

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, January 11, 2017 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Don Richardson, Russell Becker (arrived at 6:11 p.m.), and Jason Newman (left at 7:00 p.m.)

**STAFF PRESENT:** Karen Fraser, Clerk Administrator, Lori Beecroft, Treasurer/Tax Collector

**1) CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2) APPROVAL OF AGENDA**

**Resolution #2017-001**

**Moved By: Don Richardson**  
**Seconded By: Ryan Jeffers**

That the agenda for Wednesday, January 11, 2017 be approved as amended, to add Item 9.3, and to refer Item 6.(F.1) into Committee of the Whole with the addition of a third Item:

Labour relations or employee negotiations

- Employee Benefit Inquiry; and

That Sections 11 and 22 of Procedural By-Law No. 2014-061, be suspended for this meeting as part of the ongoing agenda format pilot project.

**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

**None**

**4) PRESENTATIONS**

*[None]*

**5) DEPUTATIONS**

(5.1) Procedural Review – Consent List Items

**Resolution #2017-002**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That the presentation by the Clerk Administrator re: Consent List Items Procedural Review, be received with thanks.

**Carried.**

**6) CONSENT ITEMS**

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

**A) APPROVAL OF PREVIOUS COUNCIL MINUTES**

(A.1) Regular Council Meeting – December 21, 2016

**Resolution #2017-003.01**

That the minutes of the Regular Council meeting dated December 21, 2016, be adopted as printed.

(A.2) Closed Session Meeting – December 21, 2016

**Resolution #2017-003.02**

That the minutes of the Closed Session meeting dated December 21, 2016, be adopted as printed.

**B) COMMITTEE & BOARD MINUTES**

(B.1) Sundridge and District Medical Centre – December 20, 2016

**Resolution #2017-003.03**

That the minutes of the Sundridge and District Medical Centre Meeting dated December 20, 2016, be received.

(B.2) Central Almaguin Planning Board – December 14, 2016

**Resolution #2017-003.04**

That the minutes of the Central Almaguin Planning Board, dated December 14, 2016, be received.

**C) STAFF REPORTS**

(C.1) S2017-001 2017 Council Meeting Schedule

**Resolution #2017-003.05**

That Council adopts the 2017 Council meeting schedule, as attached to Staff Report S2017-001, dated January 11, 2017 to require only one meeting per month during July, August and December; and

That a seasonally-modified schedule be included in proposed revisions to the Procedural By-law for Council's consideration later this year.

**D) BY-LAWS**

(D.1) By-law No. 2017-001 – Authorize Temporary Borrowing

**[Item D.1 was referred to Committee of the Whole]**

**E) CORRESPONDENCE**

**Correspondence from Staff**

(E.1) Memo – Community Hub Public Consultation Update

**Resolution #2017-003.06**

That the correspondence from the Clerk Administrator, dated January 11, 2017 re: Community Hub Public Consultation Update, be received.

(E.2) Follow Up List – January 6, 2017

**Resolution #2017-003.07**

That the *Staff Follow Up and Report to Council 2016* list, dated January 6, 2017, be received.

**Inter-Governmental Correspondence**

(E.3) JBC – JBC Monthly Updates

**Resolution #2017-003.08**

That the correspondence from the Joint Building Committee for period ending November 31, 2016, re: Annual Permit Summary, be received.

(E.4) JBC – JBC Monthly Updates

**Resolution #2017-003.09**

That the correspondence from the Joint Building Committee for period ending December 31, 2016, re: Annual Permit Summary, be received.

## **Board and Agency Correspondence**

*None*

## **Other Correspondence**

(E.5) AMO

### **Resolution #2017-003.10**

That the correspondence from AMO, dated December 15, 2016, re: AMO's 2017-18 Strategic Objectives be received.

(E.6) LAS

### **Resolution #2017-003.11**

That the correspondence from LAS (Local Authority Services), dated December 15, 2016, re: Service Line Warranty & In-Home Plumbing Repair Program, be received.

## **Resolutions of Support**

*None*

## **F) CONSIDERATION OF A CLOSED SESSION**

(F.1) **This Item was moved to Committee of the Whole.**

*[This concludes the list of Consent Items on the Agenda for January 11, 2017]*

## **7) APPROVAL OF CONSENT ITEMS**

### **Resolution #2017-003**

**Moved By: Ryan Jeffers**  
**Seconded By: Russell Becker**

That Items listed as Consent Items for January 11, 2017 and the recommendations contained therein be adopted as Resolutions of Council, except that Items 6. (D.1) and 6. (F.1), be referred to Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

**8) MOVE TO COMMITTEE OF THE WHOLE**

**Resolution #2017-004**

**Moved By: Ryan Jeffers**  
**Seconded By: Jason Newman**

That Council resolve into Committee of the Whole.  
**Carried.**

**9) COMMITTEE OF THE WHOLE**

(9.1) Q4 2016 Interim Budget Summary Report Ending December 15, 2016  
*[This Item was deferred from December 21, 2016]*

**Resolution #2017-005**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That the Q4 2016 Interim Budget Summary for the period ending December 15, 2016,  
be received.  
**Carried.**

**Deputy Mayor Jeffers assumed the Chair**

(9.2) Committee Structure  
*[This Item introduced by Mayor Lyle Hall and tabled on November 23, 2016 – Resolution #2016-356. This Item was subsequently Tabled on December 21, 2016 – Resolution #2016-385]*

*[Refer Item 9.3 for Township of Strong Resolution dated January 10, 2017]*

Original Motion

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

That Council review membership on joint committees to ensure the fullest participation and attendance by Village of Sundridge representatives; and

That the following committee membership changes be suggested:

- Recreation Committee – add D. Richardson, remove R. Jeffers
- High Rock Committee – add D. Richardson, remove L. Hall
- CAEDA – add L. Hall, remove D. Richardson

- Fire Board – add R. Becker & R. Jeffers, remove L. Hall & D. Richardson; and

That the changes become effective immediately, or as procedural requirements for the respective committees will permit.

Revised Motion

**Resolution #2017-006**

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

That Council review membership on joint committees to ensure the fullest participation and attendance by Village of Sundridge representatives; and

That the following committee membership changes be suggested:

- High Rock Committee – add D. Richardson, remove L. Hall
- CAEDA – add L. Hall, remove D. Richardson

That the changes become effective immediately, or as procedural requirements for the respective committees will permit.

**Carried.**

**Mayor Hall resumed the Chair.**

(9.3) Township of Strong Resolution – Fire Board Committee

*[Refer to Item 9.2 for related information]*

Original Recommendation

That Township of Strong resolution #R2017-007, dated January 10, 2017, re: membership of the Sundridge Strong Fire Board Committee, be received.

**Resolution #2017-007**

**Moved By: Ryan Jeffers**  
**Seconded By: Russell Becker**

That Township of Strong resolution #R2017-007, dated January 10, 2017, re: membership of the Sundridge Strong Fire Board Committee, be received; and

That the Clerk Administrator follow up with mechanisms for dispute resolution regarding committee membership composition.

**Carried.**

Procedural Matter

**Resolution #2017-008**

**Moved By: Jason Newman**

**Seconded By: Ryan Jeffers**

That Item 6.F.1 be re-ordered to follow Item 9.3 on the agenda.

**Carried.**

(D.1) By-law No. 2017-001 – Authorize Temporary Borrowing

**[This Item was moved into Committee of the Whole]**

Recommendation

That By-Law No. 2017-001, being a by-law to authorize temporary borrowing from time to time to meet the current expenditures during the fiscal year ending December 31, 2017, be approved.

Motion to Defer

**Resolution #2017-009**

**Moved By: Ryan Jeffers**

**Seconded By: Don Richardson**

That Item D.1 be deferred until January 25, 2017 pending confirmation of the borrowing rate.

**Carried.**

(F.1) Resolution to hold a closed meeting.

*[This Item was Deferred on December 21, 2016]*

Original Recommendation

That Council hold a Closed Session meeting as provided for by the Municipal Act, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately at 6:48 p.m. to deal with:

- a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:
  - Ongoing Employee matters
- b) Labour relations or employee negotiations
  - Employee Performance

**Resolution #2017-010**

**Moved By: Don Richardson**  
**Seconded By: Ryan Jeffers**

That Council hold a Closed Session meeting as provided for by the Municipal Act, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately at 6:48 p.m. to deal with:

- a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:
  - Ongoing Employee matters
- b) Labour relations or employee negotiations
  - Employee Performance
  - Employee Benefit Inquiry

**Carried.**

Motion to resume Regular Council Meeting

**Resolution #2017-011**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That the regular meeting of Council resume at 7:43 p.m.  
**Carried.**

**10) RISE FROM COMMITTEE OF THE WHOLE REPORT**

**Resolution #2017-012**

**Moved By: Russell Becker**  
**Seconded By: Don Richardson**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

**Carried.**

**11) COMMITTEE OF THE WHOLE REPORT**

**Resolution #2017-013**

**Moved By: Russell Becker**  
**Seconded By: Don Richardson**

That Council adopts the Committee of the Whole recommendations on January 11, 2017 as resolutions of Council.

**Carried.**



## 12) COUNCIL ANNOUNCEMENTS

### Lyle Hall

- Emergency protocols should be established for weather events as it relates to public safety. Introduction of a motion will be provided later in the agenda;
- Norm Miller has offered to attend and support Sundridge's Minister's delegation at OGRA. The Clerk Administrator has been asked to attend as well;
- The pumper truck is being delivered on January 16<sup>th</sup> at 6:00 p.m. – Almaguin News has been asked to attend.

### Russell Becker

- Consideration should be given to language used when posting on social media;
- Would like to review committee support roles and will introduce a future motion later in the agenda.

### Ryan Jeffers

- Would like to review meeting protocols with respect to Bi-Council and Tri-Council meetings and will introduce a future motion later in the agenda.

### Jason Newman

- N/A

### Don Richardson

- Continues to receive good comments about the timing and delivery of roads maintenance. Extend thanks to roads crew.

## 13) INTRODUCTION OF FUTURE MOTIONS

Lyle Hall will introduce a motion on January 25, 2016 to review emergency protocols and equipment for the Village of Sundridge.

Russell Becker will introduce a motion on January 25, 2016 to request that administrative support for shared service committees be reviewed.

Ryan Jeffers will introduce a motion on January 25, 2016 to review the effectiveness of Tri-Council and Bi-Council meetings.

## 14) CONFIRMING BY-LAW

### **Resolution #2017-014**

**Moved By: Don Richardson**  
**Seconded By: Russell Becker**

That By-law No. 2017-002, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of January 11, 2017, be adopted.  
**Carried.**

**15) ADJOURNMENT**

**Resolution #2017-015**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That we do now adjourn at 8:16 p.m. until the Special Council meeting on Wednesday, January 18, 2017, or at the call of the Mayor.

**Carried.**

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Lyle Hall, Mayor

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Karen Fraser, Clerk-Administrator

Unapproved Minutes