

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, February 27, 2019 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**COUNCIL MINUTES**

**PRESENT:** Mayor Lyle Hall, Councillors Barbara Belrose, Shawn Jackson and Steve Hicks (arrived 6:46 pm)

**ABSENT:** Deputy Mayor Stephen Rawn (absent with notice)

**STAFF:** Nancy Austin, Acting Clerk Administrator

**1) CALL TO ORDER**

The meeting was called to order at 6:04 pm.

**2) APPROVAL OF AGENDA**

**Resolution #2019-063**

**Moved By: Shawn Jackson**

**Seconded By: Barbara Belrose**

That the agenda be approved as amended to add Item 5(A.2) Delegation regarding Eastholme Board of Health Appointment, Item (9.9) Eastholme Board of Health Appointment, to re-order the agenda to have Item (9.9) before Item (9.1), and to waive notice requirements for introduction of a motion, pursuant to Section 22 of the Village of Sundridge Procedural By-Law No. 2014-061.

**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

Mayor Lyle Hall made the following declaration:

I, Lyle Hall, declare a pecuniary interest in Item 9.2 on the February 27, 2019 Council agenda.

I am making this declaration because the Happy Gang is asking for a lease approval and I am related to the Secretary.

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

**4) PRESENTATIONS**

*None.*

## 5) DELEGATIONS

### 5(A) Public & Consultants

5(A.1) Sunflower Festival/Triathlon – Russell Becker

#### **Resolution # 2019-064**

**Moved By: Barbara Belrose**  
**Seconded By: Shawn Jackson**

That the delegation by Russell Becker, regarding the Sunflower Festival and Triathlon, be received with thanks.

**Carried.**

5(A.2) Eastholme – Board of Health Appointment – Mayor Jim Coleman

#### **Resolution # 2019-065**

**Moved By: Shawn Jackson**  
**Seconded By: Barbara Belrose**

That the delegation by Mayor Jim Coleman, regarding the Eastholme Board of Health Appointment, be received with thanks.

**Carried.**

### 5(B) Staff

*None.*

## 6) CONSENT ITEMS

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

### 6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – February 13, 2019

#### Resolution # 2019-066.01

That the minutes of the Regular meeting February 13, 2019, be adopted as printed.

6(A.2) Closed Council Meeting – February 13, 2019

#### Resolution # 2019-066.02

That the minutes of the Closed meeting February 13, 2019, be adopted as printed.

## **6(B) COMMITTEE & BOARD MINUTES**

None.

## **6(C) STAFF REPORTS**

6(C.1) S2019-002 – Recommendation regarding Lease of Commercial lot (100 Main Street)

Resolution # 2019-066.03

Whereas Council has been provided an opportunity to lease a commercial lot at 100 Main Street, Sundridge, from Mr. Donald Richardson for the sum of \$1.00 annually; and

Whereas Council has reviewed Staff Report S2019-002 dated February 27, 2019, outlining options for consideration of the request; and

Whereas support for the lease of the property at 100 Main Street, Sundridge does not align with any current strategic plans for the Village of Sundridge,

Be it resolved that Council declines the option outlined in Mr. Richardson's letter and directs staff to advise Mr. Richardson of same, with thanks and appreciation for the offer.

## **6(D) BY-LAWS**

6(D.1) By-Law No. 2019-017 – Appoint a Clerk Administrator

Resolution # 2019-066.04

That By-Law No. 2019-017, being a by-law to appoint a Clerk Administrator, be approved.

6(D.2) By-Law No. 2019-019 – Tree Canopy and Natural Vegetation Policy

Resolution # 2019-066.05

That By-Law No. 2019-019, being a by-law to adopt a Tree Canopy and Natural Vegetation Policy, be approved.

## **6(E) CORRESPONDENCE**

### **Correspondence from Staff**

6(E.1) Follow Up List – February 27, 2019

Resolution # 2019-066.06

That the February 27, 2019 list, for the February 27, 2019 Council Meeting be received.

6(E.2) *[Moved into Committee of the Whole]*

6(E.3) Newsletter – Interim, 2019

Resolution # 2019-066.07

That the draft Newsletter be received and approved to be finalized and sent out with the 2019 Interim Tax Notices.

6(E.4) Statement of Council Remuneration and Expenses Report for 2018

Resolution # 2019-066.08

That the Statement of Council Remuneration and Expenses Report for 2018, be received.

**Inter-Governmental Correspondence**

6(E.5) Joint Building Committee – February 21, 2019

Resolution # 2019-066.09

That the minutes of the Joint Building Committee, dated February 21, 2019, be received.

**Board and Agency Correspondence**

*None.*

**Other Correspondence**

6(E.6) Lottery Licence M812403 – Almaguin Minor Hockey Association

Resolution # 2019-066.10

That the correspondence regarding the A.M.H.A lottery licence, be received.

**Resolutions of Support**

*None.*

**6(F) CONSIDERATION OF A CLOSED SESSION**

6(F.1) Resolution # 2019-066.11

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- i) Incident on December 29, 2018

*[This concludes the list of Consent Items on the Agenda for February 27, 2019]*

## 7) APPROVAL OF CONSENT ITEMS

### Resolution #2019-066

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That Items listed as Consent Items for February 27, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

## 8) MOVE TO COMMITTEE OF THE WHOLE

### Resolution #2019-067

**Moved By: Shawn Jackson**  
**Seconded By: Steven Hicks**

That Council resolve into Committee of the Whole.  
**Carried.**

## 9) COMMITTEE OF THE WHOLE

(9.9) Eastholme – Board of Health Appointment

### Original Motion

#### Resolution #2019-057

**Moved By: Shawn Jackson**  
**Seconded By: Steven Hicks**

That the Council for the Village of Sundridge hereby support the nomination of Deputy Mayor Stephen Rawn to represent Area 2 on the Board of Management of Eastholme for the 2018 to 2022 term.

**Carried.**

### Motion to Amend

#### Resolution #2019-068

**Moved By: Barbara Belrose**  
**Seconded By: Shawn Jackson**

That Item 9.9 be amended as follows: to replace Deputy Mayor Stephen Rawn with Jim Coleman.

**Carried.**

**Amended Motion**

**Resolution #2019-069**

**Moved By: Shawn Jackson**  
**Seconded By: Barbara Belrose**

That the Council for the Village of Sundridge hereby support the nomination of Jim Coleman to represent Area 2 on the Board of Management of Eastholme for the 2018 to 2022 term.

**Carried.**

- (9.1) Public Member Appointments – Recreation Committee

*[Item 9.1 discussed in closed meeting on January 23 and February 13, 2019]*

**Resolution #2019-070**

**Moved By: Shawn Jackson**  
**Seconded By: Steven Hicks**

That Council confirm the appointments of Linda Jackson and Rachel Edwards to be representatives for the Village of Sundridge on the Sundridge-Strong Recreation Committee.

**Carried.**

**Motion read by Councillor Steven Hicks as Mayor Hall declared a pecuniary interest and Deputy Mayor Rawn absent.**

- (9.2) “Senior’s Room” Lease – Sundridge Happy Gang

**Resolution #2019-071**

**Moved By: Barbara Belrose**  
**Seconded By: Shawn Jackson**

That By-Law #2019-012, being a by-law to authorize an agreement between the Happy Gang and the Village of Sundridge for the lease of space within the Sundridge Community Centre, for use as the ‘Senior’s Room’, be approved.

**Carried.**

**Mayor Hall Resumed the Chair**

- (9.3) Smoking By-law No. 2019-013 – Draft

**Resolution #2019-072**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That the draft Smoking By-Law be received as presented; and

That the draft by-law be returned to Council at the next regular meeting for approval.

**Carried.**

(9.4) Motorized Snow Vehicles – Draft By-law

**Resolution #2019-073**

**Moved By: Shawn Jackson**  
**Seconded By: Barbara Belrose**

That the draft Motorized Snow Vehicles by-law be received as presented; and

That the draft by-law be returned to Council at the next regular meeting for approval.  
**Carried.**

(9.5) Off-Road Vehicles – Draft By-law

**Resolution #2019-074**

**Moved By: Shawn Jackson**  
**Seconded By: Steven Hicks**

That the draft Off-Road Vehicles by-law be received as presented; and

That the draft by-law be returned to Council at the next regular meeting for approval.  
**Carried.**

(9.6) Council Remuneration By-Law – Draft

**Resolution #2019-075**

**Moved By: Steven Hicks**  
**Seconded By: Shawn Jackson**

That the draft Council Remuneration by-law be received as presented; and

That the draft by-law be returned to Council at the next regular meeting for approval.  
**Carried.**

(9.7) Employee Remuneration By-Law – Draft

**Resolution #2019-076**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That the draft Employee Remuneration by-law be received as presented; and

That the draft by-law be returned to Council at the next regular meeting for approval.  
**Carried.**

(9.8) Joint Building Committee – Permanent Part-time DCBO

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That the Council for the Village of Sundridge support the recommendation of the JBC to hire a permanent part-time Deputy Chief Building Official.

**Motion to Amend**

**Resolution #2019-077**

**Moved By: Shawn Jackson**  
**Seconded By: Steven Hicks**

That the following be added to the original motion after Building Official; 'and That the position be posted publicly; and That the administering municipality's hiring process is followed'.

**Carried.**

**Amended Motion**

**Resolution #2019-078**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That the Council for the Village of Sundridge support the recommendation of the JBC to hire a permanent part-time Deputy Chief Building Official; and That the position be posted publicly; and That the administering municipality's hiring process is followed.

**Carried.**

**Items moved from the Consent List**

6(E.2) Budgetary Control – December 31, 2019

**Resolution #2019-079**

**Moved by: Steven Hicks**  
**Seconded By: Shawn Jackson**

That the Budgetary Control report dated December 31, 2019, be received.

**Carried.**

**10) RISE FROM COMMITTEE OF THE WHOLE**

**Resolution #2019-080**

**Moved By: Steven Hicks**  
**Seconded By: Shawn Jackson**



That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

**Carried.**

## **11) COMMITTEE OF THE WHOLE REPORT**

### **Resolution #2019-081**

**Moved By: Shawn Jackson**

**Seconded By: Steven Hicks**

That Council adopts the Committee of the Whole recommendations on February 27, 2019 as resolutions of Council.

**Carried.**

## **12) ANNOUNCEMENTS**

### Lyle Hall

- F.I.C.E. Program (initiated through CAEDA) proceeding, 5-7 people from each participating municipality, \$500 spending limit to cover costs
- Next CAEDA meeting is March 18<sup>th</sup>, 2019. CAEDA is going to be rolled into ACED as of March 18<sup>th</sup>, 2019.
- DSSAB levy has been received and increased by \$144.00. The CEO has retired and Lyle is on the Ad Hoc Hiring committee looking for a replacement.
- Housing Summit held in Parry Sound. Discussion on the grants and loans from CMHC. Multiple requests to look into Men's Shelters.
- EMS Board meeting on March 28<sup>th</sup>, 2019

### Stephen Rawn

- N/A

### Barbara Belrose

- Nothing at this time

### Shawn Jackson

- Attended Sundridge-Strong Public Library Board meeting for Board Member Stephen Rawn in his absence.

### Steven Hicks

- Social Media update: Sundridge, Ontario is now owned by the village of Sundridge.
- Update on the Volunteer day will be forthcoming.

### Nancy Austin, Acting Clerk Administrator

- Tri Council meeting – March 28, 2019 –tentative

## **13) INTRODUCTION OF FUTURE MOTIONS**

*None.*

**14) CONFIRMING BY-LAW**

**Resolution #2019-082**

**Moved By: Steven Hicks**  
**Seconded By: Shawn Jackson**

That By-law No. 2019-018, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of February 27, 2019, be adopted.  
**Carried.**

**15) ADJOURNMENT**

**Resolution #2019-083**

**Moved By: Barbara Belrose**  
**Seconded By: Steven Hicks**

That we do now adjourn at 8:57 p.m. until the next Council meeting on Wednesday, March 13, 2019, or at the call of the Mayor.  
**Carried.**

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Lyle Hall, Mayor

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Nancy Austin, Clerk Administrator