

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, February 22, 2017 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Don Richardson, Russell Becker, Jason Newman (arrived at 6:55 p.m.)

**STAFF PRESENT:** Karen Fraser, Clerk Administrator

**1) CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2) APPROVAL OF AGENDA**

**Resolution #2017-054**

**Moved By: Don Richardson**

**Seconded By: Ryan Jeffers**

That the agenda for Wednesday, February 22, 2017 be approved as amended to include Clerk Administrator Announcements under Item 12.

**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

*None.*

**4) PRESENTATIONS**

(4.1) Capacity Analysis and Service Levels – Clerk Administrator

**Resolution #2017-055**

**Moved By: Ryan Jeffers**

**Seconded By: Russell Becker**

That the presentation by the Clerk Administrator regarding capacity analysis and service levels be received, with thanks.

**Carried.**

## 5) DEPUTATIONS

None.

## 6) CONSENT ITEMS

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

### A) APPROVAL OF PREVIOUS COUNCIL MINUTES

#### (A.1) Regular Council Meeting – February 8, 2017

Resolution #2017-056.01

Recommendation

That the minutes of the Regular Council meeting dated February 8, 2017, be adopted as printed.

#### (A.2) Closed Session Meeting (1) – February 8, 2017

Resolution #2017-056.02

Recommendation

That the minutes of the Closed Session meeting dated February 8, 2017, be adopted as printed.

#### (A.3) Closed Session Meeting (2) – February 8, 2017

Resolution #2017-056.03

Recommendation

That the minutes of the Closed Session meeting dated February 8, 2017, be adopted as printed.

### B) COMMITTEE & BOARD MINUTES

#### (B.1) Sundridge- Strong Recreation Committee – February 2, 2017

Resolution #2017-056.04

Recommendation

That the minutes of the Sundridge-Strong Recreation Committee meeting dated February 2, 2017, be received.

#### (B.2) CAEDA – February 2, 2017

Resolution #2017-056.05

Recommendation

That the minutes of the CAEDA Committee meeting dated February 2, 2017, be received.

(B.3) Joint Building Committee – February 16, 2017

Resolution #2017-056.06

Recommendation

That the minutes of the Joint Building Committee meeting dated February 16, 2017, be received.

(B.4) Joint Building Committee 2017 Budget

Resolution #2017-056.07

Recommendation

That the February 16, 2017 Resolution #2017-10 from the Joint Building Committee, being a recommendation for approval of a \$214,725 budget for 2017, be received; and

That staff incorporate the Village of Sundridge's share of that amount in the draft 2017 municipal budget for Council's consideration later this year.

**C) STAFF REPORTS**

*None.*

**D) BY-LAWS**

*None.*

**E) CORRESPONDENCE**

**Correspondence from Staff**

(E.1) Royal Canadian Legion – availability of space

Resolution #2017-056.08

Recommendation

That the correspondence from the Deputy Clerk dated February 22, 2017, re: sharing space at the Royal Canadian Legion, Sundridge Branch, be received.

(E.2) Memo – Installation of Temporary Curb

Resolution #2017-056.09

Recommendation

That the *Memo from the Village Superintendent*, dated February 17, 2017, re: installation of temporary curbing at Paget/Main intersection, be received.

(E.3) Follow Up List – February 17, 2017

Resolution #2017-056.10

Recommendation

That the *Staff Follow Up and Report to Council 2016* list, dated February 17, 2017, be received.

**Inter-Governmental Correspondence**

*Item 6E.4 was moved into Committee of the Whole*

**Board and Agency Correspondence**

*None.*

**Other Correspondence**

(E.5) Local Authority Services (LAS) – 2017 Town Hall Information Sessions

Resolution #2017-056.11

Recommendation

That the correspondence received from LAS dated February 15, 2017, re: 2017 Town Hall Information Sessions, be received.

(E.6) Lakeland Power

Resolution#2017-056.12

Recommendation

That the correspondence, dated February 15, 2017, re: Q4 2016 Outage Report – Loss of Supply by Hydro One, be received.

(E.7) Magnetawan River Park

Resolution #2017-056.13

Recommendation

That the correspondence, received February 15, 2017, re: Public meeting for Magnetawan River Park and committee, be received.

**Resolutions of Support**

*None.*

## **F) CONSIDERATION OF A CLOSED SESSION**

(F.1) Resolution to hold a closed meeting.

Resolution #2017-056.14

### Recommendation

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - i) Tompkins Sewer Matter
- b) Labour relations or employee negotiations;
  - i) Fire Chief/CEMC Position

*[This concludes the list of Consent Items on the Agenda for February 22, 2017]*

## **7) APPROVAL OF CONSENT ITEMS**

**Resolution #2017-056**

**Moved By: Ryan Jeffers**  
**Seconded By: Russell Becker**

That Items listed as Consent Items for February 22, 2017 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6E.4 be moved into Committee of the whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

## **8) MOVE TO COMMITTEE OF THE WHOLE**

**Resolution #2017-057**

**Moved By: Russell Becker**  
**Seconded By: Ryan Jeffers**

That Council resolve into Committee of the Whole.

**Carried.**

## **9) COMMITTEE OF THE WHOLE**

(9.1) Greater Napanee – Support for Moratorium on the Accommodation Review Process

*[This Item was Tabled on January 25, 2017 and February 8, 2017]*

**Moved By: Don Richardson**  
**Seconded By: Russell Becker**

Whereas the current Accommodation Review Process is not reflective of the reality of rural school and community life; and

Whereas school closures impact single-school small rural communities in all education, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

Be it resolved that the Village of Sundridge supports the Town of Greater Napanee in their request to the Minister of Education to initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above-mentioned impacts on small rural communities can be studied, completed and the results and recommendations be considered.

**Motion to Table**

**Resolution #2017-058**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That Item 9.1 be Tabled until March 22, 2017.  
**Carried.**

(9.2) Royal Canadian Legion, Sundridge Branch – Request for Tax Relief

*[This Item was Tabled on February 8, 2017]*

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That Council approve tax relief for the Royal Canadian Legion – Sundridge Branch, equal to the municipal portion of the levy with tax relief to commence on January 1, 2017; and

That tax relief take the form of a rebate following full payment of 2017 taxes; and

That prior to application of tax relief for the 2017 tax year, the Legion be requested to submit a written request to the Treasurer for same, which includes the reason for the request as well as the contact names, addresses and phone numbers of the Legion Executive; and

That tax relief beyond 2017 be considered by Council following the establishment of a

Tax Relief Program for the Sundridge Legion as will be outlined in the release of the *Final Report – Tax Relief for Sundridge Legion* later in 2017; and

That the Clerk Administrator so advise the Legion of this decision.

**Motion to Amend**

**Resolution #2017-059**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

Amend by inserting the words “and education” between “municipal” and “portion”.  
**Carried.**

**Amended Motion**

**Resolution #2017-060**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That Council approve tax relief for the Royal Canadian Legion – Sundridge Branch, equal to the municipal and education portion of the levy with tax relief to commence on January 1, 2017; and

That tax relief take the form of a rebate following full payment of 2017 taxes; and

That prior to application of tax relief for the 2017 tax year, the Legion be requested to submit a written request to the Treasurer for same, which includes the reason for the request as well as the contact names, addresses and phone numbers of the Legion Executive; and

That tax relief beyond 2017 be considered by Council following the establishment of a Tax Relief Program for the Sundridge Legion as will be outlined in the release of the *Final Report – Tax Relief for Sundridge Legion* later in 2017; and

That the Clerk Administrator so advise the Legion of this decision.  
**Carried.**

(9.3) Parking By-law Review

*[This motion was introduced by Councillor Jeffers at the February 8, 2017 meeting]*

**Resolution #2017-061**

**Moved By: Ryan Jeffers**  
**Seconded By: Russell Becker**

That staff review provisions in the municipal parking by-law to ensure it contains sufficient enforcement provisions for parking along Main Street, but specifically in the vicinity of Main Street and Paget Street.

**Carried.**

(9.4) Rural Economic Development Fund (RED)

*[This motion was introduced by Councillor Becker at the February 8, 2017 meeting]*

**Resolution #2017-062**

**Moved By: Russell Becker**

**Seconded By: Ryan Jeffers**

That Council direct staff to obtain current pricing for design and purchase of an illuminated sign for the South end of the Village; and

That staff investigate a funding application to the Rural Economic Development (RED) Fund for same and provide a report back to Council before the March 31, 2017 submission deadline.

**Carried.**

(E.4) Township of Joly – Resolution #2017-018 – Recreation Committee

**Resolution #2017-063**

**Moved By: Russell Becker**

**Seconded By: Don Richardson**

That Resolution #2017-018, from the Township of Joly, dated February 14, 2017, re: removal of members from the joint event committee (Sundridge-Strong Recreation Committee and South River-Machar), be received.

**Carried.**

**10) RISE FROM COMMITTEE OF THE WHOLE REPORT**

**Resolution #2017-064**

**Moved By: Ryan Jeffers**

**Seconded By: Jason Newman**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

**Carried.**



## 11) COMMITTEE OF THE WHOLE REPORT

### Resolution #2017-065

**Moved By: Don Richardson**

**Seconded By: Ryan Jeffers**

That Council adopts the Committee of the Whole recommendations on February 22, 2017 as resolutions of Council.

**Carried.**

## 12) COUNCIL ANNOUNCEMENTS

### Lyle Hall

- Confirmed SSJ arena recreation programs are every second week in the summer
- September 17, 2017 Official Opening of the Near North Enviro Education Centre
- Lakeland Holding proposal for Fibre Optics along a truck line in the area – funding applications are in progress; details and request for support on March 8, 2017

### Russell Becker

- Russell suggested exploring new options for one joint recreation committee; perhaps there's an opportunity to create a paid position?

### Ryan Jeffers

- Good turnout for the Family Day Event. Excellent Event! Feedback was extremely positive
- Over next 10 years \$1 million in upgrades are needed for the arena. The Village should consider shared options with other municipalities (CAEDA group)

### Jason Newman

- Opportunity for Lucy Maude Montgomery bench & plaque – High Rock Lookout Park Committee to be approached
- May want to cancel OGRA booking, staff to check preference is to go Monday a.m. and return home Tuesday p.m. – 1 overnight on Monday

### Don Richardson

- Maintenance work this winter has been intuitive and well done – kudos to roads team!
- Update on Property Standards Order
- Suggested that former Smokey Kettle property may be suitable location for Medical Centre
- Don will explore bench & plaque for Lucy Maude Montgomery

### Karen Fraser

- What is appetite for a Council media training event. Feb 25<sup>th</sup> has been cancelled. Request for March 2<sup>nd</sup> in a.m. to be explored.

## 13) INTRODUCTION OF FUTURE MOTIONS

Mayor Hall will introduce a motion at the March 8, 2017 Council meeting requesting that large celebration items be removed from the Recreation Committee responsibilities and undertaken as special events with responsibility and costs to be shared equally between the member municipalities.

#### **14) CONFIRMING BY-LAW**

##### **Resolution #2017-066**

**Moved By: Russell Becker**  
**Seconded By: Jason Newman**

That By-law No. 2017-008, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of February 22, 2017, be adopted.  
**Carried.**

#### **15) ADJOURNMENT**

##### **Resolution #2017-067**

**Moved By: Don Richardson**  
**Seconded By: Jason Newman**

That we do now adjourn at 8:04 p.m. until the Council meeting on Wednesday, March 8, 2017, or at the call of the Mayor.  
**Carried.**

---

Lyle Hall, Mayor

---

Karen Fraser, Clerk Administrator