

Regular Meeting of the Village of Sundridge Council

Wednesday, June 27, 2018 – 6:00 p.m.
Village of Sundridge Council Chambers

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers (arrived at 6:01 p.m.),
Councillors Don Richardson and Jason Newman (departed at 6:57 p.m.
and returned at 8:15 p.m.)

REGRETS: Councillor Russell Becker

STAFF PRESENT: Karen Fraser, Clerk Administrator

1) CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution #2018-369

Moved By: Don Richardson
Seconded By: Jason Newman

That the agenda for Wednesday, June 27, 2018 be approved as amended to add Item 9.11, Deputy Treasurer Job Description, and to add the following time-sensitive Items relating to the Deputy Chief Building Official Position:

- an additional closed meeting discussion item under Item 9.4 (Labour Relations or Employee Negotiations – Chief Building Official and Deputy Chief Building Official Positions);
- Item 9.12 – Resignation of DCBO
- Item 9.13 – CBO Annual Salary Increase
- Item 9.14 – Seasonal Part-time Contract Building Inspector

Carried.

3) DECLARATION OF PECUNIARY INTEREST

Councillor Jason Newman made the following declaration:

I, Jason Newman, declare a pecuniary interest in Items 6(E.3), 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.9, and 9.10 on the June 27, 2018 Council agenda.

I am making this declaration because I am a member of the Fire Department.

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

4) PRESENTATIONS

None.

5) DELEGATIONS

5(A) Public & Consultants

5(A.1) Eunice Johnston – Retaining Wall Adjacent to Village Wood Scape Walk

Resolution #2018-370

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the delegation by Eunice Johnston regarding the retaining wall adjacent to the Village Wood Scape Walk be received, with thanks; and

That staff investigate the Village's obligations and responsibilities and provide a report at the earliest opportunity.

Carried.

5(A.2) Jill Boschulte – Proposed 2 hr Parking Limit on Main Street

Resolution #2018-371

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the delegation by Jill Boschulte regarding the proposed 2 hr. parking limit on Main Street, be received with thanks.

Carried.

5(A.3) Lois Richardson – Difficulty Building New Home

Resolution #2018-372

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That the delegation by Lois Richardson regarding difficulty building new home be received, with thanks.

Carried.

5(B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – June 6, 2018

Item 6(A.1) was referred to Committee of the Whole.

6(A.2) Closed Council Meeting – June 6, 2018

Resolution #2018-373.01

That the minutes of the Closed Council meeting dated June 6, 2018, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

None.

6(C) STAFF REPORTS

6(C.1) S2018-015 Horticultural Society Maintenance of Municipal Planters

Resolution #2018-373.02

That an annual payment of \$1,000.00 be issued to the Sundridge Horticultural Society for the purchase and planting of the flowers and planters throughout the Village; and

That the amount be budgeted each year as a recurring expense from the Contracted Services - Admin account with the payment being issued before May 31st each year.

6(D) BY-LAWS

None.

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – June 27, 2018

Resolution #2018-373.03

That the *Staff Follow Up and Report to Council 2018* list, for the June 27, 2018 Council Meeting be received.

Inter-Governmental Correspondence

6(E.2) JBC – Annual Permit Summary 2018

Resolution #2018-373.04

That the correspondence from the Joint Building Committee for period ending May 30, 2018, re: Annual Permit Summary, be received.

6(E.3) Village of Sundridge – Strong Township/Fire Department Matters

Resolution #2018-373.05

That the correspondence from the Village of Sundridge to the Township of Strong dated June 20, 2018 regarding Fire Department matters, be received.

Board and Agency Correspondence

None.

Other Correspondence

6(E.4) Ontario Provincial Police Municipal Policing Bureau

Resolution #2018-373.06

That the correspondence from the Ontario Provincial Police Municipal Policing Bureau dated June 8, 2018 regarding latest initiatives, be received.

6(E.5) MAHC Capital Plan Development Task Force Update

Resolution #2018-373.07

That the correspondence from the MAHC Capital Plan Development Task Force dated June 15, 2018 regarding updates, be received.

Resolutions of Support

None.

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Resolution #2018-373.08

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- Labour Relations or Employee Negotiations
 - Clerk Treasurer Position

[This concludes the list of Consent Items on the Agenda for June 27, 2018]

7) APPROVAL OF CONSENT ITEMS

Resolution #2018-373

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Items listed as Consent Items for June 27, 2018 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6(A.1) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2018-374

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Almaguin Saving Huntsville Hospital Committee

Resolution #2018-375

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That the correspondence from Robert MacPhail, Reeve, Township of Armour, dated May 28, 2018 regarding Almaguin Saving Huntsville Hospital (ASHH) Committee, be received; and

That the Council of the Village of Sundridge agrees to join the Almaguin Saving Huntsville Hospital (ASHH) Committee and allow ASHH to speak on our behalf. The objectives of ASHH are to ensure that Almaguin has a full service acute care hospital in Huntsville and that adequate funding is provided from the Province of Ontario which recognizes the unique financial situation facing Almaguin and MAHC.

Carried.

Deputy Mayor Ryan Jeffers will assume the Chair

(9.2) Sundridge-Strong Fire Department Joint Board of Management – 2018 Budget

[Item 9.2 was introduced by Lyle Hall on May 23, 2018 and was tabled by Resolution #2018-350]

Moved By: Lyle Hall
Seconded By: Don Richardson

That staff investigate financial options to enable member municipalities to fund the necessary capital items in the 2018 Fire Department Budget as required by the new regulatory requirements.

Motion to Withdraw

Resolution #2018-376

Moved By: Lyle Hall
Seconded By: Don Richardson

That Item 9.2 be withdrawn.

Carried.

Mayor Lyle Hall will resume the Chair

(9.3) Naloxone for the Fire Service (Fire Board Resolution 2018-043F)

Resolution #2018-377

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That the Village of Sundridge supports the recommendation of Sundridge-Strong Fire Department Joint Board of Management to authorize the Sundridge-Strong Fire Department to enter into an agreement with the North Bay Parry Sound Health Unit for the supply of

Naloxone under the Ontario Naloxone Program, as described in Fire Board Report 2018-003 dated June 5, 2018; and

That the Fire Chief or his alternate be authorized to execute the agreement.

Carried.

(9.4) Consideration of a Closed Session

Resolution #2018-378

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061 at 6:58 p.m. to deal with:

Labour Relations or Employee Negotiations

- Fire Department Succession
- Chief Building Official and Deputy Chief Building Official Positions

Carried.

Motion to Resume Regular Meeting

Resolution #2018-379

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Council rises from a closed session meeting on June 27, 2018 and resumes the regular meeting at 7:59 p.m.

Carried.

(9.5) Fire Chief Resignation

[Item 9.5 was discussed during a closed meeting on June 6, 2018]

Resolution #2018-380

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the correspondence from Fire Chief Grant Love dated May 23, 2018, be received; and

That Council accepts the resignation of the Fire Chief effective June 30, 2018 with thanks for his dedication and service; and

That the Sundridge-Strong Fire Dept. Joint Board of Management be so advised.

Carried.

(9.6) Proposal to Share a Fire Chief (Fire Board Resolution 2018-059)

Resolution #2018-381

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the Village of Sundridge supports the recommendation of Sundridge-Strong Fire Department Joint Board of Management to have staff explore the sharing of a Fire Chief under contract with either South River, Burk's Falls, or Magnetawan.
Defeated.

(9.7) Consideration of a Full Time Deputy Fire Chief (Fire Board Resolution 2018-060)

Resolution #2018-382

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That the Village of Sundridge supports the recommendation of Sundridge-Strong Fire Department Joint Board of Management to establish and recruit a Full Time Deputy Chief position as proposed by the Chair.
Defeated.

(9.8) Consideration of an Acting Deputy Fire Chief (Fire Board Resolution 2018-061F)

Resolution #2018-383

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the Village of Sundridge supports the recommendation of Sundridge-Strong Fire Department Joint Board of Management to appoint Andrew Torrance as the exclusive Acting Deputy Fire Chief for the Sundridge-Strong Fire Department.
Defeated.

(9.9) 2018 Firefighter Remuneration (Fire Board Resolution 2018-055F)

Resolution #2018-384

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That the Village of Sundridge supports the recommendation of the Sundridge-Strong Fire Department Joint Board of Management to adopt the following rates of remuneration for Firefighters:

Regular Meetings maximum of 41 per year \$40 per meeting

Special Meeting Rate is eliminated

Regular Fire Calls

Intern	\$15.98 per hour between 0800 and 2400
Firefighter I	\$15.98 per hour between 0800 and 2400
Firefighter II	\$16.92 per hour between 0800 and 2400
Captain	\$19.74 per hour between 0800 and 2400
Deputy Chief	\$22.56 per hour between 0800 and 2400

After midnight Fire Calls

Intern	\$16.92 per hour between 2400 and 0800
Firefighter I	\$16.92 per hour between 2400 and 0800
Firefighter II	\$17.86 per hour between 2400 and 0800
Captain	\$20.68 per hour between 2400 and 0800
Deputy Chief	\$23.50 per hour between 2400 and 0800; and

That all Firefighters shall receive 6% vacation pay with any future Cost of Living increases being subject to the Village of Sundridge policies; and

That these figures are included for consideration in the salary figure of the 2018 Fire Department budget.

Carried.

(9.10) 2018 Fire Department Budget

Resolution #2018-385

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the Village of Sundridge approves the 2018 Sundridge-Strong Fire Department Budget in the amount of \$569,000.00 with the Village of Sundridge share being \$284,500.00; and

That the Township of Strong be so advised.

Carried.

(9.11) Job Description – Deputy Treasurer

[Item 9.11 was discussed during a closed meeting on May 9, 2018]

Resolution #2018-386

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That Council approves the Deputy Treasurer Job Description dated June 27, 2018 in order to commence recruitment of a Deputy Treasurer immediately.

Carried.

(9.12) Resignation of DCBO (Joint Building Committee Resolution #2018-013)

Resolution #2018-387

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That the correspondence from DCBO dated June 19, 2018, be received; and

That Council accepts the resignation of the Tyler Irwin effective July 6, 2018 with thanks for his dedication and service.

Carried.

(9.13) CBO Annual Salary Increase (Joint Building Committee Resolution #2018-016)

Resolution #2018-388

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That Council supports the recommendation of the Joint Building Committee to increase the annual salary for the Chief Building Official by \$7,000 effective July 9, 2018 due to a change in responsibility associated with the position.

Carried.

(9.14) Contract Building Inspector (Joint Building Committee Resolution #2018-015)

Resolution #2018-389

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That Council supports the recommendation of the Joint Building Committee to post for and hire a seasonal part-time contract Building Inspector.

Carried.

Items Moved from Consent List

6(A.1) Regular Council Meeting – June 6, 2018

Resolution #2018-390

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That the minutes of the Regular Council meeting dated June 6, 2018, be adopted as amended to correct the Recorded vote on Item 9.1.
Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2018-391

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.
Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2018-392

Moved By: Jason Newman
Seconded By: Don Richardson

That Council adopts the Committee of the Whole recommendations on June 27, 2018 as resolutions of Council.
Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Attended Lakeland Shareholders Meeting on June 8th. Shares have been re-distributed due to ownership and equity changes.
- Connect to Innovate program is no longer able to fund projects therefore fibre optics for Sundridge through this program is not an option.

Russell Becker

- N/A

Ryan Jeffers

- Canada Day festivities are on Saturday, June 30th from 2 till dusk. Members were reminded of their assignments.
- There were 87 attendees at the last pre-teen dance which far exceeds numbers attending the teen dances.

Jason Newman

- Nothing at this time.

- Don Richardson
➤ Nothing at this time.

- Karen Fraser (Clerk Administrator)
➤ Request a special budget meeting on July 25th with apparent concurrence.
➤ Staff are to be commended for performance and dedication during staff turnover and ongoing shortage, and for dealing with contentious committee matters while learning a variety of responsibilities.

13) INTRODUCTION OF FUTURE MOTIONS

None.

14) CONFIRMING BY-LAW

Resolution #2018-393

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That By-law No. 2018-024, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of June 27, 2018, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2018-394

Moved By: Don Richardson
Seconded By: Jason Newman

That we do now adjourn at 8:36 p.m. until the Council meeting on Wednesday, July 18, 2018 or at the call of the Mayor.
Carried.

Lyle Hall, Mayor

Karen Fraser, Clerk Administrator