose

Seconded By: S. Hicks

That Council resolve into Committee of the Whole.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

9) COMMITTEE OF THE WHOLE

(9.1) Penalty and Interest Charge – Percentage Reduction during COVID-19 Pandemic

Resolution #2020-148

Moved By: S. Jackson

Seconded By: B. Belrose

WHEREAS section 345 (2) of the Municipal Act, 2001, states - a percentage charge, not to exceed 1 ¼ per cent of the amount of taxes due and unpaid, may be imposed as a penalty for the non-payment of taxes on the first day of default or such later date as the by-law specifies;

AND WHEREAS section 345 (3) of the Municipal Act, 2001, states - interest charges, not to exceed 1 ¼ per cent each month of the amount of taxes due and unpaid, may be imposed for the non-payment of taxes in the manner specified in the by-law but interest may not start to accrue before the first day of default;

AND WHEREAS the current COVID-19 Pandemic has had a significant negative impact on the economy and ratepayers' financial circumstances;

THEREFORE, That the Council for the Corporation of the Village of Sundridge grant an exception to statement #4 of By-Law No. 2020-006; Being a by-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2020, and authorize a zero percent (0%) penalty and interest charge be imposed for the months of July, August, and September of the year 2020.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

(9.2) Deputy Clerk Position
[discussed in-camera May 27, 2020]

Resolution #2020-149

Moved By: B. Belrose
Seconded By: S. Jackson

That the Council of the Corporation of the Village of Sundridge authorize the hiring of Christine Hickey as Deputy Clerk, as per Section 3.1 of By-Law 2014-013, and that the employment position was to have commenced work on or before June 15, 2020.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

- (9.3) Public Works Department – Summer Student
[discussed in-camera June 10, 2020]

Resolution #2020-150

Moved By: S. Jackson
Seconded By: S. Rawn

That the Council of the Corporation of the Village of Sundridge authorize the hiring of Kallan Ronholm, Public Works Department Summer Student, as per Section 3.1 of By-Law 2014-013, and that the employment position was to have commenced work on or before June 29, 2020.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

- (9.4) Women's Own Resource Centre – Request for Donation

Resolution #2020-151

Moved By: S. Jackson
Seconded By: B. Belrose

That the Council of the Corporation of the Village of Sundridge receive the request for donation from Women's Own Resource Centre.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

- (9.5) ACED – Regional Recovery Task Force

Resolution #2020-152

Moved By: B. Belrose
Seconded By: S. Hicks

That the Council of the Corporation of the Village of Sundridge receive the information regarding the Regional Recovery Task Force as provided by ACED.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

Deputy Mayor Jackson assumed the Chair

- (9.6) EXP – Peer Review Letter for Engineering Services for the NOAH Project

Resolution #2020-153

Moved By: S. Hicks
Seconded By: S. Rawn

That the Council of the Corporation of the Village of Sundridge receive the information regarding the Peer Review Letter for Engineering Services for the NOAH Project as provided by EXP.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle		
CARRIED		

- (9.7) SSFD – Preliminary Comments and Questions – Proposed NOAH Development

Resolution #2020-154

Moved By: S. Hicks
Seconded By: B. Belrose

That the Council of the Corporation of the Village of Sundridge receive the information regarding the Preliminary Comments and Questions – Proposed NOAH Development as provided by Andrew Torrance, Fire Chief, Sundridge-Strong Fire Department.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle		
CARRIED		

(9.8) Memo – Proposed NOAH Development Delegation Request

Resolution #2020-155

Moved By: S. Hicks
Seconded By: S. Rawn

That the Council of the Corporation of the Village of Sundridge receive the memo dated June 24, 2020.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle		
CARRIED		

Mayor Hall assumed the chair.

Items moved into Committee of Whole

6(E.2) Investing in Canada Infrastructure Program – Green Funding Stream

Resolution #2020-156

Moved By: S. Jackson
Seconded By: B. Belrose

Recommendation

That the correspondence from Ministry of Infrastructure, dated June 11, 2020, regarding the ICIP Green Stream funding, be received.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

6(E.6) The Municipality of McDougall – “New Ontario Provincial Police Detachment Boards”

Resolution #2020-157

Moved By: S. Jackson
Seconded By: B. Belrose

Recommendation

That the correspondence from the Municipality of McDougall, dated June 3, 2020, regarding AMO's Discussion paper 'New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance', be received.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

- 9.9 Purchase of dissolved Oxygen Meter – Wastewater Treatment Plant and Lagoon

Resolution #2020-158

Moved By: S. Hicks

Seconded By: S. Jackson

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen (Absent)		
Hall, Lyle	X	
CARRIED		

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2020-159

Moved By: S. Jackson

Seconded By: B. Belrose

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2020-160

Moved By: B. Belrose
Seconded By: S. Hicks

That Council adopts the Committee of the Whole recommendations on June 24, 2020 as resolutions of Council.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

12) ANNOUNCEMENTS

Lyle Hall

- Nothing at this time

Stephen Rawn

- Attended the NOAH Sign Meeting, information provided was beneficial

Barbara Belrose

- Would like to look into a type of board/area that could be considered an artistic wall in the Village, will bring as a future motion

Shawn Jackson

- The local businesses are doing an excellent job with implementing safety precautions.

Steven Hicks

- Nothing at this time

Christine Hickey, Deputy Clerk

- Thank you banner has been ordered and is scheduled to arrive around July 6
- Staff are working towards a July 6 office re-opening date, procedures are being developed
- Staff are reviewing the details and preparing an application for the Enabling Accessibility Fund.

13) NOTICE OF MOTIONS

Resolution #2020-161

Moved By: S. Rawn

Seconded By: B. Belrose

THAT Council waive Section 15.1 of By-law 2019-067, being a by-law to govern the calling, place and proceedings of meetings of the Council of the Village of Sundridge to allow the motion brought forward by Councillor Rawn to be discussed at the June 24, 2020 Council Meeting.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	

Mayor Lyle Hall made the following declaration:

I, Lyle Hall, declare a pecuniary interest on the special discussion under Notice of Motion on the June 24, 2020 Council agenda.

I am making this declaration because I wish to avoid the appearance of conflict between my Mayor role and my efforts to develop local housing with N.O.A.H

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Mayor Hall left the meeting at 9:00 p.m., Deputy Mayor Jackson assumed the Chair.

Motion received by Councillor Rawn (June 19, 2020)

Resolution #2020-162

Moved By: S. Rawn

Seconded By: S. Hicks

That Council and staff need to discuss the logistics/viability of a virtual public meeting. In considering a virtual meeting, Council will need to be assured that any member of the public with an interest in the application would be able to attend the virtual meeting through an internet connection or by telephone.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle		
CARRIED		

Mayor Hall returned at 9:16

14) CONFIRMING BY-LAW

Resolution #2020-163

Moved By: B. Belrose
Seconded By: S. Jackson

That By-law No. 2020-019, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of June 24, 2020, be adopted.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
CARRIED		

15) ADJOURNMENT

Resolution #2020-164

Moved By: S. Rawn
Seconded By: B. Belrose

That we do now adjourn at 9:18 p.m. until the Council meeting on Wednesday, July 15, 2020, or at the call of the Mayor.

Recorded Vote	For	Against
Belrose, Barbara	X	
Hicks, Steven	X	
Jackson, Shawn	X	
Rawn, Stephen	X	
Hall, Lyle	X	
Carried		

Lyle Hall, Mayor

Christine Hickey, Deputy Clerk

DRAFT