

Regular Meeting of the Village of Sundridge Council

**Wednesday, January 9, 2019 – 6:00 p.m.
Village of Sundridge Council Chambers**

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Stephen Rawn, Councillors Barbara Belrose, Steven Hicks and Shawn Jackson

STAFF PRESENT: Nancy Austin, Deputy Clerk

1) CALL TO ORDER

The meeting was called to order at 6:01 p.m.

2) APPROVAL OF AGENDA

Resolution #2019-001

**Moved By: Stephen Rawn
Seconded By: Shawn Jackson**

That the agenda for Wednesday, January 9, 2019, be approved as amended with the addition of item 6(E.2) AMCTO Registration and item 6(E.3) AMCTO Registration, item 6. F.1 a) iii) By-Law Enforcement and to re-order item 9.11 to follow item 8.
Carried.

3) DECLARATION OF PECUNIARY INTEREST

None

4) PRESENTATIONS

None.

5) DELEGATIONS

5(A) Public & Consultants

5(A) *None.*

5(B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – December 12, 2018

Resolution #2019-002.01

That the minutes of the Regular meeting dated December 12, 2018, be adopted as printed.

6(A.2) Closed Council Meeting – December 12, 2018

Resolution #2019-002.02

That the minutes of the Closed meeting dated November 21, 2018, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

6(B.1) CAEDA – December 17, 2018

Resolution #2019-002.03

That the minutes of the Central Almaguin Economic Development Association meeting dated December 17, 2018 be received.

6(C) STAFF REPORTS

None

6(D) BY-LAWS

None

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – January 9, 2019

Resolution #2019-002.04

That the Follow Up list, for the January 9, 2019 Council Meeting be received.

6(E.2) AMCTO Registration – Deputy Clerk

Resolution #2019-002.05

That the correspondence from the Deputy Clerk dated January 9, 2019 regarding the AMCTO Parliamentary Meeting Protocol Course, be received; and

That enrollment into the AMCTO PMPC commencing in January, 2019, be approved at a cost of \$360.00 plus HST; and

That these costs be covered by the municipality with the stipulation that the full cost will be recovered from the applicant if a passing grade is not achieved or if the applicant fails to remain in the employ of the municipality for three (3) years following completion of the course.

6(E.3) AMCTO Registration – Administrative Assistant

Resolution #2019-002.06

That the correspondence from the Administrative Assistant dated January 9, 2019 regarding the AMCTO Parliamentary Meeting Protocol Course, be received; and

That enrollment into the AMCTO PMPC commencing in January, 2019, be approved at a cost of \$360.00 plus HST; and

That these costs be covered by the municipality with the stipulation that the full cost will be recovered from the applicant if a passing grade is not achieved or if the applicant fails to remain in the employ of the municipality for three (3) years following completion of the course.

Inter-Governmental

None.

Correspondence

None.

Board and Agency Correspondence

None

Other Correspondence

- 6(E.2) Canada Revenue Agency – Changes to the Non-accountable allowances paid to elected members of legislative assemblies, certain municipal officers and certain individuals will be fully included in income.

Resolution #2019-002.07

That the correspondence from the Canada Revenue Agency be received.

- 6(E.3) Ministry of Children, Community and Social Services – DSSAB Governance Report

[Governance and Accountability Review Final Report (192 pages) is available in Clerks Services for Review]

Resolution #2019-002.08

That the correspondence received from the Ministry of Children, Community and Social Services, dated December 20, 2018, be received.

- 6(E.4) Sundridge Lion's Club – Lottery Licence

Resolution #2019-002.09

That the correspondence regarding the lottery licence be received.

- 6(E.5) Ministry of Municipal Affairs and Housing – Provincial Reporting Burden

Resolution #2019-002.10

That the correspondence received from the Ministry of Municipal Affairs and Housing, dated December 5, 2018, be received.

- 6(E.6) Association of Municipalities of Ontario – Summary of 2018 Completed Legislation

Resolution #2019-002.11

That the correspondence from AMO Communications, dated December 20, 2018, be received.

- 6(E.7) Association of Municipalities of Ontario – Policy Update – Bill 66

Resolution #2019-002.12

That the correspondence from AMO Communications, dated December 18, 2018, be received.

6(E.8) Association of Municipalities of Ontario – Board Vacancies – Request for Expression of Interest

Resolution #2019-002.13

That the correspondence from AMO Communications, dated December 18, 2018, be received.

6(E.9) Association of Municipalities of Ontario – Developing a Municipal Cannabis Policy

Resolution #2019-002.14

That the correspondence from AMO Communications, dated December 10, 2018, be received.

6(E.10) Association of Municipalities of Ontario – Cannabis Shortage Will Limit Number of Stores

Resolution #2019-002.15

That the correspondence from AMO Communications, dated December 14, 2018, be received.

6(E.11) Rural Ontario Municipal Association – Board of Directors Call for Nominations

Resolution #2019-002.16

That the correspondence from the Canada Revenue Agency be received.

6(E.12) Stewardship Ontario

Resolution #2019-002.17

That the correspondence from Stewardship Ontario, dated December 31, 2018, be received.

6 (E.13) Capital Plan Development Task Force – Update #25

Resolution #2019-002.18

That the correspondence from Muskoka Algonquin Healthcare, dated December 27, 2018, regarding the Capital Plan, be received.

Resolutions of Support

None.

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Resolution #2019-002.19

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- (a) Personal matters about an identifiable individual, including municipal or local board employees
 - i) Public Works Employee – Temporary Worker
 - ii) Incident on December 29, 2018
 - iii) By-Law Enforcement Officer
- (b) Labour relations or employee Negotiations
 - i) Update on Clerk Treasurer Position

[This concludes the list of Consent Items on the Agenda for January 9, 2018]

7) APPROVAL OF CONSENT ITEMS

Resolution #2019-002

Moved By: Barbara Belrose
Seconded By: Stephen Rawn

That Items listed as Consent Items for January 9, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2019-003

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

(9.11) Parking Lot drainage issue – Sundridge Foodland

[Item 9. was introduced by Steven Hicks on December 12, 2018]

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That the drainage issue in the Foodland Parking Lot has been discussed, along with various options for moving forward with the matter.

Motion to Amend

Resolution #2019-004

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Item 9.11 be replaced with the following: To correct the sub-standard situation in the Foodland loading bay, the municipality will take corrective action on the island drainage deficiency and it will be the responsibility of the property owner to correct the loading bay drainage issue.

Carried.

Amended Motion

Resolution #2019-005

Moved By: Steven Hicks
Seconded By: Shawn Jackson

To correct the sub-standard situation in the Foodland loading bay, the municipality will take corrective action on the island drainage deficiency and it will be the responsibility of the property owner to correct the loading bay drainage issue.

Carried.

- (9.1) District of Parry Sound Social Services Administration Board – Member Appointment

Resolution #2019-006

Moved By: Stephen Rawn
Seconded By: Barbara Belrose

That the Council for the Village of Sundridge does hereby support the nomination of Lyle Hall to represent the District of Parry Sound Social Services Administration Board.
Carried.

- (9.2) Public Member Appointments to Boards/Committees – 2018 to 2021 Term of Council

[Discussed at a closed meeting on December 12, 2018]

Resolution #2019-007

Moved By: Barbara Belrose
Seconded By: Shawn Jackson

That Council review membership on the Sundridge-Strong Union Public Library Board to ensure the fullest participation and attendance by Village of Sundridge representatives; and

That Sarah Barnes and Fraser Williamson be appointed to the Board; and

That the member municipalities be so advised.
Carried.

- (9.3) District of Parry Sound Municipal Association – Appointment to the DPSMA for the 2018 to 2022 term

Resolution #2019-008

Moved By: Steven Hicks
Seconded By: Stephen Rawn

That the Council for the Village of Sundridge hereby support the reappointment of Lynda Carleton to Ward #5 for the District of Parry Sound Municipal Association for the 2018-2022 Term.

Carried.

(9.4) Workplace Violence, Harassment and Sexual Harassment Policy

[original motion tabled at the December 12, 2018 meeting]

Resolution #2019-009

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That the Draft Workplace Violence, Harassment and Sexual Policy be received as presented; and

That the Policy and corresponding By-law be returned to Council at the next regular Council meeting for approval.

Carried.

(9.5) Lieu Time Policy

Resolution #2019-010

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That the Draft Lieu Time Policy be received as presented; and

That the Policy and corresponding By-law be returned to Council at the next regular Council meeting for approval.

Carried.

(9.6) Procedural process for being paid for committee meetings, council meetings, and extra curricular meetings and teleconferences

[Item 9. was introduced by Lyle Hall on December 12, 2018]

[Resolution #2018-416 dated July 25, 2018 in support of this item]

Resolution #2019-011

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That Council authorize staff to compile and review local Municipal Council peer wages for comparison with the Village of Sundridge compensation, and that staff recommend

a remuneration that fairly reflects comparable communities in the Almaguin/East Parry Sound Area; and

That the recommendation of staff be returned to Council at the February 27, 2019 meeting for further discussion.

Carried.

(9.8) Almaguin Highlands Regional Economic Development Strategic Plan Final

[AHRED Strategic Plan (210 pages) is available in Clerks Services for review]

Resolution #2019-012

Moved By: Steven Hicks

Seconded By: Barbara Belrose

That the Council for the Village of Sundridge have read the email received from the Village of Burk's Falls Clerk dated October 10, 2018 regarding the Almaguin Highlands Regional Economic Development Strategic Plan Final and the Executive Summary from the plan, and;

That the Council for the Village of Sundridge hereby support the submission of the Phase 2 CIINO application with FedNor with the understanding that the municipal contributions be further negotiated with participating municipalities.

Carried.

Deputy Mayor Rawn assumed the Chair.

(9.9) Engineering of Main Street on the East Side re: Paving

[Item 9. was introduced by Lyle Hall on December 12, 2018]

Resolution #2019-013

Moved By: Shawn Jackson

Seconded By: Steven Hicks

That the Main Street Engineering be resumed from the east edge of the 2018 reconstruction and continue easterly until Union Street, and that the Interlocking brick should be made continuous on the north side.

Carried.

(9.10) Phragmites Fighters - Support letter for Eco Action Proposal

[Item 9. was introduced by Lyle Hall on December 12, 2018]

Resolution #2019-014

Moved By: Barbara Belrose

Seconded By: Steven Hicks

That staff be directed to provide a letter to the 'Phragmites Fighters' in support of their efforts to help keep the lake water clear and healthy.

Carried.

Mayor Hall resumed the Chair.

(9.12) Amalgamation - Study to be commenced

[Item 9. was introduced by Steven Hicks on December 12, 2018]

Moved By: Steven Hicks

Seconded By: Shawn Jackson

That Council has discussed the topic of Amalgamation and have formulated a plan as to their next step(s) in order to move forward with the Amalgamation Discussion;

and that staff be directed to convey this plan to the Tri Council as the next meeting.

Motion to Amend

Resolution #2019-015

Moved By: Steven Hicks

Seconded By: Shawn Jackson

That Item 9.12 be replaced with the following: that staff be directed to research and develop the requirements for an Ad hoc committee to gather information regarding the subject of Amalgamation; and

That staff be directed to convey this information to the Tri Council for discussion at the next meeting.

Carried.

Amended Motion

Resolution #2019-016

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That staff be directed to research and develop the requirements for an Ad hoc committee to gather information regarding the subject of Amalgamation; and

That staff be directed to convey this information to the Tri Council for discussion at the next meeting.

Carried.

(9.13) High speed internet access for the Village

[Item 9. was introduced by Steven Hicks on December 12, 2018]

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Council has discussed the opportunity to form an ad hoc committee that can look into high speed internet access in the Village as well as the Almaguin Highlands area,

And;

That the committee report back to Council at a future meeting on their findings.

Motion to table

Resolution #2019-017

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That this motion be tabled following the delegation by the Economic Development Officer.

Carried.

(9.14) Unify marketing brand and Social Media for the Village of Sundridge

[Item 9.14 was introduced by Steven Hicks on December 12, 2018]

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Council has discussed the option of unifying a marketing brand and social media platform,

And;

That an ad hoc committee be formed to explore the various options and report back to Council at a future meeting.

Motion to Amend

Resolution #2019-018

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Item 9.14 be amended as follows: That Steve Hicks will control the composure of the Ad Hoc Committee be added after the various options and that no later than February 28, 2019 be added after a future meeting.

Carried.

Amended Motion

Resolution #2019-019

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Council has discussed the option of unifying a marketing brand and social media platform,

And;

That an ad hoc committee be formed to explore the various options and that Steve Hicks will control the composure of the Ad Hoc Committee and report back to Council at a future meeting no later than February 28, 2019.

Carried.

(9.15) Snowmobiles going to fast on streets within the Village

[Item 9. was introduced by Steven Hicks on December 12, 2018]

Resolution #2019-020

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That staff be directed to send a letter to the Almaguin O.P.P. asking for their continued support in the patrolling and enforcement of no snowmobiles on the sidewalks within the Village.

Carried.

(9.16) Public use of rooms in the Community Centre

[Item 9. was introduced by Steven Hicks on December 12, 2018]

Resolution #2019-021

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Council confirms the moratorium on Community Room Rentals at this time, and that requests to use the community room may be considered by Council on a case-by-case basis subject to the availability of appropriate staffing, the submission of a complete application form, proof of \$2,000,000 liability insurance, and payment of applicable fees.

Carried.

(9.17) Greater transparency with the public in terms of what Council is working on and discussing

[Item 9. was introduced by Steven Hicks on December 12, 2018]

Resolution #2019-022

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Council has had an opportunity to discuss how they communicate with their constituents and what can be done to improve communication, to improve community engagement and transparency.

Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2019-023

Moved By: Stephen Rawn
Seconded By: Shawn Jackson

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2019-024

Moved By: Barbara Belrose

Seconded By: Shawn Jackson

That Council adopts the Committee of the Whole recommendations on January 9, 2018 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- MAHC Teleconference Jan 4, 2019; Budget forecast is for a -\$2.5M shortfall. The Emergency Department will be extra crowded with the build of a mental/addiction room over the next 14 weeks. At the Spring meeting there will be discussions regarding the "local share" options for raising funds.
- AHHCC meeting is being held on Friday January 11, 2019 at the Burk's Falls Health Centre.

Stephen Rawn

- Nothing at this time as the arena meeting was cancelled with lack of quorum.

Barbara Belrose

- Nothing at this time.

Steven Hicks

- Recreation Committee does not have public members yet to meet requirements for quorum.

Shawn Jackson

- Nothing at this time.

Nancy Austin (Deputy Clerk)

- Nothing at this time.

13) INTRODUCTION OF FUTURE MOTIONS

Deputy Mayor Stephen Rawn will introduce a motion to review the Motorized Snow Vehicle by-law to discuss a reduction in the speed limit.

Barbara Belrose will introduce a motion to seek options for an Animal Control Centre to be established in this area.

Barbara Belrose will introduce a motion to establish an 'Adopt a Senior' program in conjunction with the high school students in the area requiring to obtain their community involvement hours.

Barbara Belrose will introduce a motion to have an Information booth constructed to display area information and that can also be used as a 'workshop for Santa' during the Santa Claus Parade.

Steven Hicks will introduce a motion to discuss amending the by-law to allow dogs at the Lions Park.

Steven Hicks will introduce a motion to discuss the duration of the crosswalk lights and visually impaired sound indicator that is located at the intersection of Hwy 124 and Paget Street.

14) CONFIRMING BY-LAW

Resolution #2019-025

Moved By: Barbara Belrose

Seconded By: Stephen Rawn

That By-law No. 2019-001, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of January 9, 2019, be adopted.

Carried.

15) ADJOURNMENT

Resolution #2019-026

Moved By: Steven Hicks

Seconded By: Barbara Belrose

That we do now adjourn at 9:16 p.m. until the Council meeting on Wednesday, January 23, 2019, or at the call of the Mayor.

Carried.

Lyle Hall, Mayor

Nancy Austin, Deputy Clerk