

## **CORPORATION OF THE VILLAGE OF SUNDRIDGE**

The regular meeting of the Council of the Corporation of the Village of Sundridge was held on Wednesday, March 23, 2016 at 6:00 p.m. in the Council Chambers.

**PRESENT:** Mayor Lyle Hall, Councillors Russell Becker, Ryan Jeffers, Jason Newman and Don Richardson

**STAFF PRESENT:** Lillian S. Fowler, CAO/Clerk

**GUESTS:** Tom Rutledge, Frank Gill, Greer Cox, Ken Slawson, Val Cax, Chris Vasiliou, Fraser Williamson and Paul Sampson

### **CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Mayor Lyle Hall.

### **APPROVAL OF AGENDA**

The agenda had been circulated to council. It was

MOVED BY: Jason Newman

SECONDED BY: Ryan Jeffers

**That the agenda be approved as amended for the March 23, 2016 meeting:**

**Add:**

- **JBC Budget to C10**
- **Closed Meeting Portion under C14**

**Carried.**

### **DECLARATION OF PECUNIARY INTERESTS**

Upon call from the Chair, no disclosures of pecuniary interests were declared.

### **SPECIAL BUSINESS/DEPUTATIONS**

6:15 p.m. – Frank Gill spoke to council about the costs of the sewer project being made available to the public. Council explained that these figures had been provided at the public meetings that were held and are available on the web page under the minute section. He also asked if council had heard of anyone else in his neighbourhood having problems with their wells. Council had not heard of any problems with dug or drilled wells in that area.

### **VERIFICATION OF PREVIOUS COUNCIL MINUTES**

The minutes of the regular meeting held on Wednesday, March 9, 2016 were circulated. It was

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That the minutes of the regular meeting held on Wednesday, March 9, 2016 be adopted as circulated. Carried.**

**BUSINESS ARISING FROM THE MINUTES**

Mayor Lyle Hall has made arrangements for the Flag Raising for Autism Day for April 4, 2016. He asked if the weight for recycling had been provided to Strong Township. The CAO/Clerk confirmed that information had been provided.

**CONFIRMING BY-LAW**

By-Law No. 2016-016 was presented. It was

MOVED BY: Jason Newman  
SECONDED BY: Russell Becker

**That By-Law No. 2016-016, being a by-law to confirm the proceedings of the Council of the Corporation of the Village of Sundridge at its meeting of March 9, 2016, be introduced and read a first, second and third time and finally passed this 23rd day of March 2016. Carried**

**INTERNAL COMMITTEE/EXTERNAL COMMITTEE/BOARD MINUTES**

The Council received the draft minutes of **the Sundridge, Strong & Joly Arena & Hall & Ballfield Committee meeting held on March 2, 2016**. Ryan Jeffers advised that there has been an insurance claim put in through Strong Township due to the damage from the power being out on the real cold weekend in February.

The Council received the draft minutes of **the Sundridge – Strong Recreation Committee meeting held on March 3, 2016**.

The Council received the draft minutes of **the Sundridge and District Medical Centre Committee meeting held on March 15, 2016**.

The Council received the draft minutes of **the Central Almaguin Economic Development Association meeting held on March 3, 2016**.

Mayor Lyle Hall reported that the DSSAB Social Housing Project went to Parry Sound.

**District of Parry Sound Social Services Administration Board – minutes posted to the website by the 18<sup>th</sup> of each month [www.psdssab.org](http://www.psdssab.org) under “DSSAB Information.”**

**North Bay Parry Sound District Health Unit – Minutes posted to the website [www.myhealthunit.ca](http://www.myhealthunit.ca)**

**SPECIAL COMMITTEE/TASK FORCE REPORT**

None

**FOLLOW-UP BUSINESS/NEW BUSINESS**

The accounts payable for March (#2) 2016 for the Corporation of the Village of Sundridge were presented. It was

MOVED BY: Don Richardson  
SECONDED BY: Russell Becker

**That the accounts payable for the Corporation of the Village of Sundridge in the amount of \$44,411.27 for March (#2) be approved for payment. Carried.**

By-Law No. 2016-017 was presented. It was

MOVED BY: Jason Newman  
SECONDED BY: Ryan Jeffers

**That By-Law No. 2016-017, being a by-law to set fees and charges for services, activities and for use of municipal property, be introduced and read a first, second and third time and finally passed this 23<sup>rd</sup> day of March 2016. Carried.**

By-Law No. 2016-018 was presented. The Treasurer had prepared three scenarios – 6%, 7% and 9% increase. Discussion took place regarding the required percentage increase in order to cover the operating costs and the Treasurer advised council that in order to fully cover operating costs in 2016 a 18% increase would be required. Council instructed the Treasurer to increase the rates by 18% for this year to bring the rates into line so user fees are covering the operation costs rather than using reserve monies to cover the overage. After that the rate will increase by the amount of inflation.

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That By-Law No. 2016-018, being a by-law with respect to a sewage service rate under Sections 11(1)4,390 and 391 of the Municipal Act, S.O. 2001, c25, be introduced and read a first, second and third time and finally passed this 23<sup>rd</sup> day of March 2016. Carried.**

Treasurer, Kim Seguin, reported on the 2016 committee/board budgets. It was

MOVED BY: Jason Newman  
SECONDED BY: Ryan Jeffers

**That the Council of the Corporation of the Village of Sundridge approve the Sundridge – Strong Recreation Committee 2016 Budget in the amount of \$25,820.00 with our share being \$9,960.00. Carried.**

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That the Council of the Corporation of the Village of Sundridge approve the Sundridge – Strong Union Public Library Board 2016 Budget in the amount of \$88,985.26 with our share being \$32,250.94. Carried.**

MOVED BY: Don Richardson  
SECONDED BY: Russell Becker

**That the Council of the Corporation of the Village of Sundridge approve the Sundridge – Strong Fire Department 2016 Operating Budget in the amount of \$297,789.72 with our share being \$137,319.86. Carried.**

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge approve the High Rock Lookout Park Committee 2016 Budget in the amount of \$5,570.00 with our share being \$1,600.00. Carried.**

MOVED BY: Russell Becker  
SECONDED BY: Ryan Jeffers

**That the Council of the Corporation of the Village of Sundridge approve the Sunflower Festival Committee 2016 Budget in the amount of \$9,772.12. Carried.**

MOVED BY: Don Richardson  
SECONDED BY: Russell Becker

**That the Council of the Corporation of the Village of Sundridge approve the Central Almaguin Economic Development Association 2016 Budget in the amount of \$73,661.83 with our share being \$5,908.24. Carried.**

MOVED BY: Don Richardson  
SECONDED BY: Russell Becker

**That the Council of the Corporation of the Village of Sundridge approve the Joint Building Committee 2016 Budget in the amount of \$205,787.00. Carried.**

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge approve the Sundridge, Strong & Joly Arena & Hall 2016 Budget in the amount of \$401,912.00 with our share being \$87,228.80. Carried.** Strong Township did not pass the SSJ Arena & Hall 2016 Budget.

MOVED BY: Ryan Jeffers  
SECONDED BY: Don Richardson

**That the Council of the Corporation of the Village of Sundridge approve the Sundridge and District Medical Centre Committee 2016 Budget in the amount of \$144,883.40 with our share being \$19,650.82. Carried.** Strong Township did not pass the Medical Centre 2016 Budget.

Mayor Lyle Hall declared a ten minute recess at 7:40 p.m. and council will not be sitting during the recess.

Reconvened council meeting at 7:52 p.m.

Treasurer's Report No. 2016-02T had been circulated regarding Asset Management Plan Request for Proposal. It was

MOVED BY: Russell Becker  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge accept the Proposal from Eastern Infrastructure Services to review and update the Asset Management Plan, incorporating the shared asset and provide a Waste Water Sustainability Plan for the Village of Sundridge in order to become compliant under the new Federal Gas Tax regulations, with the Village of Sundridge being billed their proportionate share of the proposal amount \$38,619.70 plus HST. Carried.**

Paul Sampson entered the meeting at 8:04 p.m. and left at 8:08 p.m.

A resolution had been passed at the February 24, 2016 council meeting awarding the photocopier contract. However, administration had been advised that the wording of the resolution did not meet the requirement of the VOR Contract. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge rescind Resolution #2016-052 passed at the February 24, 2016 meeting awarding the photocopier contract to Northern Business Solutions. Carried.**

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That the Council of the Corporation of the Village of Sundridge award to Ricoh Canada Inc. the Lease of the Ricoh MP C4503 photocopier as per VOR 00SS00457979 managed print services agreement for a term of 60 months at the VOR pricing of \$81.18 per month plus HST and the monthly maintenance contract of \$0.0069 bw and \$0.05 c per copy plus HST for the term of the lease with Northern Business Solutions to be the Ricoh approved service provider. Carried.**

The Roof Tender for the Bandshell and the Salt Shed were presented. It was

MOVED BY: Don Richardson  
SECONDED BY: Russell Becker

**That the Council of the Corporation of the Village of Sundridge authorize Administration to issue a Tender for the Roof Replacement on the Fire Hall located at 146 Ontario Street (HWY 124) with a closing date of May 2, 2016 at 3:00 p.m. Carried.**

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge authorize Administration to issue a Tender for the Roof Replacement on the Salt Shed located at 110 Main Street and the Bandshell located at 91 Water Street once prepared. Carried.**

The Treasurer requested direction regarding Financing of the new Fire Truck. It was

MOVED BY: Don Richardson  
SECONDED BY: Russell Becker

**That the Council of the Corporation of the Village of Sundridge instruct the Treasurer to borrow from Infrastructure Ontario for 5 years for the village's share of the new fire truck. Carried.**

Discussion took place with regard to a Joint Emergency Management Committee which was discussed at the meeting in Strong Township on March 10<sup>th</sup>. The CAO/Clerk was instructed to ask for further clarification from Strong Township.

The Code Red System discussion will be deferred to the Tri Council meeting to be held on April 25, 2016.

### **RESOLUTIONS (For Support)**

A resolution from the Municipality of Magnetawan had been circulated. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge support Resolution No. 2016-68 of the Municipality of Magnetawan dated March 9, 2016 regarding the application for Broadband network expansion as proposed by Blue Sky Net and as detailed in their letter. Carried.**

A resolution from the City of Greater Sudbury had been circulated re: Consideration of providing funding for a PET Scanner. No action was taken.

A resolution from the City of Markham had been circulated re: Request the Government of Ontario to Limit the Jurisdiction of the OMB. No action was taken.

### **CORRESPONDENCE –**

- North Bay Parry Sound Health Unit – letter to Minister of Health and Longer Term Care – Subject – Environmental Health Program Funding – BOH/2016/01/13 - FYI
- Town of Huntsville – Letter to Honourable Dr. Eric Hoskins – Muskoka Health System – FYI
- The CAO/Clerk presented information regarding a proposal for training videos from HR PROACTIVE INC. The Council instructed the CAO/Clerk to investigate other options and compare pricing.
- A letter dated March 10, 2016 from OCWA with regard to the 2015 Cost Plus Client Report and 2016 Annual Statement of charges payable was presented for council's information

The CAO/Clerk received council's directions on these matters and will carry out the necessary procedures.

The return of the Public Works Roads Labourer was discussed. It was

MOVED B Y: Jason Newman  
SECONDED BY: Ryan Jeffers

**That the Council of the Corporation of the Village of Sundridge approve the hiring of Michael Robins as a Roads Labourer. Work will commence April 4, 2016 and end December 31, 2016. The position is forty (40) hours per week. Michael will be at Step 2 of the Village of Sundridge Pay Grid. Carried.**

## **NON AGENDA BUSINESS**

### **Lyle Hall**

- Emergency information – remove TV 11
- Transfer papers for Air Park

### **Russell Becker**

- Next Triathlon Committee meeting May 19 to look at the possibility of a different event for this year as Triathlon cancelled for 2016
- Survey – input from councillors

### **Ryan Jeffers**

- Media contact to council members or office – advise everyone so they know what is going on
- Donation policy

### **Jason Newman**

- none

### **Don Richardson**

- advised council that he had sent a personal letter to editor in local paper regarding article in paper re: his rezoning
- snow machine drags next winter – needs to bring back a proposal to council

## **IN CAMERA (CLOSED SESSION)**

There were no items for discussion at the time of agenda preparation. However, a closed session was added to the agenda. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That in accordance with the Municipal Act Section #239 (2) the Council moves to a Council of the Whole at 9:30 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees – staff status and medical staff status. Carried.**

Reconvened open part of the meeting at 9:42 p.m.

The Mayor reported that only the two items set out in the resolution authorizing the public exclusion were discussed by council in closed session and there is nothing further to report at this time.



## **OUTSTANDING ISSUES**

- Lion's Agreement – Has been provided to Lion's Club
- Borrowing money for engineering on roads
- Canada 150<sup>th</sup> Birthday Celebration Grant – staff to investigate and make recommendation to council
- Generator and different heating system RFP for Community Centre – In Progress

## **ADJOURNMENT**

There being no further business at this time, it was

MOVED BY:

SECONDED BY:

**That we do now adjourn at 9:55 p.m. until the next regular meeting Wednesday, April 13, 2016 or at the call of the Mayor. Carried.**

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Mayor Lyle Hall

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CAO/Clerk Lillian S. Fowler

These minutes subject to council's approval at the next regular meeting.