

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, January 23, 2019 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**COUNCIL MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Stephen Rawn, Councillors Barbara Belrose, Steven Hicks and Shawn Jackson

**STAFF:** Allan Raney, Public Works Supervisor, Caitlin Deevey, By-Law Enforcement Officer, Nancy Austin, Acting Clerk Administrator

**1) CALL TO ORDER**

The meeting was called to order at 6:02 p.m.

**2) APPROVAL OF AGENDA**

*[A 2/3 majority vote of Council is required to approve the amended agenda]*

**Resolution # 2019-027**

**Moved By: Stephen Rawn  
Seconded By: Barbara Belrose**

That the agenda for Wednesday, January 23, 2019 be approved as amended to add an additional item, being Item (9.11) Snowmobile Crossings, and that the agenda be re-ordered so that Item (9.11) follows item (9.1).

**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

Mayor Lyle Hall made the following declaration:

I, Lyle Hall, declare a pecuniary interest in Item 6(C.1) on the January 23, 2019 Council agenda.

I am making this declaration because I am assisting the non-profit organization for Almaguin Housing and they have interest in the property identified in this report.

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

#### 4) PRESENTATIONS

None.

#### 5) DELEGATIONS

##### 5(A) Public & Consultants

5(A.1) *Zion United Church Sunday School requested a delegation regarding presentation of a gift for Council but failed to attend.*

5(A.2) BACED/CAEDA – ACED Proposal

##### **Resolution # 2019-028**

**Moved By: Shawn Jackson**  
**Seconded By: Steven Hicks**

That the delegation by Dave Gray and Courtney Metcalf re: the ACED proposal, be received with thanks.

**Carried.**

##### 5(B) Staff

None.

#### 6) CONSENT ITEMS

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

##### 6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – January 9, 2019

##### Resolution #2019-029.01

That the minutes of the Regular meeting dated January 9, 2019, be adopted as printed.

6(A.2) Closed Council Meeting – January 9, 2019

##### Resolution #2019-029.02

That the minutes of the Closed meeting dated January 9, 2019, be adopted as printed.

**6(B) COMMITTEE & BOARD MINUTES**

6(B.1) Almaguin Highlands Health Centre – November 2, 2018

Resolution #2019-029.03

That the minutes of Almaguin Highlands Health Centre Committee meeting dated November 2, 2018, be received.

**6(C) STAFF REPORTS**

6(C.1) S2019-001 – Write off and Credit of Residential Sewer User Fees

Resolution #2019-029.04

That Council authorize staff to write off the 2016, 2017, and 2018 residential sewer user fees in the amount of \$2,892.99 for the property known as 49 48 000 002 070000 0000; and

That this amount be issued to the property owner as a current year credit on the property tax account.

**6(D) BY-LAWS**

6(D.1) By-law No. 2019-002 – Lieu Time Policy

[Item 6D.1 discussed at the January 9, 2019 meeting]

Resolution #2019-029.05

That By-Law No. 2019-002, being a by-law to adopt a Lieu Time Policy for the Village of Sundridge, be adopted.

6(D.2) By-law No. 2019-003 – Workplace Violence, Harassment and Sexual Harassment

[Item 6D.1 discussed at the January 9, 2019 meeting]

Resolution #2019-029.06

That By-law No. 2019-003, being a by-law to Establish a Workplace Violence, Harassment, and Sexual Harassment Policy, be adopted.

6(D.3) By-law No. 2019-004 – Temporary Borrowing

Resolution #2019-029.07

That By-law No. 2019-004, being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2019, be adopted.

6(D.4) By-law No. 2019-006 – Appoint an Acting Clerk Administrator

*[Item 6D.4 was discussed during a closed meeting of Council on January 9, 2019]*

Resolution #2019-029.08

That By-law No. 2019-006, being a by-law to appoint an Acting Clerk Administrator for the Village of Sundridge, be adopted.

## **6(E) CORRESPONDENCE**

### **Correspondence from Staff**

6(E.1) Follow Up List – January 23, 2019

Resolution #2019-029.09

That the Follow up list, for the January 23, 2019 Council Meeting be received.

### **Inter-Governmental Correspondence**

6(E.2) Joint Building Committee – January 17, 2019

Resolution #2019-029.10

That the minutes of the JBC, meeting dated January 17, 2019, be received.

### **Board and Agency Correspondence**

None.

### **Other Correspondence**

6(E.3) Village of Burk's Falls – Health Care in the Almaguin Highlands Presentation

Resolution #2019-029.11

That the Correspondence from the Village of Burk's Falls and the Almaguin Highlands Health Care Centre, re: Health Care in the Almaguin Highlands presentation to the Minister of Finance, be received.

6(E.4) Resignation of Public Works Employee – Temporary Worker

*[Item 6(E.4) discussed at a closed meeting on January 9, 2019]*

Resolution #2019-029.12

That Council accepts the resignation of Sandra White as Public Works Employee – Temporary Worker, effective December 7, 2018; and

That Council offers thanks for the dedication and hard work put forward by Ms. White during her employ.

6(E.5) Association of Municipalities of Ontario – Financial Risks for Property Taxpayers and Municipal Budgets

Resolution #2019-029.13

That the correspondence from AMO dated December 21, 2018, re: Financial Risks for Property Taxpayers and Municipal Budgets, be received.

**Resolutions of Support**

None.

**6(F) CONSIDERATION OF A CLOSED SESSION**

6(F.1) Resolution #2019-029.14

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- (a) Personal matters about an identifiable individual, including municipal or local board employees
  - i) Public Member Appointment to Recreation Committee
- b) Labour relations or employee Negotiations
  - i) Council Remuneration - Mayor
  - ii) Update on Clerk Treasurer Position

*[This concludes the list of Consent Items on the Agenda for January 23, 2019]*

**7) APPROVAL OF CONSENT ITEMS**

**Resolution #2019-029**

**Moved By: Shawn Jackson**

**Seconded By: Steven Hicks**

That Items listed as Consent Items for January 23, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.  
**Carried.**

## 8) MOVE TO COMMITTEE OF THE WHOLE

**Resolution #2019-030**

**Moved By: Stephen Rawn**  
**Seconded By: Steven Hicks**

That Council resolve into Committee of the Whole.  
**Carried.**

## 9) COMMITTEE OF THE WHOLE

(9.1) Motorized Snow Vehicle By-Law #94-003

*[Item 9.1 was introduced by Stephen Rawn on January 9, 2019]*

**Moved By: Stephen Rawn**  
**Seconded By: Steven Hicks**

That the '50km/hr' speed limit be removed in the by-law and that 'the posted speed limit remain'; and

That staff are to update the by-law accordingly and bring it back to the next meeting for approval.

Motion to Amend

**Resolution #2019-031**

**Moved By: Stephen Rawn**  
**Seconded By: Steven Hicks**

That Item # 9.1 be amended by removing the 50km/hr speed limit be removed and that it be replaced with ATV and snowmobiles be restricted to 50% of the posted speed limit within the municipal road system.

**Carried.**

Amended Motion

**Resolution #2019-032**

**Moved By: Stephen Rawn**  
**Seconded By: Steven Hicks**

That the by-law regarding motorized snow vehicles be amended to reflect that the 50km/hr speed limit be removed and that it be replaced with ATV and snowmobiles be restricted to 50% of the posted speed limit within the municipal road system and appropriate signage be posted; and

That the amended by-law be brought back to the next meeting of council for approval.  
**Carried.**

(9.11) Snowmobile Crossings

*[Item 9.11 was added to agenda with 2/3 council approval]*

**Resolution #2019-033**

**Moved By: Shawn Jackson**  
**Seconded By: Barbara Belrose**

That Council has received and discussed a complaint regarding the snowmobile crossings in the village and agree that no further discussion is required; and

That staff be directed to convey Council's decision to the complainant.  
**Carried.**

(9.2) By-law amendment allowing dogs at the Lion's Park

*[Item 9.2 was introduced by Steven Hicks on January 9, 2019]*

Motion Withdrawn by Steven Hicks.

(9.3) Animal Control Centre

*[Item 9.3 was introduced by Barbara Belrose on January 9, 2019]*

**Resolution #2019-034**

**Moved By: Barbara Belrose**  
**Seconded By: Steven Hicks**

That an Ad Hoc committee lead by Barbara Belrose, be formed to explore options for an Animal Control Centre to be established in the Almaguin area; and

Report back to Council on their findings at a later date.  
**Carried.**

(9.4) 'Adopt a Senior' Program

*[Item 9.4 was introduced by Barbara Belrose on January 9, 2019]*

**Resolution #2019-035**

**Moved By: Barbara Belrose**

**Seconded By: Steven Hicks**

That staff be directed to gather information in regards to establishing an 'Adopt a Senior' Program in the Almaguin Area, and working with the high school students in the area that require community involvement hours prior to graduation; and

that this information be brought back to Council at a later date.

**Carried.**

(9.5) Council-Staff Relations Policy

**Resolution #2019-036**

**Moved By: Shawn Jackson**

**Seconded By: Steven Hicks**

That the Council for the Village of Sundridge hereby adopts the Council-Staff Relations Policy as prepared by Wishart Law Firm, LLP, Version 2.00 (August 6, 2018).

**Carried.**

(9.6) Traffic Signal lights and Audible Signals - Intersection of Hwy 124 & Paget Street

*[Item 9.6 was introduced by Steven Hicks on January 9, 2019]*

**Resolution #2019-037**

**Moved By: Steven Hicks**

**Seconded By: Shawn Jackson**

That Council has discussed the duration of time involved with the changing of the traffic lights and the audible signals at the intersection of Highway 124 and Paget Street; and

direct staff contact the Ministry of Transportation regarding the signals and ask that the time duration between changes be extended.

**Carried.**



(9.7) Information Booth

*[Item 9.7 was introduced by Barbara Belrose on January 9, 2019]*

**Moved By: Barbara Belrose**  
**Seconded By: Shawn Jackson**

That a booth be constructed to be used as 'Santa's Workshop' during the Santa Claus Parade and then be used as a display booth for area information during the remainder of the year.

Motion to Amend

**Resolution #2019-038**

**Moved By: Barbara Belrose**  
**Seconded By: Shawn Jackson**

That Item # 9.7 be amended by adding the wording; and that an ad hoc committee named 'Santas Workshop' be created and source volunteers for donation of materials and construction thereof to follow the wording 'remainder of the year', and that Barbara Belrose is to Chair this particular committee and report back to Council at a later date. Carried.

Amended Motion

**Resolution #2019-039**

**Moved By : Barbara Belrose**  
**Seconded By: Shawn Jackson**

That a booth be constructed to be used as 'Santa's Workshop' during the Santa Claus Parade and then be used as a display booth for area information during the remainder of the year and that an ad hoc committee named 'Santas Workshop' be created and source volunteers for donation of materials and construction thereof, and that Barbara Belrose is to Chair this particular committee and report back to Council at a later date. **Carried.**

(9.8) Almaguin Recycling Initiative – Appointment to the ARI Committee for the 2018 to 2022 term

**Resolution #2019-040**

**Moved By: Steven Hicks**  
**Seconded By: Shawn Jackson**

That the Council for the Village of Sundridge hereby appoint Shawn Jackson to be their representative on the Almaguin Recycling Initiative Committee for the 2018-2022 Term. **Carried.**

(9.9) District of Parry Sound Social Services Administration Board – Member Appointment

**Resolution #2019-041**

**Moved By: Shawn Jackson**

**Seconded By: Steven Hicks**

That the Council for the Village of Sundridge does hereby support the nomination of Theresa (Teri) Brandt to represent Area 5 of the District of Parry Sound Social Services Administration Board.

**Carried.**

(9.10) Eagle Lake Gun Club - Support letter

**Resolution #2019-042**

**Moved By: Stephen Rawn**

**Seconded By: Steven Hicks**

That staff be directed to provide a letter to the Eagle Lake Gun Club in support of their efforts to enhance their facilities in order to continue with Biathlon programs.

**Carried.**

**10) RISE FROM COMMITTEE OF THE WHOLE**

**Resolution #2019-043**

**Moved By: Shawn Jackson**

**Seconded By: Barbara Belrose**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

**Carried.**

**11) COMMITTEE OF THE WHOLE REPORT**

**Resolution #2019-044**

**Moved By: Stephen Rawn**

**Seconded By: Steven Hicks**

That Council adopts the Committee of the Whole recommendations on January 23, 2019 as resolutions of Council.

**Carried.**

## 12) ANNOUNCEMENTS

### Lyle Hall

- The Village of Minden Hills has asked if Sundridge or South River want to be their partner in a First Impressions Community Exchange (FICE) event. The request was made through CAEDA.
- I will be attending the Rural Ontario Municipal Association (ROMA) conference next week.
- I will try and attend the Fire Board meeting next Tuesday night.
- Council Information: Sundridge has about \$400,000+ from annual taxes to spend on our needs. A 1% increase in taxes gives us about another \$15,000 to spend. Most large projects need a mix of grants, taxes and reserves. We currently have a large capacity for borrowing if needed.

### Stephen Rawn

- If members of the public have any questions, concerns or complaints, they can fill out a form that is available on the village website and/or be directed to contact the municipal office directly.

### Barbara Belrose

- Nothing at this time.

### Steven Hicks

- Parking at the medical centre is an issue, options are being explored to remedy the situation.

### Shawn Jackson

- Nothing at this time.

### Nancy Austin, Deputy Clerk

- Nothing at this time.

## 13) INTRODUCTION OF FUTURE MOTIONS

Lyle Hall will introduce a motion to create a sub committee to organize Volunteer Appreciation Day.

Lyle Hall will introduce a motion to recognize the housing committee.

## 14) CONFIRMING BY-LAW

### **Resolution #2019-045**

**Moved By: Shawn Jackson**

**Seconded By: Stephen Rawn**

That By-law No. 2019-005, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of January 23, 2019, be adopted.

**Carried.**

**15) ADJOURNMENT**

**Resolution #2019-046**

**Moved By: Barbara Belrose**

**Seconded By: Steven Hicks**

That we do now adjourn at 7:52 p.m. until the Council meeting on Wednesday, February 13, 2019, or at the call of the Mayor.

**Carried.**

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Lyle Hall, Mayor

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Nancy Austin, Acting Clerk Administrator

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