

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, April 11, 2018 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker, and Don Richardson

**REGRETS:** Jason Newman

**STAFF PRESENT:** Karen Fraser, Clerk Administrator

**1) CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2) APPROVAL OF AGENDA**

*[A 2/3 majority vote of Council is required to approve the amended agenda]*

**Resolution #2018-298**

**Moved By: Ryan Jeffers**

**Seconded By: Don Richardson**

That the agenda for Wednesday, April 11, 2018 be approved as amended to add an additional exception reason under the Item 6(F.1) b), and to add an additional closed meeting item 6(F.1) c) i).

**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

*None.*

**4) PRESENTATIONS**

*None.*

**5) DELEGATIONS**

**A) Public & Consultants**

*None.*

**B) Staff**

*None.*

**6) CONSENT ITEMS**

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

**A) APPROVAL OF PREVIOUS COUNCIL MINUTES**

(A.1) Regular Council Meeting – March 28, 2018

Resolution #2018-299.01

That the minutes of the Regular Council meeting dated March 28, 2018, be adopted as printed.

(A.2) Closed Council Meeting (1) – March 28, 2018

Resolution #2018-299.02

That the minutes of the Closed Council meeting dated March 28, 2018, be adopted as printed.

(A.3) Closed Council Meeting (2) – March 28, 2018

Resolution #2018-299.03

That the minutes of the Closed Council meeting dated March 28, 2018, be adopted as printed.

**B) COMMITTEE & BOARD MINUTES**

(B.1) Sundridge Strong Union Public Library – February 15, 2018

Resolution #2018-299.04

That the regular meeting minutes of February 15, 2018, be received.

(B.2) Sundridge Strong Union Public Library – “Draft” March 22, 2018

Resolution #2018-299.05

That the “draft” regular meeting minutes of March 22, 2018, be received.

(B.3) Central Almaguin Planning Board – March 21, 2018

Resolution #2018-299.06

That the minutes of the Central Almaguin Planning Board dated March 21, 2018, be received.

### **C) STAFF REPORTS**

(C.1) Staff Report S2018-012 – Almaguin Highlands Community Policing Everyday Hero Gala

*[Item 6(C.1) was moved into Committee of the Whole]*

### **D) BY-LAWS**

*None.*

### **E) CORRESPONDENCE**

#### **Correspondence from Staff**

(E.1) Follow Up List – April 11, 2018

Resolution #2018-299.07

That the *Staff Follow Up and Report to Council 2018* list, for the April 11, 2018 Council Meeting be received.

(E.2) Joint Building Committee Annual Permit Summary – March 31, 2018

Resolution #2018-299.08

That the correspondence from the Joint Building Committee re Annual Permit Summary for period ending March 31, 2018, be received.

**Inter-Governmental Correspondence**

- (E.3) Notice of Public Meeting – Ontario Building Code

Resolution #2018-299.09

That the correspondence from the Township of Strong, Administrators for the Joint Building Committee, dated April 5, 2018 regarding a Public Meeting to amend a Building Permit Fee By-law, be received.

- (E.4) Draft Agricultural Impact Assessment Guidance Document - OMAFRA

Resolution #2018-299.10

That the correspondence from the Ontario Ministry of Food and Rural Affairs dated March 15, 2018 regarding consultation on a draft Agricultural Impact Assessment Guidance Document, be received.

- (E.5) 2018 Senior of the Year Award

Resolution #2018-299.11

That the correspondence from the Ontario Ministry of Seniors Affairs dated March, 2018 regarding nominations for the 2018 Senior of the Year Award, be received.

**Board and Agency Correspondence**

*None.*

**Other Correspondence**

*None.*

**Resolutions of Support**

*None.*

**F) CONSIDERATION OF A CLOSED SESSION**

- (F.1) Resolution #2018-299.12

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge’s Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Labour relations or employee negotiations
  - i) Municipal Succession Plan
- b) Advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose; and Labour relations or employee negotiations
  - i) Fire Chief Contract
- c) A proposed or pending acquisition or disposition of land by the municipality or local board
  - i) Sundridge-Strong Fire Dept.

*[This concludes the list of Consent Items on the Agenda for April 11, 2018]*

## **7) APPROVAL OF CONSENT ITEMS**

### **Resolution #2018-299**

**Moved By: Don Richardson**  
**Seconded By: Ryan Jeffers**

That Items listed as Consent Items for April 11, 2018 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6(C.1) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

## **8) MOVE TO COMMITTEE OF THE WHOLE**

### **Resolution #2018-300**

**Moved By: Ryan Jeffers**  
**Seconded By: Russell Becker**

That Council resolve into Committee of the Whole.

**Carried.**

## 9) COMMITTEE OF THE WHOLE

### (9.1) Library Board Administration

*[Item 9.1 was introduced by Russell Becker at the March 28, 2018 Council meeting]*

#### **Resolution #2018-301**

**Moved By: Russell Becker**  
**Seconded By: Ryan Jeffers**

That staff investigate scope and authority for the Library Board to perform administrative and financial responsibilities and report back to Council.

**Carried.**

### (9.2) 2018 Budget – High Rock Lookout Park

#### **Resolution #2018-302**

**Moved By: Don Richardson**  
**Seconded By: Russell Becker**

That the Village of Sundridge approves the 2018 High Rock Lookout Park budget in the amount of \$8,000.00 and;

That the Village of Sundridge share is \$3,200.00.

**Carried.**

### (9.3) Municipal Succession – Retirement of Clerk Administrator

*[Item 9.3 was discussed at a closed meeting on March 28, 2018]*

#### **Resolution #2018-303**

**Moved By: Russell Becker**  
**Seconded By: Ryan Jeffers**

That Council accepts the retirement of the Clerk Administrator effective December 31, 2018.

**Carried.**

## **Items Moved from Consent List**

### **6(C.1) Staff Report S2018-012 – Almaguin Highlands Community Policing Everyday Hero Gala**

**Resolution #2018-304**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That the Village of Sundridge furnish the Almaguin Highlands Community Policing Committee with a set of 4 beverage glasses to be used as silent auction prizes during its Everyday Hero Gala to be held on May 5, 2018, as described in staff report S2018-012, dated April 11, 2018; and

That staff approach the Sundridge/Strong/Joly Arena committee to request that the committee provide 2 family skating passes to each of the three (3) member municipalities each year for use at the member municipalities' discretion throughout the year; and

That staff continue to look for "in kind" opportunities to assist community groups with fundraising should future requests be made with a focus on establishing a policy in relation to requests for donations.

Motion to Amend

**Resolution #2018-305**

**Moved By: Ryan Jeffers**  
**Seconded By: Russell Becker**

That paragraph 2 be removed and replaced with "That Council offers a day to be declared in honor an individual to be selected by the successful bidder in the silent auction".

**Carried.**

Revised Motion

**Resolution #2018-306**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That the Village of Sundridge furnish the Almaguin Highlands Community Policing Committee with a set of 4 beverage glasses to be used as silent auction prizes during its Everyday Hero Gala to be held on May 5, 2018, as described in staff report S2018-012, dated April 11, 2018; and

That Council offers a day to be declared in honor an individual to be selected by the successful bidder in the silent auction"; and

That staff continue to look for "in kind" opportunities to assist community groups with fundraising should future requests be made with a focus on establishing a policy in relation to requests for donations.

**Carried.**

## 10) RISE FROM COMMITTEE OF THE WHOLE

### Resolution #2018-307

**Moved By:** Ryan Jeffers  
**Seconded By:** Don Richardson

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

**Carried.**

## 11) COMMITTEE OF THE WHOLE REPORT

### Resolution #2018-308

**Moved By:** Russell Becker  
**Seconded By:** Don Richardson

That Council adopts the Committee of the Whole recommendations on April 11, 2018 as resolutions of Council.

**Carried.**

## 12) ANNOUNCEMENTS

### Lyle Hall

- During the last fire board meeting, resolutions were passed requesting that the Fire Chief respond to South River/Machar and that the budget be further amended.
- The NE LHIN has given the Almaguin Highlands Health Centre \$15,500 in grant money to support the OTN equipment. Therefore, the \$500 municipal contribution will be directed to the refurbishment fund.
- AHHC is willing to transfer 10 services to communities. Lyle will provide additional information in future.
- A petition to maintain core hospital services at both Huntsville District Memorial Hospital and South Muskoka Memorial Hospital has been circulated by MPP Norm Miller. Please review and support if you're able.

### Russell Becker

- Nothing at this time.

### Ryan Jeffers

- Nothing at this time.

### Jason Newman

- N/A

### Don Richardson

- Council should consider a youth recipient of the 2018 volunteer award. Recipients for the group and Sr. award have been considered.



- Can the building renovation be put off until 2019? This will be considered with the 2018 budget.
- Can purchases of bunker gear and SCBA be deferred? This will be considered with the 2018 budget.

Karen Fraser (Clerk Administrator)

- The Village of South River is hosting a Phragmites public information session on April 28, 2018 from 10:00 a.m. to 1:00 p.m. in the South River Machar Arena.
- The May 9, 2018 Council agenda will be pre-empted by 2 hearings; one starting at 6:00 and one starting at 6:15. The Council meeting will start at 6:30.
- Delegations for the AMO annual conference are due by July 3, 2018. Please send items of interest to the Clerk Administrator.

### 13) INTRODUCTION OF FUTURE MOTIONS

*None.*

### 14) CONFIRMING BY-LAW

**Resolution #2018-309**

**Moved By: Russell Becker**

**Seconded By: Ryan Jeffers**

That By-law No. 2018-012, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of April 11, 2018, be adopted.

**Carried.**

### 15) ADJOURNMENT

**Resolution #2018-310**

**Moved By: Don Richardson**

**Seconded By: Russell Becker**

That we do now adjourn at 6:40 p.m. until the Council meeting on Wednesday, April 25, 2018 or at the call of the Mayor.

**Carried.**

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Lyle Hall, Mayor

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Karen Fraser, Clerk Administrator