

Regular Meeting of the Village of Sundridge Council

**Wednesday, November 8, 2017 – 6:00 p.m.
Village of Sundridge Council Chambers**

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker, Don Richardson

ABSENT: Councillor Jason Newman (Regrets)

STAFF PRESENT: Karen Fraser, Clerk Administrator; Estelle Moynes, Treasurer; Nancy Austin, Deputy Clerk; Grant Love, Fire Chief.

1) CALL TO ORDER

The meeting was called to order at 6:03 p.m.

2) APPROVAL OF AGENDA

Resolution #2017-278

**Moved By: Ryan Jeffers
Seconded By: Russell Becker**

That the agenda for Wednesday, November 8, 2017 be approved as amended to add Item F.1 (b), a closed meeting item dealing with labour relations or employee negotiations – Deputy Treasurer Position.
Carried.

3) DECLARATION OF PECUNIARY INTEREST

None.

4) PRESENTATIONS

None.

5) DELEGATIONS

A) Public & Consultants

None.

B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

A) APPROVAL OF PREVIOUS COUNCIL MINUTES

(A.1) Regular Council Meeting – October 25, 2017

Resolution #2017-279.01

That the minutes of the Regular Council meeting dated October 25, 2017, be adopted as printed.

B) COMMITTEE & BOARD MINUTES

(B.1) Sundridge-Strong Union Public Library Board – September 18, 2017

Resolution #2017-279.02

That the minutes of the Regular Meeting on September 18, 2017, be received.

C) STAFF REPORTS

(C.1) Staff Report S2017-020 Medical Centre Administration

Resolution #2017-279.03

That the Council for the Village of Sundridge urges the Sundridge and District Medical Centre Committee (SDMCC) to obtain a legal opinion for the purpose of advising on structure, roles and relationships between the SDMCC, the Sundridge and District Medical Centre (SDMC), the Village of Sundridge as the administering municipality, all member municipalities, and medical centre staff; and

That the legal advice obtained be considered in establishing a new shared service agreement, operating model, or other proposal determined to be in the best interest of all stakeholders; and

That should the cost of legal advice exceed the amount available in the 2017 SDMCC budget, the Village of Sundridge will provide additional funds to a maximum of \$2,000 toward the expenditure, representing 40% of any such additional funds, with Sundridge's share of those funds being provided from the Village of Sundridge Medical Centre Reserve; and

That the Township of Strong and the Township of Joly be requested to provide resolutions of support for same, with any additional legal costs that may be required, being subject to the current cost-sharing agreement; and

That these matters be carried out expeditiously, time being of the essence.

(C.2) Staff Report 2017-021 Tax Adjustment – Royal Canadian Legion

[Item 6(C.2) was moved into Committee of the Whole.]

(C.3) Staff Report S2017-022 Replacement of two (2) Sundridge Strong Fire Department Apparatus

[Item 6(C.3) was moved into Committee of the Whole.]

(C.4) Staff Report S2017-023 – Award of Contract for Main Street Engineering RFP 2017-5

Resolution #2017-279.04

That Council for the Corporation of the Village of Sundridge accepts the submission from EXP Services Inc. in the amount of \$69,622.50 + HST for Main Street Engineering – RFP 2017-5.

D) BY-LAWS

None

E) CORRESPONDENCE

Correspondence from Staff

(E.1) Follow Up List – November 8, 2017

Resolution #2017-279.05

That the *Staff Follow Up and Report to Council 2017* list, for the November 8, 2017 Council Meeting be received.

Inter-Governmental Correspondence

(E.2) Minister of Finance – Framework for Cannabis Legislation

Resolution #2017-279.06

That the correspondence from the Minister of Finance, dated October 27, 2017 regarding the framework for cannabis legislation, be received.

(E.3) Ministry of Energy – Long-Term Energy Plan (LTEP)

Resolution #2017-279.07

That the correspondence from the Ministry of Energy, dated October 26, 2017, regarding the release of Ontario's 2017 Long-Term Energy Plan (LTEP), Delivering Fairness and Choice, be received.

Board and Agency Correspondence

(E.4) North Bay Parry Sound District Health Unit – Food Safety Certificate Course

Resolution #2017-279.08

That the correspondence from the NBPSDHU regarding a Food Safety Certificate Course, be received.

Other Correspondence

(E.5) Joint Building Committee – Christmas hours

Resolution #2017-279.09

That the correspondence received from the Joint Building Committee, dated October 19, 2017, regarding the JBC Christmas hours, be received.

(E.6) Royal Bank – Merge of Burk's Falls Branch with Sundridge Branch

Resolution #2017-279.10

That the correspondence from the Royal Bank of Canada, dated October 11, 2017, regarding the merging of the Burk's Falls Branch with the Sundridge Branch, be received.

(E.7) Rural Ontario Institute – Rural Ontario Foresight Papers

Resolution #2017-279.11

That the correspondence from the Rural Ontario Institute, dated October 20, 2017, regarding the Rural Ontario Foresight Papers, be received.

(E.8) The Township of Strong – By-Law # 2017-028, being a By-Law to Regulate the Setting of Fire and to Set Out Precautions to be taken with Open Air Fires, Barbecues and Gas Fired Outdoor Appliances.

Resolution #2017-279.12

That the correspondence from the Township of Strong dated October 24, 2017, being Resolution #R2017-248, be received.

Resolutions of Support

None

F) CONSIDERATION OF A CLOSED SESSION

(F.1) Resolution #2017-279.13

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) personal matters about an identifiable individual, including municipal or local board employees
 - Clerk Administrator Credentials
- b) labour relations or employee negotiations
 - Deputy Treasurer position

[This concludes the list of Consent Items on the Agenda for November 8, 2017]

7) APPROVAL OF CONSENT ITEMS

Resolution #2017-279

Moved By: Don Richardson

Seconded By: Ryan Jeffers

That Items listed as Consent Items for November 8, 2017 and the recommendations contained therein be adopted as Resolutions of Council, except that Items 6(C.2) and 6(C.3) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2017-280

Moved By: Ryan Jeffers

Seconded By: Russell Becker

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Committee Membership

Resolution #2017-281

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Council review membership on the Sundridge-Strong Recreation Committee to ensure the fullest participation and attendance by Village of Sundridge representatives; and

That Steven Hicks be appointed to the Committee; and

That this appointment becomes effective immediately, or as soon as procedural requirements will permit and that the member municipalities be so advised of this appointment.

Carried.

(9.2) Budget Variance Report

Resolution #2017-282

Moved By: Don Richardson
Seconded By: Russell Becker

That the Budget Variance Report up to October 31, 2017, be received as information.

Carried.

Items moved from Consent List

6.(C.2) Staff Report 2017-021 Tax Adjustment – Royal Canadian Legion

Original Recommendation

That Council receive Staff Report S2017-021 as information;

That Council consider a By-law to provide tax relief to the Royal Canadian Legion Branch 467, Sundridge, for a period of ten years, being 2018 to 2027; and

That the Treasurer/Tax Collector to advise the Legion of this decision.

Resolution #2017-283

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Council approve tax relief to the Royal Canadian Legion Branch 467, Sundridge, as outlined in Staff Report S2017-021 dated November 8, 2017, for a period of ten years, being 2018 to 2027; and

That By-law No. 2017-037, giving effect to the tax relief, be approved; and

That the Treasurer/Tax Collector so advise the Legion of this decision.
Carried.

6(C.3) Staff Report S2017-022 Replacement of two (2) Sundridge Strong Fire Department Apparatus

Resolution #2017-284

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That the Council of the Corporation of the Village of Sundridge authorizes the purchase of a new 5500 series truck, to be utilized as Rescue 2. The purchase will include the addition of a National Fire Protection Association approved lighting/notification system; appropriate storage solution; and necessary equipment. The total cost of the project not to exceed \$130,000, not including tax.

Further, recommend that the Village of Sundridge Procurement Policy's "EXTRAORDINARY CIRCUMSTANCE (EMERGENCY) PURCHASE" be utilized.

Due to the urgent replacement, the apparatus would be ordered now (early 2018 delivery), with the funds coming from the 2018 budget.

Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2017-285

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2017-286

Moved By: Don Richardson
Seconded By: Russell Becker

That Council adopts the Committee of the Whole recommendations on November 8, 2017 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Did not contact individuals about farm signage but forwarded information to Strong Ag Society and Township of Strong;
- CAEDA is setting up a meeting with MTO regarding signage;
- Economic Development plan in the works to bring Eco Development Group (Magnetawan, McMurrich/Monteith and Perry Township) into CAEDA. Some requirements to be met before this can happen including a work plan, a Terms of Reference, and a plan to manage CIINO funding;
- Burk's Falls, Huntsville and Bracebridge, have requested a delegation at ROMA with the Minister of Health and invited Lyle to attend to discuss OTN and delivery of healthcare;
- Muskoka Algonquin Healthcare have requested a delegation at Queen's Park with the Minister of Health, Eric Hoskins, regarding OTN.

Russell Becker

- Russell is creating a web site for the Black Fly Mud Runner event to generate interest. It should be up by early December.

Ryan Jeffers

- Ryan inquired about interest in putting a float in the December 2nd Santa Claus Parade; No firm commitment was made. The parade will start at 4:45 p.m. this year;
- A horse is needed to pull Santa in his sleigh;
- This year's holiday celebration may include an extended skate and a kids' Christmas movie at the arena.

Jason Newman

- N/A

Don Richardson

- Don put forward questions about evaluations for the Main Street tender. The Treasurer was on hand to provide a response.

Karen Fraser (Clerk Administrator)

- Advised Council that a large mail-out to announce pre-authorized payments is taking place next week and could accommodate a Council survey, however survey will not be ready by then;
- Karen called for Tri and Bi Council agenda items so packages can be delivered.

13) INTRODUCTION OF FUTURE MOTIONS

Russell Becker will introduce a motion asking Council to consider a Christmas lighting event for 2017, at the November 22, 2017 meeting.

Lyle Hall will introduce a motion to discuss Christmas bonuses at the November 22, 2017 meeting.

Lyle Hall will introduce a motion to discuss the implementation of a septic re-inspection program at the November 22, 2017 meeting.

14) CONFIRMING BY-LAW

Resolution #2017-287

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That By-law No. 2017-038, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of November 8, 2017, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2017-288

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That we do now adjourn at 7:27 p.m. until the Council meeting on Wednesday, November 22, 2017, or at the call of the Mayor.
Carried.



Lyle Hall, Mayor



Karen Fraser, Clerk Administrator