

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, September 28, 2016 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker, Don Richardson, Jason Newman

**STAFF PRESENT:** Karen Fraser, Clerk Administrator, Lori Beecroft, Treasurer/Tax Collector

**1) CALL TO ORDER**

The meeting was called to order at 6:05 p.m.

**2) APPROVAL OF AGENDA**

**Resolution #2016-278**

**Moved By: Don Richardson**

**Seconded By: Russell Becker**

That the agenda for Wednesday, September 28, 2016 be approved as amended with the addition of:

Item 6(F.1) – Closed Session meeting on October 3<sup>rd</sup> for Education/Training  
Item 9.7- September 28, 2016 Road Report; and

That Sections 11 and 22 of Procedural By-Law No. 2014-061, be suspended for this meeting, to pilot an alternative agenda order, to incorporate a consent agenda format, to extend the allotted time for a deputation relating to the Asset Management Plan, and to remove the requirement for signed resolutions.

**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

*None declared*

**4) PRESENTATIONS**

*None*

## 5) DEPUTATIONS

(5.1) Ginger Forsayeth – Sundridge Horticultural Society

### **Resolution #2016-279**

**Moved By: Jason Newman**  
**Seconded By: Russell Becker**

That the deputation by Ginger Forsayeth, Sundridge Horticultural Society, regarding the planting of two (2) mature native shade trees at the waterfront park in celebration of Canada's 150<sup>th</sup>, be received with thanks; and

That Council supports the initiative with costs to be covered by the Horticultural Society; and

That Council provides funding from parks reserve to cover the purchase of two additional trees from the Village of Sundridge.

**Carried.**

(5.2) Charles Croll, Director, Eastern Infrastructure Services Inc.

*[This item will require 45 minutes including questions and answers]  
[Material related to this deputation will be presented at the meeting]*

### **Resolution #2016-280**

**Moved By: Russell Becker**  
**Seconded By: Don Richardson**

That the deputation by Charles Croll, Director, Eastern Infrastructure Services Inc., regarding the Village of Sundridge Draft Asset Management Plan 2016, be received with thanks; and

That MMAH be invited to attend the October 12, 2016 Council meeting to review the AMP revisions, as identified by Council and staff.

**Carried.**

## 6) CONSENT ITEMS

*[Items from the Consent List are approved in one omnibus motion. Items may be moved from the Consent List by members to be debated/discussed in Committee of the Whole.]*

### **A) APPROVAL OF PREVIOUS COUNCIL MINUTES**

(A.1) Regular Council Meeting – September 14, 2016

#### **Resolution #2016-281.1**

##### Recommendation

That the minutes of the Regular Council meeting dated September 14, 2016, be adopted as printed.

(A.2) Closed Session Meeting – September 14, 2016

**Resolution #2016-281.2**

Recommendation

That the minutes of the Closed Session meeting dated September 14, 2016, be adopted as printed.

**B) APPROVAL OF COMMITTEE & BOARD MINUTES**

(B.1) Central Almaguin Economic Development Association Minutes – September 1, 2016

*[Refer to Item 9.3 for resolution of support arising from this Item]*

**Resolution #2016-281.3**

Recommendation

That the minutes of the Central Almaguin Economic Development Association meeting dated September 1, 2016, be adopted as printed.

(B.2) Local Initiatives Now Known (LINK) Minutes – June 23, 2016

**Resolution #2016-281.4**

Recommendation

That the minutes of the LINK Committee meeting dated June 23, 2016, be adopted as printed.

(B.3) Joint Building Committee Meeting Minutes – September 15, 2016

*[Refer to Item 9.4 for resolution of support arising from this Item]*

**Resolution #2016-281.5**

Recommendation

That the minutes of the Joint Building Committee meeting dated September 15, 2016, be adopted as printed.

(B.4) Sundridge, Strong, Joly Arena & Hall Operating Meeting – September 7, 2016

**Resolution #2016-281.6**

Recommendation

That the minutes of the Sundridge, Strong, Joly Arena & Hall Operating meeting dated September 7, 2016, be adopted as printed.

(B.5) Sundridge-Strong Fire Department Management Board – September 7, 2016

**Resolution #2016-281.7**

Recommendation

That the minutes of the Sundridge-Strong Fire Department Management Board meeting dated September 7, 2016, be adopted as printed.

**C) STAFF REPORTS**

*None*

**D) BY-LAWS**

- (D.1) By-law No. 2016-056 – By-law to authorize signing officers

**Resolution #2016-281.8**

Recommendation

That By-law No. 2016-056, being a by-law to authorize the signing officers for the Corporation of the Village of Sundridge, be approved.

**E) CORRESPONDENCE**

- (E.1) Association of Municipalities of Ontario (AMO) – *Energy Now and Into the Future* Symposium

**Resolution #2016-281.9**

Recommendation

That the correspondence from Lynn Dollin, AMO President, dated September 8, 2016 re: registration for the AMO Fall Energy Symposium be received.

- (E.2) Ontario Good Roads Association (OGRA) Heads Up Alert

**Resolution #2016-281.10**

Recommendation

That the correspondence from OGRA, dated September 12, 2016, re: Federal and Provincial Commitment of \$88 Million to Local Infrastructure Projects be received.

- (E.3) Incident Report – Wishing Well Donation Box

**Resolution #2016-281.11**

Recommendation

That the correspondence from Nancy Austin, Sr. Administrative Assistant, dated September 12, 2016 re: tampering of pad lock on wishing well donation box be received.

- (E.4) Memo – Update on Enforcement of Dogs and Smoking

**Resolution #2016-281.12**

Recommendation

That the correspondence from the Clerk Administrator dated September 28, 2016, re: Enforcement of Smoking and Dogs be received.

(E.5) Haliburton Solar and Wind

**Resolution #2016-281.13**

Recommendation

That the correspondence from Haliburton Solar and Wind, dated August 29, 2016  
Re: Renewable Energy Development Helping Hand publication be received.

(E.6) *This Item was referred to Committee of the Whole.*

(E.7) Ministry of Energy – Amendments to the *Energy Consumer Protection Act*

**Resolution #2016-281.14**

Recommendation

That the correspondence from Glenn Thibeault, Minister of Energy dated  
September 1, 2016, re: update on legislative changes that protect consumers  
from door-to-door energy contract sales be received.

(E.8) Transport Canada – Grade Crossings Regulations

**Resolution #2016-281.15**

Recommendation

That the correspondence from Brigitte Diogo, Director General, Rail Safety,  
Transport Canada dated September 6, 2016, re: *Requirements under the Grade  
Crossings Regulations* pursuant to the *Railway Safety Act*, be received.

(E.9) Town of Parry Sound EMS Advisory Committee Meeting Minutes

**Resolution #2016-281.16**

Recommendation

That the minutes from the Town of Parry Sound EMS Advisory Committee  
Meeting dated August 25, 2016, be received.

(E.10) North Bay Regional Health Centre – Acknowledgement of Pledge

**Resolution #2016-281.17**

Recommendation

That the correspondence from the North Bay Regional Health Centre dated  
August 31, 2016, re: thank you for annual payment of \$10,000.00 be received.

(E.11) District of Parry Sound Social Services Administration Board – HOME  
Networking Meeting

**Resolution #2016-281.18**

Recommendation

That the correspondence from the District of Parry Sound Social Services Administration Board (DSSAB) re: invitation to attend Homelessness Objectives Maximizing Efforts (HOME) meeting on October 12, 2016, be received.

- (E.12) Sunnybrook Foundation – Gord Downie Fund for Brain Cancer Research

**Resolution #2016-281.19**

Recommendation

That the correspondence from the Sunnybrook Foundation dated September 9, 2016 re: thank you for \$1,000.00 gift, be received; and

That the event organizers be so advised.

- (E.13) Ministry of Natural Resources and Forestry – French-Severn Forest Management Plan

**Resolution #2016-281.20**

Recommendation

That the correspondence from Dan Duggan, District Manager, Parry Sound District, Ministry of Natural Resources dated September 15, 2016 re: Open invitation to participate in the Forest Management Plan for the French-Severn Forest for the 10-year period April 1, 2019 to March 31, 2029, be received.

- (E.14) Memo – School Crossing Guard Program

**Resolution #2016-281.21**

Recommendation

That the correspondence from the Clerk Administrator dated September 28, 2016, re: School Crossing Guard Program be received.

**F) CONSIDERATION OF A CLOSED SESSION**

- (F.1) *This Item was moved into Committee of the Whole.*

*[This concludes the list of Consent Items on the Agenda for September 28, 2016]*

**7) APPROVAL OF CONSENT ITEMS**

**Resolution #2016-281**

**Moved By: Ryan Jeffers**

**Seconded By: Jason Newman**

That Items listed as Consent Items for September 28, 2016 and the recommendations contained therein be adopted as Resolutions of Council, except that Items 6(E.6) and 6(F.1) be referred to committee of the Whole; and

That Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.  
**Carried.**

**8) MOVE TO COMMITTEE OF THE WHOLE**

**Resolution #2016-282**

**Moved By: Don Richardson**  
**Seconded By: Russell Becker**

That Council resolve into Committee of the Whole.  
**Carried.**

**9) COMMITTEE OF THE WHOLE**

(9.1) Clean Water and Wastewater Fund

**Resolution #2016-283**

**Moved By: Jason Newman**  
**Seconded By: Don Richardson**

That the correspondence from Elizabeth Doherty, Director Intergovernmental Policy Branch, Infrastructure Policy Division, Ministry of Infrastructure, dated September 15, 2016 re: vital infrastructure funding for immediate improvements to water distribution and treatment infrastructure, be received; and

That staff be directed to prepare a funding submission for the John Street storm water diversion and sewer improvements upon confirmation of eligibility with the Ministry of Infrastructure; and

That DM Wills Associates Limited be contacted for status update and revised plan.  
**Carried.**

(9.2) Central Almaguin Economic Development Association – Resolution re: film, video, television, and digital media production in Ontario

**Resolution #2016-284**

**Moved By: Russell Becker**  
**Seconded By: Don Richardson**

That Resolution #2016-49 from the Central Almaguin Economic Development Association (CAEDA) meeting dated September 1, 2016 re: support and development of the film, video, television, and digital media production in Ontario be received; and

That the Village of Sundridge supports the motion and that CAEDA be so advised.

**Carried.**

(9.3) Joint Building Committee – Resolution re: Permit Fees

**Moved By: Don Richardson**

**Seconded By: Jason Newman**

That Resolution #2016-28 from the Joint Building Committee meeting dated September 15, 2016 re: permit fees increase by \$1.00 per \$1,000.00 project value each year for 2017 and 2018 be received; and

That staff prepare the 2017 and 2018 fee schedules accordingly.

Motion to Defer

**Resolution #2016-285**

**Moved By: Ryan Jeffers**

**Seconded By: Russell Becker**

That Item 9.3 be deferred to October 12, 2016, pending clarification on request to implement fees recommended in the JBC Report of September 15, 2016 (hand-written portion of resolution).

**Carried.**

**Council Recessed at 7:52 p.m.**

**Council Resumed at 8:09 p.m.**

(9.4) District of Parry Sound Social Services Administration Board – Early Years Program

**Resolution #2016-286**

**Moved By: Don Richardson**

**Seconded By: Jason Newman**

That the correspondence from the District of Parry Sound Social Services Administration Board, dated September 20, 2016, re: Early Years Program accommodation request, be received; and



That staff advise the Supervisor that space is available immediately on a trial basis until October 28, 2016.

**Carried.**

(9.5) Four Way Stop on Main Street

*[This request has been brought forward by Councillor Jason Newman]*

**Resolution #2016-287**

**Moved By: Jason Newman**

**Seconded By: Russell Becker**

That Council ask staff to investigate the installation of a four-way stop or other options on Main Street at Paget Street and report back to Council.

**Carried.**

***Deputy Mayor Jeffers assumed the Chair.***

(9.6) Sundridge "Village Hub" Community Concept

*[This item will be supported by a brief presentation by Mayor Lyle Hall]*

**Resolution #2016-288**

**Moved By: Russell Becker**

**Seconded By: Don Richardson**

That the presentation by Mayor Lyle Hall regarding the "Village Hub" Community Hub concept be received; and

That staff explore the financial implications contained in the proposal to confirm compliance with legislation; and

That Council supports the "Village Hub" Community Hub concept in principle and request that staff investigate financing opportunities for feasibility and report back to Council no later than October 26, 2016.

A Recorded Vote was requested by Deputy Mayor Ryan Jeffers:

Ryan Jeffers	No
Russell Becker	Yes
Jason Newman	Yes
Don Richardson	Yes
Lyle Hall	Yes

**Carried.**

***Mayor Hall resumed the Chair.***

(9.7) Road Report – Allan Raney, Village Superintendent

**Resolution #2016-289**

**Moved By: Ryan Jeffers**  
**Seconded By: Jason Newman**

That the September 28, 2016 Road Report from the Village Superintendent be received.

**Carried.**

6(E.6) Ontario Good Roads Association (OGRA) – 2017 OGRA Conference  
*[Moved from the Consent List into Committee of the Whole]*

**Resolution #2016-290**

**Moved By: Jason Newman**  
**Seconded By: Russell Becker**

That the correspondence from OGRA dated August 30, 2016, re: OGRA Conference February 26 – March 1, 2017, be received; and

That Jason Newman and Lyle Hall attend on behalf of the Village of Sundridge to present items of municipal significance, which will be discussed and defined at a future Council meeting.

**Carried.**

6(F.1) Resolution to hold a closed meeting.  
*[Moved from the Consent List into Committee of the Whole]*

**Resolution #2016-291**

**Moved By: Don Richardson**  
**Seconded By: Jason Newman**

That Council intends to participate in a Closed Session meeting as provided for by Section 239 (3.1) of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, on October 3, 2016 commencing at 5:30 p.m. as part of a Bi-Council meeting with the Township of Strong to deal with:

- a) Education or Training
  - Procedural Matters

**Carried.**

**10) RISE FROM COMMITTEE OF THE WHOLE**

**Resolution #2016-292**

**Moved By: Ryan Jeffers**  
**Seconded By: Russell Becker**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.  
**Carried.**

**11) COMMITTEE OF THE WHOLE REPORT**

**Resolution #2016-293**

**Moved By: Don Richardson**  
**Seconded By: Russell Becker**

That Council adopts the Committee of the Whole recommendations on September 28, 2016 as resolutions of Council.  
**Carried.**

**12) COUNCIL ANNOUNCEMENTS**

Lyle Hall

- Inquired about ongoing management of facebook by Russell Becker;
- Requested that Marketing mail be forwarded to Admin recipient.

Russell Becker

- Planning for next year's Sunflower Festival has commenced
- Volunteers are needed to organize next year's Tri-Athalon/Fun Run

Ryan Jeffers

- There will be 2 job postings out tomorrow following recent vacancies at the Arena
- Members were asked to consider taking Ryan's seat on the Recreation committee due to conflicting commitments

Jason Newman

- Nothing at this time.

Don Richardson

- Regrets that he will be unable to attend the DPSMA meeting on Friday, September 30, 2016.

**13) CONFIRMING BY-LAW**

**Resolution #2016-294**

**Moved By: Jason Newman**

**Seconded By: Russell Becker**

That By-law No. 2016-057, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of September 28, 2016, be adopted.  
**Carried.**

**14) ADJOURNMENT**

**Resolution #2016-295**

**Moved By: Russell Becker**

**Seconded By: Don Richardson**

That we do now adjourn at 9:43 p.m. until the next special Bi-Council meeting (Sundridge & Strong) on Monday, October 3, 2016, or at the call of the Mayor.  
**Carried.**



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Lyle Hall, Mayor

  
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Karen Fraser, Clerk Administrator