

Regular Meeting of the Village of Sundridge Council

**Wednesday, December 12, 2018 – 6:00 p.m.
Village of Sundridge Council Chambers**

COUNCIL MINUTES

PRESENT: Mayor Lyle Hall, Councillor Barbara Belrose, Councillor Steven Hicks,
Councillor Shawn Jackson, Councillor Stephen Rawn

STAFF PRESENT: Nancy Austin, Deputy Clerk

1) CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution # 2018-482

Moved By: Barbara Belrose

Seconded By: Steven Hicks

That the agenda for Wednesday, December 12, 2018 be approved as amended to add item 9.4 Board of Health Appointment, and item 9.5 EMS Advisory Committee Appointment.
Carried.

3) DECLARATION OF PECUNIARY INTEREST

None.

4) PRESENTATIONS

None.

5) DELEGATIONS

5(A) Public & Consultants

5(A.1) F.A. Johnstone & Sons Ltd – Foodland Parking Lot Drainage

Resolution # 2018-483

Moved By: Steven Hicks

Seconded By: Shawn Jackson

That the delegation by David Johnstone re: Foodland Parking Lot and the drainage,
be received with thanks.
Carried.

5(A.2) DM Wills – John Street Construction and damage as it relates to the Foodland Parking Lot drainage

Resolution # 2018-484

Moved By: Barbara Belrose
Seconded By: Stephen Rawn

That the delegation by Deborah Keay re: John Street Construction and damage, be received with thanks.

Carried.

5(B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Closed Council Meeting – November 7, 2018

[These minutes are from the 2014-2018 term of Council]

Resolution #2018-484.01

That the minutes of the Closed meeting dated November 7, 2018, which were not available for the November 21, 2018 Regular Council meeting, be received and are deemed to be approved.

6(A.2) Regular Council Meeting – November 21, 2018

[These minutes are from the 2014-2018 term of Council]

Resolution #2018-484.02

That the minutes of the Regular meeting dated November 21, 2018, be received and are deemed to be approved.

6(A.3) Closed Council Meeting – November 21, 2018

[These minutes are from the 2014-2018 term of Council]

Resolution #2018-484.03

That the minutes of the Closed meeting dated November 21, 2018, be received and are deemed to be approved.

6(B) COMMITTEE & BOARD MINUTES

6(B.1) JBC – Draft Meeting Minutes, November 15, 2018

Resolution #2018-484.04

That the draft minutes of the JBC Committee meeting dated November 15, 2018, be received; and

That the 2017 Draft Financial Statement for Burk's Falls, Joly, Machar, Ryerson, South River, Strong and Sundridge Joint Building Committee, as attached to the November 15, 2018 draft meeting minutes, be received.

6(B.2) Library Board – October 18, 2018

[Item 6(B.2) was moved into Committee of the Whole]

6(B.3) Library Board – November 18, 2018

Resolution #2018-484.05

That the draft minutes of the Sundridge-Strong Public Library Board meeting dated November 15, 2018, including the November 15, 2018 Librarian's Report, be received.

6(B.4) Central Almaguin Planning Board – November 21, 2018

Resolution #2018-484.06

That the minutes of the Central Almaguin Planning Board meeting dated November 21, 2018, be received.

6(C) STAFF REPORTS

6(C.1) S2018-022 – Community Safety Zone and Speed Limit Reduction

[Item 6(C.1) was moved into Committee of the Whole]

6(C.2) S2018-023 – Request to Open Land – Commerce Court and Tower Road

Resolution #2018-484.07

That the request by Mr. Ernie Schellenberg to open a municipally-owned parcel of land lying between Tower Road and Commerce Court to give vehicular access between the two road, be declined until such time as an Official Plan and a Strategic Plan are prepared to identify long-term land use in the municipality; and

That the staff advise the property-owner at the earliest opportunity.

6(D) BY-LAWS

None.

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – December 12, 2018

Resolution #2018-484.08

That the Staff Follow Up and Report to Council 2018 list for the December 12, 2018 Council Meeting be received; and

That Council gives direction to staff to continue with follow up of listed items in the short term; and

That the list be considered in early 2019 when Council considers its strategic initiatives for the coming term.

6(E.2) Budgetary Control – December 7 2018

[Item 6(E.2) was moved into Committee of the Whole]

Inter-Governmental Correspondence

6(E.3) JBC – Annual Permit Summary October, 2018

Resolution #2018-484.09

That the correspondence from the Joint Building Committee for period ending October 31, 2018, re: Annual Permit Summary, be received.

6(E.4) JBC – Annual Permit Summary November, 2018

Resolution #2018-484.10

That the correspondence from the Joint Building Committee for period ending November 30, 2018, re: Annual Permit Summary, be received.

6(E.5) AGCO – Retail Cannabis Licensing Information for Municipalities

Resolution #2018-484.11

That the correspondence from the Alcohol and Gaming Commission of Ontario dated November 20, 2018 re: Initial Information for Ontario Municipalities about Cannabis Retail Store Licensing, be received.

6 (E.6) Ministry of Finance – Ontario Cannabis Legalization Implementation Fund

Resolution #2018-484.12

That the correspondence from the Ministry of Finance, dated November 20, 2018 re: the Ontario Cannabis Legalization Implementation Fund, be received.

6(E.7) Ministry of Municipal Affairs and Housing – Increasing Housing Supply in Ontario

[Item 6(E.7) was moved into Committee of the Whole]

Board and Agency Correspondence

6(E.8) District of Parry Sound Municipal Association – Ward Appointments

Resolution #2018-484.13

That the correspondence from the District of Parry Sound Municipal Association dated November 21, 2018 re: Association Background, Ward Appointments and meeting information, be received.

6(E.9) AMO – Policy Update

Resolution #2018-484.14

That the correspondence from the Association of Municipalities of Ontario (AMO) dated November 22, 2018 re: New Provincial Social Assistance Reform Plan, be received.

Other Correspondence

None.

Resolutions of Support

6(E.10) Town of Kearney – Working Group for Maintenance of Municipal Voters' List

Resolution #2018-484.15

WHEREAS concern over the quality of the Municipal Voters' List is not a new phenomenon;

AND WHEREAS in 2012, the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) published a "Voters' List Position Paper" and since that time has been advocating for transformational changes to the way that Ontario creates and maintains the Voters' List for municipal elections;

AND WHEREAS the Preliminary List of Electors which forms the Voters' List in Ontario is supplied by data from the Municipal Property Assessment Corporation (MPAC);

AND WHEREAS despite the incremental changes made by MPAC, MPAC has a limited ability to fix the currency and accuracy issues that impairs the current

process and the Voters' List continues to be flawed with data inaccuracies and outdated information;

AND WHEREAS a transformational solution to the way that the Voters' List is created and managed is required;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Village of Sundridge supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections;

AND FURTHER Council requests an update be provided from this 'Voters' List Working Group' on the transformational solutions being discussed;

AND FURTHER that this resolution be provided to the Town of Kearney as evidence of Council's support.

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Resolution #2018-484.16

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- (a) Personal matters about an identifiable individual, including municipal or local board employees
 - i) Public Member Appointments to Library Board

- (b) Labour relations or employee Negotiations
 - i) Update on Clerk Treasurer Position
 - ii) Staff lieu time

[This concludes the list of Consent Items on the Agenda for December 12, 2018]

7) APPROVAL OF CONSENT ITEMS

Resolution # 2018-484

Moved By: Shawn Jackson
Seconded By: Steven Hicks

That Items listed as Consent Items for December 12, 2018 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution # 2018-485

Moved By: Stephen Rawn
Seconded By: Barbara Belrose

That Council resolve into Committee of the Whole.
Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Council Appointments to Committees – 2018 to 2022 Term of Council

[A List of Committees was provided by Mayor Hall on December 3, 2018. For purposes of expediency, the short-name of the Committees are referenced here]

Resolution # 2018-486

Moved By; Steven Hicks
Seconded By: Shawn Jackson

That the following members are appointed to the respective committees for the 2018 - 2022 term of Council, as listed below:

Almaguin Highlands Health Committee – Lyle Hall
[predetermined at Dec. 3rd Council meeting]

Arena Committee – Stephen Rawn and Barbara Belrose

Economic Development – Lyle Hall

Fire Department – Stephen Rawn and Steven Hicks

High Rock – Shawn Jackson

Joint Building – Barbara Belrose

Library – Stephen Rawn

Medical Centre – Steven Hicks and Barbara Belrose

Planning Board – Stephen Rawn
[predetermined at Dec. 3rd Council meeting]

Recreation – Shawn Jackson and Steven Hicks

Carried.

(9.2) 2019 Council Meeting Schedule

Resolution # 2018-487

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That the 2019 Council meeting schedule be approved, subject to any future need for the addition of special or other unscheduled meetings.

Carried.

(9.3) Workplace Violence, Harassment and Sexual Harassment Policy

Moved By: Steven Hicks
Seconded By: Stephen Rawn

That the Draft Workplace Violence, Harassment and Sexual Policy be received as presented; and

That the Policy and corresponding By-law be returned to Council at the next regular Council meeting for approval.

Motion to Table

Resolution #2018-488

Moved By: Shawn Jackson
Seconded By: Steven Hicks

That Item 9.3 on the December 12, 2018 Agenda regarding Workplace Violence, Harassment and Sexual Harassment Policy, be Tabled until January 9, 2018.

Carried.

(9.4) Board of Health Appointment – 2019 to 2022 Term of Council

Resolution # 2018-489

Moved By: Shawn Jackson
Seconded By: Steven Hicks

That Council supports the nomination of Lyle Hall as District of Parry Sound representative to the North Bay Parry Sound District Health Unit Northeast Unit Board of Health, representing Callander, Powassan, South River, Sundridge, Machar and Nipissing.

Carried.

(9.5) EMS Advisory Committee – 2019 to 2022 Term of Council

Resolution # 2018-490

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Council supports the appointment of Lyle Hall to represent the Village of Sundridge and the East Area on the Parry Sound District Emergency Medical Service Advisory Committee for the period from January 1, 2019 to December 31, 2022.
Carried.

Items moved from the Consent List

6(B.2) Library Board – October 18, 2018

Resolution # 2018-491

Moved by: Steven Hicks
Seconded by: Shawn Jackson

That the minutes of the Sundridge-Strong Public Library Board meeting dated October 18, 2018, be received, and that staff be directed to investigate the removal of the cigarette box from the building.
Carried.

6(C.1) S2018-022 – Community Safety Zone and Speed Limit Reduction

Resolution # 2018-492

Moved by: Steven Hicks
Seconded by: Stephen Rawn

That Council enact a by-law to reduce the speed limit on Main Street to 30 km/h and that the area in front of the public school be designated as a Community Safety Zone along with the establishment of a 15-minute parking limit in the designated parking spaces out in front of the public school as recommended in Staff Report S2018-022, dated December 12, 2018 amended to reflect actual drop off zone as per Attachment #2 to S2018-022, and;

That By-Law No. 2018-047 be enacted to give effect to the above.
Carried.

6(E.2) Budgetary Control – December 7 2018

Resolution # 2018-493

Moved by: Steven Hicks
Seconded by: Shawn Jackson

That the Budgetary Control Report dated December 7, 2018, be received.
Carried.

6(E.7) Ministry of Municipal Affairs and Housing – Increasing Housing Supply in Ontario

Resolution # 2018-494

Moved by: Stephen Rawn
Seconded by: Steven Hicks

That the correspondence from the Rachel Simeon, Director, Market Housing Branch of Ministry of Municipal Affairs and Housing, dated November 28, 2018 re: Consultation - Increasing Housing Supply in Ontario, be received.
Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution # 2018-495

Moved By: Shawn Jackson
Seconded By: Steven Hicks

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.
Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution # 2018-496

Moved By: Barbara Belrose
Seconded By: Stephen Rawn

That Council adopts the Committee of the Whole recommendations on December 12, 2018 as resolutions of Council.
Carried.

12) ANNOUNCEMENTS

Lyle Hall

- December 11, 2018, Retirement letter received from Parry Sound DSSAB CEO. She will be finished December 31, 2018, but work by contract through May 31, 2019 to help with the hiring process and union negotiations.
- January 4, 2019: MAHC teleconference to update local healthcare.
- January 9, 2019: Phragmites Fighters Eco Action proposal is due. They are seeking approximately \$82, 000 and have requested a letter of support from the Village.

Barbara Belrose

- The treelighting event needs support from the community members and Council. Children should get an ornament to decorate and it should be put on the big tree. They should also be able to take letters to 'Santa' to the post office.

Steven Hicks

- Nothing at this time.

Shawn Jackson

- Nothing at this time.

Stephen Rawn

- Nothing at this time.

Nancy Austin (Deputy Clerk)

- Volunteers for the Recreation Committee are needed. If anyone knows of any Sundridge residents who would be interested in participating with this committee have them send in a letter of interest to the office.

13) INTRODUCTION OF FUTURE MOTIONS

Lyle Hall will introduce motions to consider the following items on January 9, 2019:

- Procedural process for being paid for committee meetings, council meetings, and extra curricular meetings, teleconferences
- Engineering of main street on the east side re: paving
- Phragmites support letter for their efforts

Steven Hicks will introduce motions to consider the following items on January 9, 2019:

- Drainage issue in parking lot at the Foodland Parking Lot: discussion on how to proceed
- Amalgamation study be commenced
- High speed internet access for the Village
- Unify marketing brand for Sundridge and social media
- Snowmobiles going to fast on streets within the village
- Public Use of Rooms in the Community Centre
- Greater transparency with the public in terms of what Council is working on and discussing

14) CONFIRMING BY-LAW

Resolution # 2018-497

Moved By: Stephen Rawn
Seconded By: Shawn Jackson

That By-law No. 2018-047, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of December 12, 2018, be adopted.

Carried.

15) ADJOURNMENT

Resolution # 2018-498

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That we do now adjourn at 7:51 p.m. until the Council meeting on Wednesday, January 9, 2019 or at the call of the Mayor.

Carried.

Lyle Hall, Mayor

Nancy Austin, Deputy Clerk