

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, September 25, 2019 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**COUNCIL MINUTES**

**PRESENT:** Deputy Mayor Stephen Rawn, Councillors Barbara Belrose, Steve Hicks

**STAFF:** Nancy Austin, Clerk Administrator, Christine Hickey, Deputy Clerk, Jason Newman, By-law Enforcement Officer

**1) CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2) APPROVAL OF AGENDA**

**Resolution #2019-263**

**Moved By: Steven Hicks  
Seconded By: Barbara Belrose**

That the agenda be approved as amended to re-order item 5 A.2 to appear before item 5A.1.

**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

Councillor Barbara Belrose made the following declaration:

I, Barbara Belrose, declare a pecuniary interest in Item 5(A.4) on the September 25, 2019 Council agenda.

I am making this declaration because my property is along side his.

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

**4) PRESENTATIONS**

*None.*

**5) DELEGATIONS**

**5(A) Public & Consultants**

**5(A.2) Elston Watt Barristers & Solicitors – Harold G. Elston, Integrity Commissioner**

Presentation – Council Information Session

**Resolution #2019-264**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That the presentation by Elston Watt Barristers & Solicitors, Harold G. Elston re: Code of Conduct Report, be received with thanks.

**Carried.**

**5(A.1) Elston Watt Barristers & Solicitors – Harold G. Elston, Integrity Commissioner**

Code of Conduct – Report of the Integrity Commissioner – September 9, 2019

**Resolution #2019-265**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That the delegation by Elston Watt Barristers & Solicitors, Harold G. Elston re: Code of Conduct Report, be received with thanks.

**Carried.**

**5(A.3) Non-Profit Organization for Almaguin Housing (NOAH) – Bill Atkinson (Chair)**

**Resolution #2019-266**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That the delegation by Bill Atkinson re: proposed build and discussion on village support, be received with thanks.

**Carried.**

Three members of Council were present for the September 25, 2019 meeting. Councillor Belrose declared a pecuniary interest in Item 5(A.4). The remaining two members of Council constitute quorum as per Section 7(1) of the *Municipal Conflict of Interest Act*.

5(A.4) Don Richardson – Lansdowne Street: Access for services

**Resolution #2019-267**

**Moved By: Steven Hicks**  
**Seconded By: Stephen Rawn**

That the Council for the Village of Sundridge thank Mr. Richardson for attending the meeting.

**Carried.**

**Motion to Reconsider**  
*[Majority Vote Required]*

**Resolution #2019-268**

**Moved By: Steven Hicks**  
**Seconded By: Stephen Rawn**

That Resolution #2019-203 be reconsidered at the next regular meeting of council and;

That staff bring options back for Council to consider.

**Carried.**

**5(B) Staff**

*None.*

**6) CONSENT ITEMS**

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

**6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES**

6(A.1) Regular Council Meeting – August 14, 2019

**Resolution #2019-269.01**

That the minutes of the Regular meeting dated August 14, 2019 be adopted as printed.

6(A.2) Closed Council Meeting – August 14, 2019

**Resolution #2019-269.02**

That the minutes of the Closed meeting dated August 14, 2019 be adopted as printed.

**6(B) COMMITTEE & BOARD MINUTES**

6(B.1) Sundridge Strong Joly Arena and Hall Meeting – September 4, 2019

**Resolution # 2019-269.03**

That the minutes of the Sundridge Strong Joly Arena and Hall Meeting dated September 4, 2019 be adopted as printed.

**6(C) STAFF REPORTS**

6 (C.1) *S2019-022 - Splash Pad Dedication*

**Resolution #2019-269.04**

THAT Council receive report S2019-022 dated September 11,2019, regarding dedication of the Splash Pad;

AND THAT Council formally dedicate the Splash Pad located at the Lions Park in memory of Stacey Stillar by way of a plaque;

AND FURTHER THAT Council direct staff to have a dedication and acknowledgement plaque prepared and installed at the Splash Pad at a cost not to exceed \$750.00 with the funds to be taken from G-200-111-1555 (Council – Other Services).

6 (C.2) *S2019-023 – Fitness Programs for Seniors in Sundridge*

**Resolution #2019-269.05**

THAT Council receive report S2019-023 dated September 11, 2019, regarding implementing Fitness Programs for Seniors;

AND THAT due to the variety of fitness and other recreational program offered within the Almaguin area, instead of offering additional and/or similar style programs, The Village of Sundridge promote the existing programs on our website, in our newsletters and on the public community boards.

6 (C.3) *S2019-024 – Main Street Revitalization Funding*

**Resolution #2019-269.06**

THAT Council receive report S2019-024 dated September 11, 2019, regarding the Main Street Revitalization Funding;

AND THAT Council direct staff to proceed with a new shelter for the Community Well located at 110 Main Street from ABC Recreation at a total cost of \$33,006.74 (plus HST);

AND THAT the installation of the concrete pad be arranged by the Village Superintendent, with the additional funds required taken from the 2019 Modernization Funding, in an amount not to exceed \$2000.00;

AND FURTHER THAT a new well casing and landscaping be included in the 2020 budget at an approximate cost of \$2500.00.

6 (C.4) S2019-025 – RFP2019-002 – Engineering Services - Main Street Rehabilitation (Yonge – Union)

**Resolution #2019-269.07**

THAT Council receive report S2019-025 dated September 11, 2019, regarding a RFP2019-002 Main Street Rehabilitation (Yonge – Union) Tender Award;

AND THAT the proposal from EXP Services Inc. for Engineering Services required to complete the Rehabilitation of Main Street from Yonge to Union Street be accepted at a cost of \$99,610.00 (excluding HST).

6 (C.5) *Moved into Committee of the Whole*

6 (C.6) S2019-027 – Budget Revisions

**Resolution #2019-269.08**

That the Council of the Corporation of the Village of Sundridge authorize the following revisions to the 2019 Budget:

That the Waste Water portion of the budget be revised to include a transfer from Reserves in the amount of \$9,927; the principal payment on the five year debenture be changed to \$46,813; the transfer to sewer reserve be deleted; and;

That the general government capital expense account be increased by \$20,000 for Sundridge's portion of the purchase and installation of a message board/illuminated sign; and that \$20,000 be transferred from Message Board Reserve; and;

That the expense of \$1,000 be added as a donation to Phragmites Working Group Lake Bernard; and that \$1,000 be transferred from Message Board Reserve.

**6(D) BY-LAWS**

- 6(D.1) By-law No. 2019-0XX – Being a By-law to authorize the Mayor and Clerk to enter into a Joint Service Agreement between the Township of Perry, Township of Armour, Township of Ryerson, Village of Sundridge, Almaguin Chamber of Commerce, Municipality of Magnetawan, Village of Burks Falls, Township of Strong, Village of South River, Municipality of Powassan and the Township of Joly for Economic Development Services.

**Resolution #2019-269.09**

That draft By-law No. 2019-0xx, being a by-law to Being a By-law to authorize the Mayor and Clerk to enter into a Joint Service Agreement between the Township of Perry, Township of Armour, Township of Ryerson, Village of Sundridge, Almaguin Chamber of Commerce, Municipality of Magnetawan, Village of Burks Falls, Township of Strong, Village of South River, Municipality of Powassan and the Township of Joly for Economic Development Services, be brought back to the October 25, 2019 for approval.

- 6(D.2) By-law No. 2019-048 – Being a By-law to Regulate and Control Parking and Traffic in the Village of Sundridge

**Resolution #2019-269.10**

That By-law No. 2019-048, being a By-law to Regulate and Control Parking and Traffic in the Village of Sundridge be approved.

- 6(D.3) By-law No. 2019-050 – Being a By-law to set the rate of wages for 2019, 2020, 2021, and for the provision of benefits.

**Resolution #2019-269.11**

That By-law No. 2019-050, being a By-law to set the rate of wages for 2019, 2020, 2021, and for the provision of benefits be approved.

- 6(D.4) By-law No. 2019-051 (Jurczak), Being a By-law to amend Zoning By-law 89-002 As amended, the Zoning By-law for the Village of Sundridge with respect to lands legally described as Parts 1 and 2, Plan 42R-21228, located in Part of Lot 27, Registered Plan 30 as well as a portion of the municipal road allowance in the Village of Sundridge.

**Resolution #2019-269.12**

That By-law No. 2019-051, being a By-law to amend Zoning By-law 89-002 As amended, the Zoning By-law for the Village of Sundridge with respect to lands legally described as Parts 1 and 2, Plan 42R-21228, located in Part of Lot 27, Registered Plan 30 as well as a portion of the municipal road allowance in the Village of Sundridge, be approved.

**6(E) CORRESPONDENCE**

**Correspondence from Staff**

- 6(E.1) Follow Up List – September 11, 2019

**Resolution #2019-269.13**

That the follow up list, for the September 25, 2019 Council Meeting be received.

6(E.2) Memo – Working at Heights Safety Training – September 11, 2019

**Resolution #2019-269.14**

That the memo dated September 11, 2019 regarding Working at Heights Safety Training be received, and;

That the Custodian be approved to enrol in the Working at Heights Safety Training Course.

6(E.3) Memo – District of Parry Sound – 10 Year Housing and Homelessness Plan – Request for Municipal Engagement

**Resolution #2019-269.15**

That the memo dated September 11, 2019 regarding District of Parry Sound – 10 Year Housing and Homelessness Plan – Request for Municipal Engagement be received, and;

That staff be directed to send the letter to the District of Parry Sound Social Services Administration board as presented.

**Inter-Governmental Correspondence**

6(E.4) Solicitor General

**Resolution #2019-269.16**

That the correspondence from the Solicitor General regarding the Public Reports Regulation (O.Reg 377/18) be received.

6(E.5) Ministry of Municipal Affairs and Housing

**Resolution #2019-269.17**

That the correspondence from the Ministry of Municipal Affairs and Housing regarding the More Homes, More Choices Act, 2019 be received.

6(E.6) Ministry of Finance

**Resolution #2019-269.18**

That the correspondence from the Ministry of Finance regarding the update on the Ontario Cannabis Legalization Implementation Fund be received.

**Board and Agency Correspondence**

*None.*

**Other Correspondence**

6(E.7) Lake of Bays

**Resolution #2019-269.19**

That the correspondence from the Township of Lake of Bays regarding Capital Plan Development be received.

6(E.8) Town of Bradford West Gwillimbury

**Resolution #2019-269.20**

That the correspondence from the Town of Bradford West Gwillimbury regarding support for the Never Forgotten National Memorial be received.

6(E.9) City of Kitchener

**Resolution #2019-269.21**

That the correspondence from the City of Kitchener regarding single use disposable wipes be received.

6(E.10) *Moved into Committee of the Whole*

**Resolutions of Support**

*None.*

**6(F) CONSIDERATION OF A CLOSED SESSION**

6(F.1) **Resolution #2019-269.22**

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- 1) labour relations or employee negotiations:
  - i) Employee Evaluations
  
- 2) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality of local board which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization:
  - i) Ontario Clean Water Agency (OCWA) Agreement

*[This concludes the list of Consent Items on the Agenda for September 25, 2019]*

**7) APPROVAL OF CONSENT ITEMS**

**Resolution #2019-269**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That Items listed as Consent Items for September 25, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

**8) MOVE TO COMMITTEE OF THE WHOLE**

**Resolution #2019-270**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That Council resolve into Committee of the Whole.

**Carried.**

**9) COMMITTEE OF THE WHOLE**

(9.1) The International Plowing Match – Advertising the Municipality

*[motion introduced by Barbara Belrose August 14, 2019]*

**Resolution #2019-271**

**Moved By: Barbara Belrose**  
**Seconded By: Steven Hicks**

That Council has discussed the opportunity for advertisement of the municipality at the International Plowing Match, held in Verner Ontario September 17 – 21, 2019, and; that Council approve of the advertising expense.

**Carried.**

(9.2) Respecting Motorized Snow Vehicles – Proposed Changes to By-law 2015-013

*[By-law Enforcement Officer, Jason Newman to provide an overview on proposed updates]*

**Resolution #2019-272**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That Council has discussed the proposed changes to By-law 2015-013, being a By-law respecting motorized snow vehicles;

AND THAT staff be directed to prepare a new by-law regarding motorized snow vehicles to a future Council meeting for review.

**Carried.**

- (9.3) By-law 2018-047 - Being a by-law to designate a part of a highway under its jurisdiction as a community safety zone and to reduce the speed limit on a municipal highway

*[Discussion on By-law 2018-047 as requested by Steve Hicks]*

**Resolution #2019-273**

**Moved By: Steven Hicks**

**Seconded By: Barbara Belrose**

That Council has discussed the questions related to By-law 2018-047.

**Carried.**

- (9.4) The Sundridge Happy Gang – Request to be a Polling Station for Federal Election

**Resolution #2019-274**

**Moved By: Steven Hicks**

**Seconded By: Barbara Belrose**

That Council has discussed the request letter from the Sundridge Happy Gang, and;

That Council authorize the Happy Gang to sublet their facility for the purpose of the Federal Election polling station on October 21, 2019, and;

That the Happy Gang are responsible to provide the polling station access to the facility and to secure the municipal building afterwards without support from municipal staff.

**Carried.**

- 6 (C.5) S2019-026 – Waste Collection

**Resolution #2019-275**

**Moved By: Steven Hicks**

**Seconded By: Barbara Belrose**

THAT Council of the Corporation of the Village of Sundridge authorize an RFP for Waste Collection Services to be released, and;

THAT the RFP would be for a three-year term for the weekly collection of household and commercial waste and recycling pickup in the Village of Sundridge, and;

THAT the period of time covered n the RFP would be January 1, 2020 to December 31, 2022.

**Carried.**

6(E.10) Agreement for Joint Management and Operation of a Fire Department

**Resolution #2019-276**

**Moved By: Steven Hicks**

**Seconded By: Barbara Belrose**

That the Agreement for Joint Management and Operation of a Fire Department be received;

AND THAT the Agreement for Joint Management and Operation of a Fire Department be provided to the Solicitor for review as directed at the May 30, 2019 meeting of bi-council;

AND That the Agreement be brought back to a future meeting of Council for approval.

**Carried.**

**10) RISE FROM COMMITTEE OF THE WHOLE**

**Resolution #2019-277**

**Moved By: Barbara Belrose**

**Seconded By: Steven Hicks**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

**Carried.**

**11) COMMITTEE OF THE WHOLE REPORT**

**Resolution #2019-278**

**Moved By: Barbara Belrose**

**Seconded By: Steven Hicks**

That Council adopts the Committee of the Whole recommendations on September 25, 2019 as resolutions of Council.

**Carried.**

## 12) ANNOUNCEMENTS

### Lyle Hall

- Absent with notice

### Stephen Rawn

- Attended a Planning Seminar in Sudbury. Topics covered included 'tiny houses', short term rentals (Air B&B), and RV Trailers.

### Barbara Belrose

- Nothing at this time

### Shawn Jackson

- Absent with notice

### Steven Hicks

- Amalgamation task force will have a presentation for the Tri Council Meeting, September 26, 2019.

### Nancy Austin, Clerk Administrator

- Tri Council Meeting September 26, 2019 being held in the Township of Strong's Council Chambers.
- DPSMA Meeting on Friday September 27, 2019.
- Emergency Management Table Top Exercise October 18<sup>th</sup>, 2019 at the Township of Strong.

## 13) INTRODUCTION OF FUTURE MOTIONS

Stephen Rawn will introduce a motion regarding the installation of a Security Camera for the Sundridge Strong Union Public Library.

## 14) CONFIRMING BY-LAW

### **Resolution #2019-279**

**Moved By: Barbara Belrose**

**Seconded By: Steven Hicks**

That By-law No. 2019-051, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of September 25, 2019, be adopted.

**Carried.**

## 15) ADJOURNMENT

### Resolution #2019-280

**Moved By: Steven Hicks**

**Seconded By: Barbara Belrose**

That we do now adjourn at 8:49 p.m. until the Council meeting on Wednesday, October 9, 2019, or at the call of the Mayor.

**Carried.**

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Lyle Hall, Mayor

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Nancy Austin, Clerk Administrator