

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, November 22, 2017 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker, Don Richardson and Jason Newman

**STAFF PRESENT:** Karen Fraser, Clerk Administrator

**1) CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2) APPROVAL OF AGENDA**

**Resolution # 2017-289**

**Moved By: Don Richardson  
Seconded By: Ryan Jeffers**

That the agenda for Wednesday, November 22, 2017 be approved as printed.  
**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

**None.**

**4) PRESENTATIONS**

*None.*

**5) DELEGATIONS**

**A) Public & Consultants**

*None.*

**B) Staff**

*None.*

**6) CONSENT ITEMS**

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

**A) APPROVAL OF PREVIOUS COUNCIL MINUTES**

(A.1) Regular Council Meeting – November 8, 2017

Resolution #2017-290.01

That the minutes of the Regular Council meeting dated November 8, 2017, be adopted as printed.

(A.2) Closed Meeting – November 8, 2017

Resolution #2017-290.02

That the minutes of the Closed Council meeting dated November 8, 2017, be adopted as printed.

**B) COMMITTEE & BOARD MINUTES**

(B.1) Central Almaguin Planning Board – October 18, 2017

Resolution #2017-290.03

That the minutes of the Central Almaguin Planning Board meeting dated October 18, 2017, be received.

(B.2) Sundridge, Strong, Joly Arena & Hall Operating – November 1, 2017

Resolution #2017-290.04

That the minutes of the Sundridge, Strong, Joly Arena & Hall Operating meeting dated November 1, 2017, be received.

**C) STAFF REPORTS**

(C.1) Staff Report S2017-025 - Q3 2017 Management Report

Resolution #2017-290.05

That Council receive the Q3 2017 Management Report, as contained in Staff Report S2017-025, November 22, 2017, as information.

- (C.2) Staff Report S2017-026 – Award of Contract for Snow Removal at the Sundridge Strong Fire Department and the Sundridge and District Medical Centre.

Resolution #2017-290.06

That Council of the Corporation of the Village of Sundridge accepts the submission from Derrick Johnstone Construction in the amount of \$129.64 hourly including HST for the Fire Hall snow removal and \$71.34 hourly including HST for the Medical Center snow removal.

**Carried.**

- (C.3) Staff Report S2017-024 – Signage for Accessible & Inclusive Play Structure

***[Item 6(C.3) was moved into Committee of the Whole.]***

**D) BY-LAWS**

- (D.1) By-law No. 2017-039 – Spectrum Telecom Group Ltd. Agreement

Resolution #2017-290.07

That By-law No. 2017-039, being a By-law to enter into an Agreement between Spectrum Telecom Group Ltd. (hereinafter referred to as the “Lessor”) and The Corporation of the Village of Sundridge (hereinafter referred to as the Lessee”), be approved; and

That the Mayor and the Clerk Administrator are authorized to execute the agreement in the form attached to By-law No. 2017-039.

**Carried.**

**E) CORRESPONDENCE**

**Correspondence from Staff**

- (E.1) Memo – Suspected mould on lower level of Community Centre

Resolution #2017-290.08

That the correspondence from the Deputy Clerk, dated November 22, 2017 re Suspected mould on lower level of community centre, be received.

- (E.2) Follow-Up List – November 22, 2017

Resolution #2017-290.09

That the *Staff Follow Up and Report to Council 2017* list, for the November 22, 2017 Council Meeting be received.

## **Inter-Governmental Correspondence**

- (E.3) Joint Building Committee Annual Permit Summary – October 31, 2017

Resolution #2017-290.10

That the correspondence from the Joint Building Committee re Annual Permit Summary for period ending October 31, 2017, be received.

- (E.4) Ministry of Municipal Affairs – Fair Workplaces, Better Jobs Act (Bill 148)

Resolution #2017-290.11

That the correspondence from the Bill Mauro, Minister of Municipal Affairs, dated November 14, 2017 regarding the Fair Workplaces, Better Jobs Act (Bill 148), be received.

## **Board and Agency Correspondence**

*None.*

## **Other Correspondence**

- (E.5) North Bay Parry Sound District Health Unit – Blue Green Algae Report

Resolution #2017-290.12

That the correspondence from the NBPSDHU regarding the Blue Green Algae Report, be received.

- (E.6) Parry Sound & Area Food Collaborative - Hungry for Change: Food Insecurity Forum

Resolution #201-290.13

That the correspondence from the Parry Sound & Area Food Collaborative regarding Hungry for Change: Food Insecurity Forum on November 30, 2017 and on December 1, 2017, be received.

- (E.7) Muskoka Algonquin Healthcare – November 6, 2017 News Release

Resolution #2017-290.14

That the correspondence from Muskoka Algonquin Healthcare, dated November 6, 2017 re News Release - Future Planning Survey, be received.

(E.8) Muskoka Algonquin Healthcare – November 14, 2017 News Release

Resolution #2017-290.15

That the correspondence from Muskoka Algonquin Healthcare, dated November 14, 2017 re News Release – Flooring Repairs Underway at HDMH Emergency Department, be received.

(E.9) Almaguin Highlands Health Centre – October 30, 2017

*[This correspondence was placed on the list at the request of Mayor Lyle Hall]*

Resolution #2017-290.16

That the correspondence from Almaguin Highlands Health Centre to the Hon. Dr. Eric Hoskins, dated October 30, 2017 re OTN equipment, be received.

(E.10) Gravel Watch Ontario – November, 2017

Resolution #2017-290.17

That the correspondence from Gravel Watch Ontario, dated November, 2017 re Concerns regarding Cornerstone Standards Council (CSC) Responsible Aggregate Standard and Certification System, be received.

## **Resolutions of Support**

*None.*

## **F) CONSIDERATION OF A CLOSED SESSION**

(F.1) Resolution #2017-290.18

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Labour relations or employee negotiations
  - i) Nurse Practitioner Benefits

*[This concludes the list of Consent Items on the Agenda for November 22, 2017]*

## 7) APPROVAL OF CONSENT ITEMS

### Resolution #2017-290

**Moved By: Russell Becker**  
**Seconded By: Jason Newman**

That Items listed as Consent Items for November 22, 2017 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6(C.3) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

## 8) MOVE TO COMMITTEE OF THE WHOLE

### Resolution #2017-291

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That Council resolve into Committee of the Whole.

**Carried.**

## 9) COMMITTEE OF THE WHOLE

***Deputy Mayor Jeffers will assume the Chair***

(9.1) Blue Flag Beach Recognition – Lion's Beach in Sundridge

*[This motion was introduced by Lyle Hall on October 25, 2017]*

### Resolution #2017-292

**Moved By: Lyle Hall**  
**Seconded By: Jason Newman**

That staff explore the feasibility of the Village of Sundridge Lions Park Beach being certified under the international Blue Flag Beach Program and report back to Council; and

That the requested report examines the Village's capability to manage the Program, an evaluation of development pros and cons associated with such a certification as well as costs.

**Carried.**

(9.2) Septic re-inspection Program

*[This motion was introduced by Lyle Hall on November 8, 2017]*

**Resolution #2017-293**

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

That staff explore the requirements of implementing a septic re-inspection program and report back to Council.

**Carried.**

(9.3) Christmas Bonuses

*[This motion was introduced by Lyle Hall on November 8, 2017]*

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

Original Recommendation

That Council approves Christmas bonuses in an amount equivalent to \_\_\_\_\_ hours of work at the respective hourly wage for each municipal staff member, to be included in the final pay for 2017.

**Resolution #2017-294**

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

That Council approves 4 hours paid time off for each municipal office staff member, each public works staff member and the Fire Chief, to be used between December 21, 2017 and February 28, 2018; and

That a \$50 payment be issued to the Crossing Guards and By-law Enforcement Officer.

**Carried.**

***Mayor Hall will resume the Chair***

(9.4) Community Christmas Lighting – 2017 Contest

*[This motion was introduced by Russell Becker on November 8, 2017]*

**Resolution #2017-295**

**Moved By: Russell Becker**  
**Seconded By: Jason Newman**

That Council approve a community Christmas lighting contest for 2017, to be coordinated by Councillors Russell Becker with one prize category for residential and commercial entries; and

That cash prizes be awarded as follows:

First Prize \$150  
Second Prize \$ 75  
Third Prize \$ 25

**Carried.**

***Items that have been moved from the Consent List***

**6(C.3) Staff Report S2017-024 – Signage for Accessible & Inclusive Play Structure**

**Resolution #2017-296**

**Moved By: Russell Becker**  
**Seconded By: Ryan Jeffers**

That Council authorize the purchase of a sign to be installed at the site of the newly purchased Accessible and Inclusive Play Structure to recognize the joint venture between The Village of Sundridge and The Township of Strong; and

That the cost of the sign would be shared equally between both municipalities with Sundridge's share being funded from the Lion's Park Material and Supplies account.

**Defeated.**

**10) RISE FROM COMMITTEE OF THE WHOLE**

**Resolution #2017-297**

**Moved By: Russell Becker**  
**Seconded By: Ryan Jeffers**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

**Carried.**



## 11) COMMITTEE OF THE WHOLE REPORT

### Resolution #2017-298

**Moved By:** Don Richardson  
**Seconded By:** Russell Becker

That Council adopts the Committee of the Whole recommendations on November 22, 2017 as resolutions of Council.

**Carried.**

## 12) ANNOUNCEMENTS

### Lyle Hall

- The Remembrance Day Ceremony that was held at the Royal Canadian Legion, Branch 467 was well attended. Lyle presented the wreath on behalf of the municipality.
- There is one Council meeting in the month of December; December 13<sup>th</sup>, 2017.
- Lyle asked the other Council members if someone would be able to attend the POA meeting in Dunchurch November 23<sup>rd</sup> at 1:30 pm on his behalf; no one was able to confirm at this time.

### Russell Becker

- Russell wished Lyle a happy birthday.
- Advised Council that he was unable to provide a truck for the parade this year if Council was considering putting in a float; no confirmation on a float.

### Ryan Jeffers

- Ryan asked that when a property is being sold through a tax sale process, that Council be advised as part of the process.

### Jason Newman

- Jason asked that staff follow up with the Public Works Supervisor regarding the culverts being replaced on John Street.

### Don Richardson

- Don asked if staff wished to participate in a free webinar regarding recorded Council meetings on December 7, 2017. Not a consideration at this time.

### Karen Fraser (Clerk Administrator)

- Staff participated in an MPAC webinar on its new Service Level Agreement, which outlines service expectations in 14 key areas. The SLA was developed in consultation with 21 municipalities, and will offer regular reports for delivery of service.
- The Clerks from Strong, Joly and Sundridge will meet on December 12<sup>th</sup> to discuss the local implications following a recent shared service webinar.

- The NBPSDHU was to hold a Flu clinic this week but there was a mix up in dates and they are looking at rescheduling. Staff have suggested an alternative for any members of the public who might show up.
- The Bi Council meeting agenda has been finalized and released for the November 23<sup>rd</sup> meeting.

### **13) INTRODUCTION OF FUTURE MOTIONS**

Ryan Jeffers will introduce a motion at the December 13, 2017 meeting to have staff investigate a formal dedication of the splash pad to Stacey Stillar.

### **14) CONFIRMING BY-LAW**

**Resolution #2017-299**

**Moved By: Russell Becker**

**Seconded By: Jason Newman**

That By-law No. 2017-040, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of November 22, 2017, be adopted.  
**Carried.**

### **15) ADJOURNMENT**

**Resolution #2017-300**

**Moved By: Don Richardson**

**Seconded By: Russell Becker**

That we do now adjourn at 7:18 p.m. until the Council meeting on Wednesday, December 13, 2017, or at the call of the Mayor.  
**Carried.**

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Lyle Hall, Mayor

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Karen Fraser, Clerk Administrator