

Regular Meeting of the Village of Sundridge Council

**Wednesday, November 13, 2019 – 6:00 p.m.
Village of Sundridge Council Chambers**

COUNCIL MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Stephen Rawn, Councillors Barbara Belrose, Steven Hicks, Shawn Jackson

STAFF: Nancy Austin, Clerk Administrator

1) CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution #2019-314

**Moved By: Steven Hicks
Seconded By: Shawn Jackson**

That the agenda for November 13, 2019 be approved as circulated.
Carried

3) DECLARATION OF PECUNIARY INTEREST

None

4) PRESENTATIONS

None

5) DELEGATIONS

5(A) Public & Consultants

5(A) None

5(B) Staff

5(B.1) None

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – October 23, 2019

Resolution #2019-315.01

That the minutes of the Regular meeting dated October 23, 2019, be adopted as printed.

6(A.2) Closed Council Meeting – October 23, 2019

Resolution #2019-315.02

That the minutes of the Closed meeting dated October 23, 2019 be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

6(B.1) Sundridge-Strong Union Public Library Board – Draft October 17, 2019

Resolution #2019-315.03

That the draft minutes of the Sundridge-Strong Union Public Library Board, dated October 17, 2019, be received.

6(B.2) *moved into committee of the whole*

6(C) STAFF REPORTS

6(C.1) S2019-038 – Town Hall Sessions

Resolution #2019-315.04

That Council receive Staff Report S2019-038 dated November 13, 2019 regarding Town Hall Sessions;

And That Council adopt the Town Hall Session Guidelines as presented.

6(C.2) *moved into committee of the whole*

6(C.3) S2019-040 – By-law 2016-041, Building By-Law Schedule “B” Update

Resolution #2019-315.05

That Council receive Staff Report S2019-040 dated November 13, 2019 regarding By-Law 2016-041, Building By-Law, Schedule “B” update;

And That Council approve the update to Schedule “B” of By-law 2016-041, direct staff to make the changes indicated and provide the update to the Joint Building Committee.

6(C.4) *moved into committee of the whole*

6(C.5) S2019-042 – Interior Office Renovation and Accessibility Updates

Resolution #2019-315.06

That Council received Staff Report S2019-042 dated November 13, 2019 regarding Internal Office Renovation and Accessibility Updates;

And That Council not award the Request for Proposal (RFP2019-003);

And Further That Council direct staff to manage the project internally using independent contractors and services as required.

6(C.6) S2019-043 – Replacement of Window located in Library

Resolution #2019-315.07

That Council receive report S2019-043 dated November 13, 2019, regarding the replacement of a window located in the Library;

And That Council of the Corporation of the Village of Sundridge accept the submission from Northwood Window and Door Centre at a total cost of #2,430.97 (plus HST),

And Further That the \$2,430.97 (plus HST) for the window replacement be taken from the Community Centre – Repair and Maintenance account.

6(C.7) S2019-044 – Security Camera – Library

Resolution #2019-315.08

That Council authorize the purchase and installation of new video surveillance equipment which includes 1 new security camera and a new DVR (Digital Video Recorder) with 4TH of storage as described in Staff Report S2019-044, November 13, 2019; and

That the cost of the video surveillance equipment is not to exceed \$2,955.00 plus HST, and;

That the cost of the equipment be included in the 2020 Budget and the installation of the camera device be authorized to be installed in 2020.

6(D) BY-LAWS

6(D.1) By-law No. 2019-062 – Municipal Auditor Appointment

Resolution #2019-315.09

That By-law No. 2019-062, being a by-law to appoint a municipal auditor for the Corporation of the Village of Sundridge, be approved.

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – November 13, 2019

Resolution #2019-315.10

That the follow up list, for the November 13, 2019 Council Meeting be received.

6(E.2) Budgetary Control – As of September 30, 2019

Resolution #2019-315.11

That the Village of Sundridge Budgetary Control for the period ending September 30, 2019, be received.

6(E.3) Memo – Auditor Services

Resolution #2019-315.12

That the correspondence from the Deputy Clerk dated November 13, 2019 re: Auditor Services, be received.

6(E.4) Memo – Status Update on library matters

Resolution #2019-315.13

That the correspondence from the Clerk Administrator dated November 7, 2019 re: status update on library matters, be received.

6(E.4) *moved into committee of the whole*

Inter-Governmental Correspondence

6(E.6) Ministry of Finance – 2020 OMPF Allocation

Resolution #2019-315.14

That the correspondence received from the Ministry of Finance dated October 24, 2019, regarding the 2020 Ontario Municipal Partnership Fund Allocation be received.

6(E.7) Joint Building Committee – 2019 Annual Permit Summary

Resolution #2019-315.15

That the correspondence received from the Joint Building Committee, regarding Annual Permit Summary for 2019, be received.

Board and Agency Correspondence

6(E.8) Central Almaguin Planning Board – September 18, 2019

Resolution #2019-315.16

That the draft regular meeting minutes from the Central Almaguin Planning Board, dated September 18, 2019, be received.

6(E.9) moved *into committee of the whole*

6(E.10) moved *into committee of the whole*

Other Correspondence

6(E.11) Letter to the Editor – October 18, 2019

Resolution #2019-315.17

That the correspondence received on behalf of Drs. Mathies, Correia, Branigan, Cross and Macmillan, dated October 18, 2019, regarding Hospital Redevelopment, be received.

6(E.12) The Phragmites Working Group Lake Bernard – ‘Thank you’

Resolution #2019-315.18

That the correspondence received from the Phragmites Working Group, be received.

6(E.13) Ministry of Transportation – Resurfacing of Highway 11: Sundridge to South River

Resolution #2019-315.19

That the correspondence received from the MTO, dated October 21, 2019, regarding the resurfacing of Highway 11: Sundridge to South River, be received.

6(E.14) Almaguin Highlands Chamber of Commerce – ‘Grow your business online’

Resolution #2019-315.20

That the correspondence received from the Almaguin Highlands Chamber of Commerce, dated October 22, 2019, regarding the ‘Grown your Business online’ digital main street free program and service, be received.

6(E.15) District of Parry Sound Violence Against Women Co-ordinating Committee

Resolution #2019-315.21

That the correspondence received from the District of Parry Sound Violence Against Women Co-ordinating Committee, dated October 29, 2019, regarding the 30th anniversary of the of the murders of 14 young university students at l’Ecole Polytechnique de Montreal, be received, and that Council support the efforts of this committee by participating in the campaign and by lowering the flag to half-mast on December 6, 2019.

6(E.16) moved *into committee of the whole*

6(E.17) Township of Springwater – Nottawasaga Valley Conservation Authority Levy

Resolution #2019-315.22

That the correspondence received from the MTO, dated October 21, 2019, regarding the resurfacing of Highway 11: Sundridge to South River, be received.

6(E.18) Township of Puslinch – 2019 Provincial Policy Statement Review

Resolution #2019-315.23

That the correspondence received from the Township of Puslinch, dated October 18, 2019, regarding the 2019 Provincial Policy Statement review, be received.

6(E.19) Township of Schreiber – Unionized staff position cuts at Ontario Library Service-North

Resolution #2019-315.24

That the correspondence received from the Township of Schreiber, dated October 22, 2019, regarding the unionized staff position cuts at OLSN, be received.

6(E.20) Town of Kingsville – Local Health Care Services

Resolution #2019-315.25

That the correspondence received from the Town of Kingsville, dated October 25, 2019, regarding Local Health Care Services, be received.

6(E.21) Association of Municipalities of Ontario – Announcement by MMAH

Resolution #2019-315.26

That the correspondence received from the Association of Ontario Municipalities, regarding the funding announcement by the Ministry of Municipal Affairs and Housing, be received.

Resolutions of Support

6(E.) None

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Resolution #2019-315.27

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- d) labour relations or employee negotiations;
 - i) Employee Evaluations
 - ii) Treasurer Job Description

- e) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality of local board which, if disclosed, could reasonable be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization:
 - i) Internet Provisions

[This concludes the list of Consent Items on the Agenda for November 13, 2019]

7) APPROVAL OF CONSENT ITEMS

Resolution #2019-315

Moved By: Steven Hicks
Seconded By: Stephen Rawn

That Items listed as Consent Items for November 13, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2019-316

Moved By: Barbara Belrose
Seconded By: Shawn Jackson

That Council resolve into Committee of the Whole.

Carried

9) COMMITTEE OF THE WHOLE

(9.1) Tri Council Agenda - November 28, 2019

Resolution #2019-317

Moved By: Barbara Belrose
Seconded By: Shawn Jackson

That Council direct staff to have the following items added to the agenda for the upcoming meeting of the Tri Councils for discussion;

- Arena – one regional arena

- Unified Snowmobile Plan
 - Grant Writer – Joint Proposal
 - Strong Cemetery Board
- Carried**

(9.2) Winter 2019 Decorations – Main Street

[Councillor Steven Hicks introduced motion October 23, 2019]

Resolution #2019-318

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That the Council for the Corporation of the Village of Sundridge have discussed the winter 2019 decorations for Main Street.

Carried

Items moved into committee of the whole

6(B.2) SSJ Arena and Hall Meeting – November 6, 2019

Resolution #2019-319

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That the regular meeting minutes of the Sundridge Strong Joly Arena and Hall dated November 6, 2019, be received.

Carried

6(C.2) S2019-039 – RFP2019-006 Waste Collection Services Proposal Award

Resolution #2019-320

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Council receive report S2019-039 dated November 13, 2019, regarding RFP2019 006 Waste Collection Services Proposal Award;

And That Council of the Corporation of the Village of Sundridge accept the proposal from Waste Connections of Canada for a three (3) year contract at a total cost of \$64,389.88 (plus HST) for 2020, \$65,677.60 (plus HST) for 2021 and \$66,991.21 (plus HST) for 2022.

Carried

6(C.4) S2019-041 – Ministry Required Updates to By-Laws 2019-048 (Traffic and Parking) and 2019-054 (Motorized Snow Vehicles)

Resolution #2019-321

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Council receive Staff Report S2019-041 dated November 13, 2019 regarding Ministry required updates to By-law 2019-048 – Traffic and Parking and By-Law 2019-054 Motorized Snow Vehicles;
And that Council direct staff to make the necessary updates to the By-laws as per the email received from the Ministry of the Attorney General dated October 22, 2019.
Carried

Deputy Mayor Rawn assumed the Chair

6(E.5) Memo – Muskoka Algonquin Healthcare Board – Letter regarding Endorsement of New Hospitals

Resolution #2019-322

Moved By: Lyle Hall
Seconded By: Steven Hicks

That the draft letter prepared by the Deputy Clerk dated November 13, 2019 re: Muskoka Algonquin Healthcare Board – Letter regarding Endorsement of New Hospitals, be received, and;

That Council direct staff to finalize the letter, and the Mayor to place his signature on the letter,

And that staff are to forward to the letter to MAHC (Muskoka Algonquin Healthcare Board), and;

That the letter be carbon copied to PSDSSAB and the AHHCC.
Carried

Mayor Hall resumed the Chair

6(E.9) Reeve Bob MacPhail, Township of Armour – ASHH/Local Share Meeting

Resolution #2019-323

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That the correspondence received from Reeve MacPhail, regarding the ASHH/Local Share meeting, be received.
Carried

6(E.10) Muskoka Algonquin Health Care – One-time funding 2019-2020 fiscal year

Resolution #2019-324

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That the correspondence received from MAHC, regarding the \$3.2 million in one-time funding for the 2019-2020 fiscal year, be received.

Carried

6(E.16) Ministry of Natural Resources and Forestry – Environmental Registry Notice

Resolution #2019-325

Moved By: Shawn Jackson
Seconded By: Stephen Rawn

That the correspondence received from the MNRF, dated October 29, 2019, regarding the Environmental Registry Notice, be received.

Carried

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2019-326

Moved By: Stephen Rawn
Seconded By: Steven Hicks

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2019-327

Moved By: Stephen Rawn
Seconded By: Steven Hicks

That Council adopts the Committee of the Whole recommendations on November 13, 2019 as resolutions of Council.

Carried

12) ANNOUNCEMENTS

Lyle Hall

- Attended the 'Environmental Round Table' held in Bracebridge. Focus of meeting was ways to cut back on red tape and Environmental Assessments.
- The Almaguin Highlands Chamber of Commerce AGM (annual general meeting) is November 14, 2019.
- Home Network has two items being worked on; homeless plan and National Housing Day
- The West Parry Sound OPP Detachment in conjunction with the Almaguin Highlands OPP Detachment Commander are going to be hosting a meeting with the area Mayors on November 20th, 2019
- Mayor Hall has two meetings scheduled for November 25th, EMS and ASHH, and is looking for a member of Council to attend one meeting on his behalf. Councillor Jackson will attend.
- PSDSSAB asked Mayor Hall to be the lead on a task force on Mental Health & Addictions.

Stephen Rawn

- Nothing at this time

Barbara Belrose

- Nothing at this time

Shawn Jackson

- Nothing at this time

Steven Hicks

- Implementing an Office Manager at the medical centre facility will be a discussion item at the next meeting of the medical centre committee.

Nancy Austin, Clerk Administrator

- CodeRed enrollment is being commenced. Council is going to be the pilot group for the village. Members of the public will be informed when they can enrol.

13) INTRODUCTION OF FUTURE MOTIONS

Shawn Jackson will introduce a motion to prepare a resolution showing the disapproval of first two amendments to the MNR environmental registry.

Steve Hicks will introduce a motion pertaining to the railway safety in the village.

Steve Hicks will introduce a motion pertaining to the fines for motorized snow vehicle infractions. Staff are to gather neighbouring municipalities information pertaining to fines for motorized snow vehicles.

Lyle Hall will introduce a motion to reconsider the motorized snowmobile by-law pertaining to the time provisions

14) CONFIRMING BY-LAW

Resolution #2019-328

Moved By: Shawn Jackson
Seconded By: Stephen Rawn

That By-law No. 2019-063, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of November 13, 2019, be adopted.
Carried

15) ADJOURNMENT

Resolution #2019-329

Moved By: Stephen Rawn
Seconded By: Barbara Belrose

That we do now adjourn at 7:19 p.m. until the Council meeting on Wednesday, November 27, 2019, or at the call of the Mayor.
Carried

Lyle Hall, Mayor

Nancy Austin, Clerk Administrator