

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, December 7, 2016 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillor Don Richardson

**REGRETS:** Councillor Jason Newman and Councillor Russell Becker

**STAFF PRESENT:** Karen Fraser, Clerk Administrator

**1) CALL TO ORDER**

The meeting was called to order at 6:03 p.m.

**2) APPROVAL OF AGENDA**

**Resolution #2016-362**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That the agenda for Wednesday, December 7, 2016 be approved, as amended, to move Item 6.(E.6) (Consideration of AMO support resolution – Federal Infrastructure Phase 2 Incrementality) into Committee of the Whole and to re-order Item 9.3 (Royal Canadian Legion Tax Relief) to follow Item 5.1; and

That Sections 11 and 22 of Procedural By-Law No. 2014-061, be suspended for this meeting to pilot an alternative agenda order, to incorporate a consent agenda format and to relax the requirement for signed resolutions.  
Carried.

**3) DECLARATION OF PECUNIARY INTEREST**

*None*

**4) PRESENTATIONS**

(4.1) Sundridge Centennial Public School First Lego League

**Resolution #2016-363**

**Moved By: Don Richardson**  
**Seconded By: Ryan Jeffers**

That the presentation by Team Electric Chill of Sundridge Centennial Public School First Lego League re “Animal Allies” Canada Goose Waste project, be received with thanks.

**Carried.**

(4.2) Procedural Review – Point of Order

**Resolution #2016-364**

**Moved By: Ryan Jeffers**

**Seconded By: Don Richardson**

That the Presentation by the Clerk Administrator re Point of Order Procedural Review, be received with thanks.

**Carried.**

## 5) DEPUTATIONS

(5.1) Dustin Kaptein – Construction on John Street

**Moved By: Don Richardson**

**Seconded By: Ryan Jeffers**

That the deputation by Dustin Kaptein regarding construction on John Street, be received.

*[Mr. Kaptein was not present to provide a deputation]*

Motion to Table

**Resolution #2016-365**

**Moved By: Don Richardson**

**Seconded By: Ryan Jeffers**

That Item 5.1 be tabled pending attendance by Mr. Kaptein.

**Carried.**

### **Deputy Mayor Ryan Jeffers Assumed the Chair**

(9.3) Tax Relief – Royal Canadian Legion – Sundridge Branch

*[This Item was introduced by Mayor Lyle Hall]*

*[This Item was re-ordered for the convenience of Members of the Legion in attendance]*

Original Recommendation

That Council grant tax relief to the Royal Canadian Legion – Sundridge Branch, equal to the municipal portion of the levy with tax relief to commence on January 1, 2017; and

That Council directs staff to revise By-law No. 2012-18, to include organizations as defined under Section 6.1 of the *Assessment Act*, such as a Royal Canadian Legion.

Revised Recommendation:

**Resolution # 2016-366**

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

That Council consider tax relief for the Royal Canadian Legion – Sundridge Branch, equal to the municipal portion of the levy with tax relief to commence on January 1, 2017; and

That Council directs staff to provide a staff report dealing with the implications of such tax relief and revisions to By-law No. 2012-18, to include organizations as defined under Section 6.1 of the *Assessment Act*, such as a Royal Canadian Legion.

**Carried.**

**Mayor Hall resumed the Chair.**

**6) CONSENT ITEMS**

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

**A) APPROVAL OF PREVIOUS COUNCIL MINUTES**

(A.1) Regular Council Meeting – November 23, 2016

**Resolution # 2016-367.01**

That the minutes of the Regular Council meeting dated November 23, 2016, 2016, be adopted as printed.

(A.2) Closed Session Meeting – November 23, 2016

**Resolution #2016-367.02**

That the minutes of the Closed Session meeting dated November 23, 2016, be adopted as printed.

(A.3) Hearing – Building Code Act – November 23, 2016

**Resolution #2016-367.03**

That the minutes of the Hearing pursuant to the Building Code Act dated November 23, 2016, be adopted.

## **B) APPROVAL OF COMMITTEE & BOARD MINUTES**

- (B.1) Joint Building Committee Meeting – November 17, 2016

**Resolution #2016-367.04**

That the minutes of the Joint Building Committee meeting dated November 17, 2016, be received.

- (B.2) Sundridge-Strong Fire Department Management Board – November 21, 2016

**Resolution #2016-367.05**

That the minutes of the Sundridge-Strong Fire Department Management Board dated November 21, 2016, be received.

- (B.3) Sundridge-Strong Recreation Committee – November 24, 2016

**Resolution #2016-367.06**

That the minutes of the Sundridge-Strong Recreation Committee dated November 24, 2016, be received.

- (B.4) Central Almaguin Planning Board – November 16, 2016

**Resolution #2016-367.07**

That the minutes of the Central Almaguin Planning Board dated November 16, 2016, be received.

## **C) STAFF REPORTS**

- (C.1) S2016-003 – School Crossing Guard Program

**Resolution #2016-367.08**

That Council continue to support the Village of Sundridge Crossing Guard Program; and

That staff be directed to create program enhancements that will safeguard the rights of Crossing Guard workers, students, members of the public and the Village of Sundridge; and

That staff provide an annual review of the program which includes an update to Council on the status of the program by December 31<sup>st</sup> each year commencing in 2017.

- (C.2) S2016-014 - Firefighter Incentive Program

**Resolution #2016-367.09**

That Council approve the Recruitment Incentive Program for the Sundridge-Strong Volunteer Firefighters to commence 2017.

(C.3) S2016-015 – Media Relations and Communications

**Resolution #2016-367.10**

That Council recognizes the importance of media relations as part of an effective communications program, and supports the development of media and communication policies and programs for staff and Council in 2017; and

That in order to establish and maintain such policies and programs, Council understands that an investment of resources is required, and therefore requests that an allocation for that purpose be included in the 2017 budget for Council's consideration.

**D) BY-LAWS**

*None*

**E) CORRESPONDENCE**

**Correspondence from Staff**

(E.1) Follow Up List – December 2, 2016

**Resolution #2016-367.11**

That the *Staff Follow Up and Report to Council 2016* list, dated December 2, 2016 be received.

**Inter-Governmental Correspondence**

(E.2) Innovation, Science and Economic Development Canada

**Resolution #2016-367.12**

That the correspondence from Innovation, Science and Economic Development Canada, dated November 21, 2016 re: response to Sundridge resolution about broadband in the region, be received.

**Board and Agency Correspondence**

*None.*

## **Other Correspondence**

- (E.3) CN Regional Engineering Design & Construction –Snow Removal Operations 2015-2016

### **Resolution #2016-367.13**

That the correspondence from CN re: Snow Removal Operations 2015-2016, Rail-Road Crossings, be received.

- (E.4) FONOM – Fall Newsletter 2016

### **Resolution #2016-367.14**

That the correspondence from FONOM re: Fall Newsletter 2016, be received.

- (E.5) Labour Market Group – 2016 Local Labour Market Plan for the districts of Nipissing and Parry Sound  
*[Introductory pages of the Report area provided with this correspondence. The full report is available for viewing in Clerk Services]*

### **Resolution #2016-367.15**

That the correspondence from the Labour Market Group re: 2016 Local Labour Market Plan for the districts of Nipissing and Parry Sound, be received.

- (E.6) AMO – Federal Infrastructure Phase 2 Incrementality Resolution

*[Item 6 (E.6) has been moved into Committee of the Whole]*

## **Resolutions of Support**

*None.*

## **F) CONSIDERATION OF A CLOSED SESSION**

- (F.1) Resolution to hold a closed meeting.

### **Resolution #2016-367.16**

That Council hold a Closed Session meeting as provided for by the Municipal Act, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:
  - Employee Matter

*[This concludes the list of Consent Items on the Agenda for December 7, 2016]*

## **7) APPROVAL OF CONSENT ITEMS**

### **Resolution #2016-367**

**Moved By: Don Richardson**  
**Seconded By: Ryan Jeffers**

That Items listed as Consent Items for December 7, 2016 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6.(E.6) be moved to Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

## **8) MOVE TO COMMITTEE OF THE WHOLE**

### **Resolution #2016-368**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That Council resolve into Committee of the Whole.

**Carried.**

## **9) COMMITTEE OF THE WHOLE**

**Deputy Mayor Jeffers will assume the Chair**

(9.1) Committee Structure

*[This Item introduced by Mayor Lyle Hall and tabled on November 23, 2016 – Resolution #2016-356]*

### **Resolution #2016-369**

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

That Council review membership on joint committees to ensure the fullest participation and attendance by Village of Sundridge representatives; and

That the following committee membership changes be suggested:

- Recreation Committee – add D. Richardson, remove R. Jeffers
- High Rock Committee – add D. Richardson, remove L. Hall
- CAEDA – add L. Hall, remove D. Richardson
- Fire Board – add R. Becker & R. Jeffers, remove L. Hall & D. Richardson; and

That the changes be considered for ratification at the December 21, 2016 Council meeting.

**Carried.**

(9.2) Village of Sundridge Promotional Items

*[This Item was introduced by Mayor Lyle Hall on November 23, 2016]*

**Resolution #2016-370**

**Moved By: Lyle Hall**  
**Seconded By: Don Richardson**

That Council request staff to investigate promotional items for the Village of Sundridge and report back to Council on available items and related cost.

**Carried.**

(9.3) Tax Relief – Royal Canadian Legion – Sundridge Branch

*[This Item was re-ordered to follow Item 5.1 for the convenience of Members of the Legion in attendance]*

**Mayor Hall resumed the Chair**

(9.4) Sunflower Festival – Permanent Sign

**Moved By: Don Richardson**  
**Seconded By: Ryan Jeffers**

That Council approve the placement of a permanent Sunflower Festival Sign to be located at the bottom of the Notice Board located in front of the Canada Post Office at 100 A Main Street, Sundridge provided that Council review and approve the size, design and graphics prior to installation.

Motion to Table

**Resolution #2016-371**

**Moved by: Don Richardson**  
**Seconded by: Ryan Jeffers**

That Item 9.4 be tabled to December 21, 2016.

**Carried.**



6. (E.6) AMO – Federal Infrastructure Phase 2 Incrementality Resolution

*[This Item was moved from Committee of the Whole]*

Original Recommendation

That the correspondence from AMO, dated December 1, 2016, re: Federal Infrastructure Phase 2 Incrementality Resolution, be received.

Revised Recommendation

**Moved By: Ryan Jeffers**

**Seconded By: Don Richardson**

**WHEREAS** municipal governments' infrastructure is critical to our collective economic health; and

**WHEREAS** stable, predictable and formula-based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure; and

**WHEREAS** Ontario municipal governments have asset management plans which set out a municipality's longer term capital plan which reflects the infrastructure priorities of these asset management plans; and

**WHEREAS** a federal incrementality rule interferes with municipal long-term infrastructure priorities and diminishes the value of municipal asset planning and management;

**NOW, THEREFORE BE IT RESOLVED** that the Village of Sundridge calls on the federal government to provide long-term, predictable, and formula-based funding in its Phase 2 programs for municipal governments; and

**BE IT ALSO RESOLVED** that the Village of Sundridge calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal government's asset management plan meets a municipal incremental infrastructure requirement.

Motion to Table

**Resolution #2016-372**

**Moved By: Don Richardson**

**Seconded by: Ryan Jeffers**

That Item 6 (E.6) be tabled  
**Carried.**

**10) RISE FROM COMMITTEE OF THE WHOLE REPORT**

**Resolution #2016-373**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.  
**Carried.**

## **11) COMMITTEE OF THE WHOLE REPORT**

### **Resolution #2016-374**

**Moved By: Don Richardson**  
**Seconded By: Ryan Jeffers**

That Council adopts the Committee of the Whole recommendations on December 7, 2016 as resolutions of Council.  
**Carried.**

## **12) COUNCIL ANNOUNCEMENTS**

### Lyle Hall

- Refer to Notice of Motion Under Item 13.2

### Russell Becker

- Not in attendance

### Ryan Jeffers

- Pleased to be thanked by a resident for repairs to John Street and maintenance of park during summer – public works staff to be advised

### Jason Newman

- Not in attendance

### Don Richardson

- JBC has decreased the administration fees for member municipalities, despite fewer members since Magnetawan's departure from committee
- Wishes to have feed-back on the status of special surface treatment used on Belmont and Barrie Street
- Ongoing matter of hedge encroachment referred to Mayor Hall to discuss with resident
- CAEDA is continuing to investigate the possibility of hosting the International Plowing Match in 2021 – local benefits would be significant if it can be arranged
- Television series "Still Standing" is filming in the area and the cast will be performing for one night only on Saturday December 10<sup>th</sup> at the Almaguin Highlands Secondary School

## **13) INTRODUCTION OF FUTURE MOTIONS**

(13.1) Deputy Mayor Ryan Jeffers wishes to introduce a motion at the December 21, 2016 meeting to investigate sharing of space at the Legion.

(13.2) Mayor Lyle Hall wishes to introduce a motion at the December 21, 2016 meeting dealing with seasonal bonuses.

**14) CONFIRMING BY-LAW**

**Resolution #2016-375**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That By-law No. 2016-064, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of December 7, 2016, be adopted.  
**Carried.**

**15) ADJOURNMENT**

**Resolution #2016-376**

**Moved By: Ryan Jeffers**  
**Seconded By: Don Richardson**

That we do now adjourn at 8:07 p.m. until the Council meeting on Wednesday, December 21, 2016, or at the call of the Mayor.  
**Carried.**

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Lyle Hall, Mayor

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Karen Fraser, Clerk Administrator