

Regular Meeting of the Village of Sundridge Council

**Wednesday, May 23, 2018 – 6:00 p.m.
Village of Sundridge Council Chambers**

COUNCIL MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker, Don Richardson and Jason Newman (departed at 7:55 p.m./returned at 8:00 p.m.)

REGRETS: Deputy Mayor Ryan Jeffers

STAFF PRESENT: Karen Fraser, Clerk Administrator; Grant Love, Fire Chief

1) CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution #2018-341

Moved By: Don Richardson
Seconded By: Jason Newman

That the agenda for Wednesday, May 23, 2018 be approved as amended to add Item 9.4, Closed Meeting for Labour Relations or Employee Negotiations – Fire Chief Contract; and

That Item 9.4 be considered immediately following Item 5(B.1).

Carried.

3) DECLARATION OF PECUNIARY INTEREST

Councillor Jason Newman made the following declaration:

I, Jason Newman, declare a pecuniary interest in Item 9.3 and 9.4 on the May 23 Council agenda.

I am making this declaration because I am a member of fire dep.

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

4) PRESENTATIONS

None.

5) DELEGATIONS

5(A) Public & Consultants

None.

5(B) Staff

5(B.1) Fire Chief Grant Love – Regulations under the *Fire Protection and Prevention Act*

The Fire Chief presented information about three (3) of the recently-released regulations under the *Fire Protection and Prevention Act*. The regulations address new requirements for Certification of Firefighters, Community Risk Assessment and Public Reporting.

[Refer to Item 6(E.4) for additional information]

Resolution #2018-342

Moved By: Jason Newman
Seconded By: Don Richardson

That the delegation by Fire Chief Grant Love regarding Regulations under the *Fire Protection and Prevention Act*, be received, with thanks.
Carried.

(9.4) Consideration of a Closed Session Meeting

[Item 9.4 is being considered following Item 5(B.1)]

Resolution #2018-343

Moved By: Russell Becker
Seconded By: Don Richardson

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately at 6:31 p.m. to deal with:

- a) Labour Relations or Employee Negotiations
 - (i) Fire Chief Contract

Carried.

Motion to Resume Regular Meeting

Resolution #2018-344

Moved By: Don Richardson

Seconded By: Russell Becker

That Council rises from a closed session meeting on May 23, 2018 and resumes the regular meeting at 7:11 p.m.

Carried.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – May 9, 2018

Resolution #2018-345.01

That the minutes of the Regular Council meeting dated May 9, 2018, be adopted as printed.

6(A.2) Closed Council Meeting – May 9, 2018

Resolution #2018-345.02

That the minutes of the Closed Council meeting dated May 9, 2018, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

6(B.1) Central Almaguin Planning Board – April 18, 2018

Resolution #2018-345.03

That the minutes of the Central Almaguin Planning Board meeting dated April 18, 2018, be received.

6(B.2) Sundridge-Strong Union Public Library Board – March 22, 2018

Resolution #2018-345.04

That the minutes of the Sundridge-Strong Union Public Library Board meeting dated March 22, 2018, be received.

6(B.3) Sundridge-Strong Union Public Library Board – April 19, 2018

Resolution #2018-345.05

That the minutes of the Sundridge-Strong Union Public Library Board meeting dated April 19, 2018, be received.

6(C) STAFF REPORTS

None.

6(D) BY-LAWS

6(D.1) By-law No. 2018-021 – Appoint a By-law Enforcement Officer

[Authorization to enter into an agreement with Caitlin Deevey was approved by Council on April 25, 2018. By-law 2018-021 is required to confirm the appointment]

Resolution #2018-345.06

That By-law No. 2018-021, being a By-law to appoint Caitlin Deevey as Municipal By-law Enforcement Officer from April 25, 2018 to April 25, 2019, be approved.

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – May 23, 2018

Resolution #2018-345.07

That the *Staff Follow Up and Report to Council 2018* list, for the May 23, 2018 Council Meeting be received.

Inter-Governmental Correspondence

6(E.2) JBC – Annual Permit Summary 2018

Resolution #2018-345.08

That the correspondence from the Joint Building Committee for period ending April 30, 2018, re: Annual Permit Summary, be received.

6(E.3) Environmental Commissioner of Ontario – Resources for Municipalities

Resolution #2018-345.09

That the correspondence from the Environmental Commissioner of Ontario, dated May 8, 2018 regarding Environment, Energy and Climate Resources for Municipalities, dated May 8, 2018, be received.

- 6(E.4) Ministry of Community Safety and Correctional Services – New Fire Safety Regulations

Resolution #2018-345.10

That the correspondence from the Ministry of Community Safety and Correctional Services, regarding New Fire Safety Regulations, dated May 8, 2018, be received.

- 6(E.5) Minister of Infrastructure – Ontario Regulation 588/17

Resolution #2018-345.11

That the correspondence from the Minister of Infrastructure dated May 4, 2018, regarding Ontario Regulation 588/17, Asset Management Planning for Municipal Infrastructure, be received.

- 6(E.6) Minister of Seniors Affairs – Ontario Senior Achievement Award

Resolution #2018-345.12

That the correspondence from the Minister of Seniors Affairs dated May, 2018, regarding Ontario Senior Achievement Awards, be received.

- 6(E.7) Ministry of Tourism, Culture and Sport – Ontario Cultural Attractions Fund

Resolution #2018-345.13

That the correspondence from the Ministry of Tourism, Culture and Sport regarding Ontario Cultural Attractions Fund, be received.

- 6(E.8) Ontario Power Generation – Pickering Continued Operations

Resolution #2018-345.14

That the correspondence from Ontario Power Generation dated April 25, 2018 regarding the economic impact of continued operation of the Pickering Nuclear Generating Station, be received.

Board and Agency Correspondence

- 6(E.9) DSSAB – High Five Program

Resolution #2018-345.15

That the correspondence from the District of Parry Sound Social Services Administration Board dated May 9, 2018 regarding the High Five Program, be received.

Other Correspondence

6(E.10) Ontario Good Roads Association – Preferred Autonomous Vehicles Test Corridor

[Item 6(E.10) was moved into Committee of the Whole]

Resolutions of Support

None

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Resolution #2018-345.16

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Labour Relations or Employee Negotiations
 - (i) Clerk Treasurer Position

[This concludes the list of Consent Items on the Agenda for May 23, 2018]

7) APPROVAL OF CONSENT ITEMS

Resolution #2018-345

Moved By: Russell Becker
Seconded By: Jason Newman

That Items listed as Consent Items for May 23, 2018 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6(E10) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2018-346

Moved By: Russell Becker
Seconded By: Don Richardson

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Sundridge and District Medical Centre Budget

[Item 9.1 was last considered by Council on March 14, 2018 and reviewed by the Sundridge and District Medical Centre Committee on April 17, 2018. It was tabled at the April 25, 2018 Council meeting by Resolution No. 2018-315 until May 23, 2018]

Moved By: Russell Becker
Seconded By: Don Richardson

That the Village of Sundridge approves the 2018 Sundridge and District Medical Centre Budget with a total expenditure of \$523,926.00; and

That the Township of Strong share is \$202,326.00, the Township of Joly share is \$40,465.00, and the Village of Sundridge share is \$161,860.00.

Motion to Amend

Resolution #2018-347

Moved By: Jason Newman
Seconded By: Don Richardson

That the 2018 Medical Centre budget be amended to reduce the capital expenditure line to reflect only consultant fees of \$20,000.

A Recorded Vote was requested by Russell Becker

	Yea	Nay
Becker, Russell – Councillor		X
Hall, Lyle – Mayor	X	
Newman, Jason - Councillor	X	
Richardson, Don - Councillor	X	

Carried.

Revised Motion

Resolution #2018-348

Moved By: Jason Newman
Seconded By: Don Richardson

That the Village of Sundridge approves the 2018 Sundridge and District Medical Centre Budget with the capital expenditure line being amended to reflect only consultant fees of \$20,000 making the total budget of \$123,926.00; and

That the Township of Strong share is \$61,963 the Township of Joly share is \$12,392.60, and the Village of Sundridge share is \$49,570.40.

A Recorded Vote was requested by Jason Newman

	Yea	Nay
Becker, Russell – Councillor		X
Hall, Lyle – Mayor	X	
Newman, Jason - Councillor	X	
Richardson, Don - Councillor	X	

Carried.

(9.2) Sundridge-Strong Union Public Library Budget

Resolution #2018-349

Moved By: Russell Becker
Seconded By: Jason Newman

That the Village of Sundridge approves the 2018 Sundridge-Strong Union Public Library Budget in the amount of \$88,655.39, with the Village of Sundridge share being \$34,316.81.

Carried.

Russell Becker will Assume the Chair

(9.3) Sundridge-Strong Fire Department Joint Board of Management – 2018 Budget

[Item 9.2 is introduced by Lyle Hall. A quorum of members present is required to waive the Notice Provision pursuant to Section 22 a) of Procedural By-law No. 2014-061]

Moved By: Lyle Hall
Seconded By: Don Richardson

That staff investigate financial options to enable member municipalities to fund the necessary capital items in the 2018 Fire Department Budget as required by the new regulatory requirements.

Motion to Table

Resolution #2018-350

Moved by: Lyle Hall
Seconded By: Don Richardson

That Item 9.3 be tabled until June 13, 2018.
Carried.

Mayor Hall will resume the Chair

(9.4) Consideration of a Closed Session Meeting

[Item 9.4 was moved for consideration following Item 5(B.1)]

Items Moved from Consent List

6(E.10) Ontario Good Roads Association – Preferred Autonomous Vehicles Test Corridor

Resolution #2018-351

Moved By: Don Richardson
Seconded By: Russell Becker

That the correspondence from the Ontario Good Roads Association dated April 24, 2018, regarding the “Preferred Autonomous Vehicles Test Corridor” be received;
and

That the Village of Sundridge participate in OGRA’s Autonomous Vehicle initiative and that this matter be referred to staff to develop a list of preferred routes with the municipality.

Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2018-352

Moved By: Russell Becker
Seconded By: Don Richardson

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2018-353

Moved By: Jason Newman
Seconded By: Russell Becker

That Council adopts the Committee of the Whole recommendations on May 23, 2018 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- At the recent FONOM conference, information about private maintenance of public roads, obligation to maintain shore road allowances, Community Improvement Plans (Burk's Falls) and tax incentives (Sault Ste. Marie) was available.
- Shore erosion is an on-going issue and another meeting is scheduled with Strong Township and property owners. A petition is being drawn to provide to the Minister of Natural Resources and Forestry through Norm Miller. Doug Smith presented the matter to the MNRF.
- Lyle requested coverage for the next CAEDA meeting – Russell can attend.

Russell Becker

- Sundridge has received 45,000 hits on facebook in 1 week – this indicates very healthy viewing/following.

Ryan Jeffers

- N/A

Jason Newman

- Nothing at this time.

Don Richardson

- A reminder of the Community Appreciation day on June 2nd. Posters and promotional material is being circulated. The event will start at 11:00, with a petting zoo, pony rides, kayak demonstrations, Fire Department demonstrations, and much more. Volunteer awards will be presented at 1:00 p.m.

Karen Fraser (Clerk Administrator)

- Interim Treasurer – Agreement with Armour Township is finalized for one day per week – typically Thursdays. At present, we expect to have audited financials by early July, subject to findings.
- Main Street Construction Update – issues with CN must be resolved before tender documents can be released which is expected to be tomorrow. Pre-qualifications have been scored and all were successful.

Mandatory pre-tender meeting on June 6th at 2:00 p.m.

Questions by June 8th at 4:00 p.m.

Tender closing on June 14th at 3:00 p.m.

Public opening on June 14th at 3:15 p.m.

Clauses in contract stating that work is not to start until July 3rd and must be finished by September 15, 2018.

- Staff Sergeant, Brent Turner, Detachment Commander Almaguin Highlands OPP, will be leaving the interim post effective May 25, 2018. The new Detachment Commander will likely not be announced before May 28, 2018.
- Wishart Law is hosting a Code of Conduct Drafting Workshop on June 8th in Burk's Falls. Staff will be attending and members of Council are also invited at a cost of \$50. Coffee and lunch will be provided.
- Amy MacFarlane will be hosting a public presentation at a local venue for interested parties to learn about her award-winning science fair project on a creative solution to

Blue-green algae in lakes. Village staff will be notified of date and details, once confirmed.

13) INTRODUCTION OF FUTURE MOTIONS

None.

14) CONFIRMING BY-LAW

Resolution #2018-354

Moved By: Russell Becker
Seconded By: Jason Newman

That By-law No. 2018-022, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of May 23, 2018, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2018-355

Moved By: Don Richardson
Seconded By: Jason Newman

That we do now adjourn at 8:26 p.m. until the Council meeting on Wednesday, June 13, 2018 or at the call of the Mayor.
Carried.

Lyle Hall, Mayor

Karen Fraser, Clerk Administrator