

Regular Meeting of the Village of Sundridge Council

**Wednesday, February 28, 2018 – 7:00 p.m.
Village of Sundridge Council Chambers**

A Budget Public Consultation Presentation was held starting at 6:00 p.m.,
prior to the start of the Council meeting at 7:00 p.m.

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker,
Don Richardson and Jason Newman

STAFF PRESENT: Karen Fraser, Clerk Administrator; Nancy Austin, Deputy Clerk; Estelle
Moynes, Treasurer/Tax Collector

1) CALL TO ORDER

The meeting was called to order at 7:04 p.m. following the budget public consultation.

2) APPROVAL OF AGENDA

Resolution #2018-040

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That the agenda for Wednesday, February 28, 2018 be approved as amended to add a
closed meeting item, 6(F.1) b) ii) Administrative Staff Complement.

Carried.

3) DECLARATION OF PECUNIARY INTEREST

None.

4) PRESENTATIONS

None

5) DELEGATIONS

A) Public & Consultants

(A.1) CAEDA Economic Development Officer – Courtney Metcalf

[Refer to Item 6(B.1) on the agenda for additional information]

Resolution #2018-041

Moved By: Don Richardson

Seconded By: Jason Newman

That the delegation by the EDO regarding current CAEDA projects, be received with thanks.

Carried.

(A.2) Walter Jurczak – Re-Zoning of Lot 27 Part 28, Sundridge

[Refer to Item 9.4 on the agenda for additional information]

Resolution #2018-042

Moved By: Russell Becker

Seconded By: Ryan Jeffers

That the delegation by Walter Jurczak regarding the Re-Zoning of Lot 27 Part 28 Sundridge, be received with thanks.

Carried.

(A.3) By-Law Enforcement- Introduce Caitlin Deevey

Resolution #2018-043

Moved By: Don Richardson

Seconded By: Ryan Jeffers

That the delegation by James Mahoney and Caitlin Deevey, regarding By-Law Enforcement, be received with thanks.

Carried.

B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

A) APPROVAL OF PREVIOUS COUNCIL MINUTES

(A.1) Regular Council Meeting – February 14, 2018

Resolution #2018-044.01

That the minutes of the Regular Council meeting dated February 14, 2018, be adopted as printed.

(A.2) Closed Council Meeting – February 14, 2018

Resolution #2018-044.02

That the minutes of the Closed Council meeting dated February 14, 2018, be adopted as printed.

B) COMMITTEE & BOARD MINUTES

(B.1) CAEDA – Monthly Report January 15, 2018

Resolution #2018-044.03

That the CAEDA Monthly Report of January, dated January 15, 2018, be received.

(B.2) Sundridge and District Medical Centre Regular Minutes – February 20, 2018

Resolution #2018-044.04

That the Regular meeting minutes of the Sundridge and District Medical Centre dated February 20, 2018, be received.

(B.3) Sundridge and District Medical Centre Closed Minutes – February 20, 2018

Resolution #2018-044.05

That the Closed meeting minutes of the Sundridge and District Medical Centre dated February 20, 2018, be received.

C) STAFF REPORTS

(C.1) S2018-004 - Flowers for the Cenotaph

Resolution #2018-044.06

That an annual payment of \$250.00 be issued to Frank Gill for the purchase of the flowers that are planted annually at the Cenotaph located in front of 5 Park Street, Sundridge for commemorative purposes; and

That Council authorizes the payment for the purchase of flowers as referenced in Staff Report S2018-004, dated February 28, 2018; and

That the amount be budgeted each year as a recurring expense from the Contracted Services – Admin account.

- (C.2) S2018-005 - Municipal Office Renovation 2017 Budgeted Amount Transferred to Reserves

Resolution #2018-044.07

That an amount of \$100,000 included in the 2017 approved budget for the renovations of the Municipal Offices be transferred to Reserves as a year-end journal entry for 2017.

- (C.3) S2018-006 - Ontario community Infrastructure Fund – Application Based Component Agreement (2017 Top-up Intake)

Resolution #2018-044.08

That the Mayor and the Clerk be authorized to execute the Ontario Community Infrastructure Fund – Application-Based Component Agreement (2017 Top-up Intake), as required by the Ministry of Agriculture, food and Rural Affairs, in the form attached to staff report S2018-006 dated February 28th, 2018; and

That By-Law No. 2018-008 be enacted to give effect to the recommendation.

D) BY-LAWS

None

E) CORRESPONDENCE

Correspondence from Staff

- (E.1) Follow Up List – February 28, 2018

Resolution #2018-044.09

That the *Staff Follow Up and Report to Council 2018* list, for the February 28, 2018 Council Meeting be received.

Inter-Governmental Correspondence

- (E.2) MOECC – Inspection at Sundridge Lagoon

Resolution #2018-044.10

That the correspondence from the Ministry of the Environment and Climate Change, dated February 12, 2018 re Inspection at Sundridge Lagoon, be received.

(E.3) Joint Building Committee – February 15, 2018

Resolution #2018-044.11

That the correspondence from the Joint Building Committee re February 15, 2018 meeting, be received.

Board and Agency Correspondence

(E.4) Strong Cemetery Board – December 13, 2017

Resolution #2018-044.12

That the correspondence from the Strong Cemetery Board, dated December 13, 2017, re December 13, 2017 meeting minutes and 2017 Financial Report January 1, 2017 to December 30, 2017, be received.

Other Correspondence

(E.5) North East LHIN – North East Dementia Strategy Survey

Resolution #2018-044.13

That the correspondence from the North East LHIN, dated February 7, 2018, re the North East Dementia Strategy Survey, be received.

(E.6) FONOM – Amendments: Ontario Municipal Elections Act

Resolution #2018-044.14

That the correspondence from the Federation of Northern Ontario Municipalities, re the Amendments to Ontario Regulations 101/97 Effective April 1st, 2018, be received.

(E.7) FONOM – Winter Newsletter 2018

Resolution #2018-044.15

That the correspondence from the Federation of Northern Ontario Municipalities, re Winter Newsletter 2018, be received.

(E.8) FONOM – Re: EBR No. 013-1669 – Amendments of Ontario Regulation 242/08 (General Regulation – Endangered Species Act, 2007)

Resolution #2018-044.16

That the correspondence from the Federation of Northern Ontario Municipalities, re Amendments to Endangered Species Act, 2007, be received.

- (E.9) North Bay Parry Sound District Health Unit – Income Security

Resolution #2018-044.17

That the correspondence from the NBPSDHU dated January 4, 2018, re Income Security: A Roadmap for Change, be received.

- (E.10) North Bay Parry Sound District Health Unit – The full Cost of Healthy Eating

Resolution #2018-044.18

That the correspondence from the NBPSDHU dated February 5, 2018, re the full cost of healthy eating, be received.

- (E.11) ROMA – New Long-Term Care Beds

Resolution #2018-044.19

That the correspondence from the Rural Ontario Municipal Association re New Long-Term Care Beds, be received.

- (E.12) Bikers Battling Cancer Inc.(BBC) – Lottery Licence

Resolution #2018-044.20

That the correspondence regarding the lottery licence be received.

Resolutions of Support

- (E.13) The Town of Essex – Offering School Property to Municipalities

Resolution #2018-044.21

That the Village of Sundridge support the Town of Essex's request to the Association of Municipalities of Ontario (AMO), ROMA and all other municipalities in Ontario requesting that when school boards make decisions to close schools, that they have to offer the building to the local municipality for a dollar.

F) CONSIDERATION OF A CLOSED SESSION

- (F.1) Resolution #2018-044.22

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Personal matters about an identifiable individual including municipal or local board employees
 - i) Update on December 20, 2017 Incident
- b) Labour relations or employee negotiations
 - i) Clerk Administrator Compensation
 - ii) Administrative Staff Complement

[This concludes the list of Consent Items on the Agenda for February 28, 2018]

7) APPROVAL OF CONSENT ITEMS

Resolution #2018-044

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That Items listed as Consent Items for February 28, 2018 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2018-045

Moved By: Jason Newman
Seconded By: Ryan Jeffers

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Sunflower Festival Flags

[This Item was introduced by Russell Becker at the February 14, 2018 meeting]

Resolution #2018-046

Moved By: Russell Becker
Seconded By: Jason Newman

That Council authorize staff to investigate the replacement options for the Sunflower Festival Flags and report back to Council.

Carried.

(9.2) By-Law Enforcement

[This Item was introduced by Russell Becker at the February 14, 2018 meeting]

Resolution #2018-047

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That Council request staff to complete a review of the Village of Sundridge By-Law Enforcement arrangement and report back to Council.

Carried.

(9.3) 2018 Wage Schedule

[Item 9.3 was discussed at a closed meeting on February 14, 2018]

Resolution #2018-048

Moved By: Don Richardson
Seconded By: Russell Becker

That the 2018 wage schedule as initiated by staff be referred to Wood Sloan Inc. for a peer review, subject to Section 9 of the Village of Sundridge Procurement By-Law No. 2016-026; and

That an amount of \$6,000 + HST be budgeted for that purpose.

Carried.

(9.4) Pre-Consultation Memo – Proposed ZBA - Part Lot 27 and 28, Plan 30

Resolution #2018-049

Moved By: Jason Newman
Seconded By: Russell Becker

That Council receives the Pre-Consultation Memo from Municipal Planning Services Ltd., dated February 22, 2018; and

That Council is generally supportive of the development of a new dwelling on lands located at Part Lot 27 and 28, Plan 30, provided the new dwelling is located in the same location; and

That Council is prepared to entertain a request to close and convey a portion of the road allowance to address the existing encroachment; and

That Council is prepared to administer an application to rezone lands to address matters of non-compliance resulting from the re-configuration of the lot and in providing this support, Council acknowledges that the proposed road closure/transfer and zoning by-law amendment require public consultation; and

That the owner will be responsible for all costs associated with the application as well as payment of fair market value to the Corporation for any portion of the road allowance transferred to the owner.

Carried.

(9.5) 2018 Budget – Sundridge and District Medical Centre

Resolution #2018-050

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That the Village of Sundridge approves the 2018 Sundridge and District Medical Centre Budget with a total expenditure of \$523,926; and

That the Township of Strong share is \$202,326, the Township of Joly share is \$40,465, and the Village of Sundridge share is \$161,860, subject to post-audit apportionment of the 2017 surplus/deficit.

A Recorded Vote was requested by Mayor Lyle Hall:

Lyle Hall		No
Ryan Jeffers	Yes	
Russell Becker	Yes	
Jason Newman		No
Don Richardson		No

Defeated.

(9.6) Reconsideration resolution #2018-030 dated February 14, 2018

Motion to Reconsider

[A 2/3 majority vote is required in order to reconsider a matter]

Resolution #2018-051

Moved By: Russell Becker
Seconded By: Jason Newman

That Resolution #2018-030 dated February 14, 2018 be reconsidered pursuant to Section 24 of the Village of Sundridge Procedural By-law # 2014-061, as it inaccurately reflects the total expenditures of the 2018 budget, and should reflect the net cost of the 2018 budget.

Carried.

Reconsideration of Resolution #2018-030 dated February 14, 2018

[Consideration of this matter is subject to the passing of a motion to reconsider]

Resolution #2018-030

Moved By: Jason Newman
Seconded By: Russell Becker

That Council supports the proposed 2018 budget from the Sundridge-Strong Recreation Committee in the amount of \$19,450.00, with the Village of Sundridge share being \$9,725.00.

Carried.

Motion to Amend

Resolution #2018-052

Moved By: Don Richardson
Seconded By: Jason Newman

That Resolution #2018-030 be amended by replacing \$19,450.00 with \$13,550.00, and by replacing \$9,725.00 with \$6,775.00.

Carried.

Revised Motion

Resolution #2018-053

Moved By: Russell Becker
Seconded By: Don Richardson

That Council supports the proposed 2018 budget from the Sundridge-Strong Recreation Committee in the amount of \$13,550.00, with the Village of Sundridge share being \$6,775.00.

Carried.

(9.7) Medical Centre Incorporation

Resolution #2018-054

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That Sundridge and District Medical Centre Committee Resolution #2018-024, dated February 20, 2018 regarding incorporation of Sundridge and District Medical Centre be received; and

That the Village of Sundridge wishes to proceed with incorporation of the Sundridge and District Medical Centre with costs estimated at \$10,000, as included in the 2018 Sundridge and District Medical Centre budget; and

That incorporation activities shall be carried out by the Village of Sundridge as the administering municipality.

Carried.

Items moved from Consent List

None.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2018-055

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2018-056

Moved By: Jason Newman
Seconded By: Ryan Jeffers

That Council adopts the Committee of the Whole recommendations on February 28, 2018 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- The Almaguin Highlands Health Centre Committee and Ontario Telehealth Network have worked together to fund the OTN equipment. OTN has found a less expensive option and the AHHCC will cover some equipment costs through their budget.
- Housing – CMHC has made \$40 Billion available for 60,000 new affordable housing units over the next 10 years. As of April 1st, through National Housing Co-Investment Fund, \$4 Billion is available in grants this year.
- A meeting with the MNRF is scheduled for March 1st to discuss the dam, water levels and shoreline erosion on Lake Bernard. Ministry representatives will attend with the Township of Strong and the Lake Bernard Property Owners Association.

Russell Becker

- Russell was approached by a member of the community to commend the Roads crew for doing a fantastic job!
- CAEDA has agreed to organize the Black Fly Mud Run.

Ryan Jeffers

- A meeting with South River and Machar has been tentatively set for the first week of April for preliminary discussions about a shared arena facility. Les Blackwell (Strong) and Ryan will attend.
- Family Day was successful with a good turn-out.

Jason Newman

- Attended Family Day activities.

Don Richardson

- Mr. Czura has inquired about his proposal for sale of his property to the municipality.

Karen Fraser (Clerk Administrator)

- Confirm attendance at FONOM on May 9-11 – Lyle and Karen to attend
- Incorporation of Medical Centre referred by Strong to Tri Clerks.
- Dates for draft and final review of Municipal Budget discussed.
- Opportunities for procedural matters to be reviewed during Council meetings will continue to be pursued.

13) INTRODUCTION OF FUTURE MOTIONS

Lyle Hall will introduce a motion to reconsider the medical centre budget on March 14, 2018.

Ryan Jeffers will introduce a motion to reconsider the fire department budget on March 14, 2018.

14) CONFIRMING BY-LAW

Resolution #2018-057

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That By-law No. 2018-009, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of February 28, 2018, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2018-058

Moved By: Don Richardson
Seconded By: Russell Becker

That we do now adjourn at 9:24 p.m. until the Council meeting on Wednesday, March 14, 2018 or at the call of the Mayor.
Carried.

Lyle Hall, Mayor

Karen Fraser, Clerk Administrator