
**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER,
STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

FINANCIAL STATEMENTS

DECEMBER 31, 2019

BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE JOINT BUILDING COMMITTEE

CONTENTS

	Page
Independent Auditor's Report	1-2
Statement of Financial Position	3
Statements of Operations and Accumulated Deficit	4
Statement of Change in Net Debt	5
Statement of Cash Flows	6
Notes to the Financial Statements	7 - 13

Independent auditor's report

To the Members of Council, Inhabitants and Ratepayers of the Contributing Municipalities of the Burk's Falls, Joly, Machar, Ryerson, South River, Strong and Sundridge Joint Building Committee

Opinion

We have audited the financial statements of the Burk's Falls, Joly, Machar, Ryerson, South River, Strong and Sundridge Joint Building Committee ("the Committee"), which comprise the statement of financial position as at December 31, 2019, and the statements of operations and accumulated deficit, change in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Burk's Falls, Joly, Machar, Ryerson, South River, Strong and Sundridge Joint Building Committee as at December 31, 2019, and its results of operations, its changes in its net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Committee in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Committee's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Committee or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Committee's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Committee's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Committee's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Committee to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script font.

North Bay, Canada
June 23, 2020

Chartered Professional Accountants
Licensed Public Accountants

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2019

	2019	2018
FINANCIAL ASSETS		
Cash and cash equivalents	\$ 204,089	\$ 48,092
Accounts receivable	651	603
	204,740	48,695
LIABILITIES		
Accounts payable and accrued liabilities	8,762	9,180
Deferred revenue - obligatory reserve funds (Note 2)	196,212	39,746
Employee benefits payable (Note 3)	18,921	16,857
	223,895	65,783
NET DEBT	(19,155)	(17,088)
NON-FINANCIAL ASSETS		
Tangible capital assets - net (Note 4)	7,317	10,244
Prepaid expenses	234	231
	7,551	10,475
ACCUMULATED DEFICIT (Note 5)	\$ (11,604)	\$ (6,613)

APPROVED ON BEHALF OF COUNCIL:

_____ Mayor

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

**STATEMENTS OF OPERATIONS AND ACCUMULATED DEFICIT
FOR THE YEAR ENDED DECEMBER 31, 2019**

	Budget 2019 <i>(see Note 6)</i>	Actual 2019	Actual 2018
REVENUE			
Municipal operating grants <i>(Note 7)</i>	\$ 30,718	\$ -	\$ 14,361
Building permits and fines <i>(Note 8)</i>	168,805	155,563	169,932
Other	300	2,681	646
TOTAL REVENUE	199,823	158,244	184,939
EXPENSES			
Salaries and wages	166,736	136,277	157,955
Materials and supplies	17,650	8,614	14,272
Contracted services	9,400	9,408	9,245
Rent and financial expenses	6,037	6,009	5,918
Amortization	2,930	2,927	2,927
TOTAL EXPENSES	202,753	163,235	190,317
ANNUAL DEFICIT <i>(Note 5)</i>	(2,930)	(4,991)	(5,378)
ACCUMULATED DEFICIT, BEGINNING OF YEAR	(6,613)	(6,613)	(1,235)
ACCUMULATED DEFICIT, END OF YEAR	\$ (9,543)	\$ (11,604)	\$ (6,613)

The accompanying notes are an integral part of these financial statements

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

**STATEMENT OF CHANGE IN NET DEBT
FOR THE YEAR ENDED DECEMBER 31, 2019**

	Budget 2019 (see Note 6)	Actual 2019	Actual 2018
Annual deficit	\$ (2,930)	\$ (4,991)	\$ (5,378)
Amortization of tangible capital assets	2,930	2,927	2,927
Change in prepaid expenses	-	(3)	242
Increase in net debt	-	(2,067)	(2,209)
Net debt, beginning of year	(17,088)	(17,088)	(14,879)
Net debt, end of year	\$ (17,088)	\$ (19,155)	\$ (17,088)

The accompanying notes are an integral part of these financial statements

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2019**

	2019	2018
Operating transactions		
Annual deficit	\$ (4,991)	\$ (5,378)
Non-cash charges to operations:		
Amortization	2,927	2,927
Change in employee benefits payable	2,064	2,451
Changes in non-cash items:		
Accounts receivable	(48)	520
Accounts payable and accrued liabilities	(418)	(1,877)
Deferred revenue	156,466	(904)
Prepaid expenses	(3)	242
Cash provided by (applied to) operating transactions	155,997	(2,019)
Net change in cash and cash equivalents	155,997	(2,019)
Cash and cash equivalents, beginning of year	48,092	50,111
Cash and cash equivalents, end of year	\$ 204,089	\$ 48,092

The accompanying notes are an integral part of these financial statements

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE****NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2019**

The Burk's Falls, Joly, Machar, Ryerson, South River, Strong and Sundridge Joint Building Committee (the "organization") is a joint committee of the Corporation of the Municipality of the Village of Burk's Falls, the Corporation of the Township of Joly, the Corporation of the Township of Machar, the Corporation of the Township of Ryerson, the Corporation of the Village of South River, the Corporation of the Township of Strong and the Corporation of the Village of Sundridge. The net revenue/expense of the organization is allocated to the participating municipalities annually based on the permit fees collected for the participant as a percentage of total permit fees collected by all participating parties.

Management Responsibility

The financial statements of the organization are the responsibility of management and have been prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of significant accounting policies is provided in Note 1. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

1. SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies adopted by the organization are as follows:

Basis of Accounting

- (i) **Accrual basis of accounting**
Revenue and expenses are reported on the accrual basis of accounting. Revenue is recognized in the year in which it is earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.
- (ii) **Cash and cash equivalents**
Cash and cash equivalents include cash on hand, balances held at financial institutions and short-term deposits with original maturities of three months or less.
- (iii) **Non-financial assets**
Non-financial assets are not available to discharge existing liabilities but are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2019

(a) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Borrowing costs related to the acquisition of tangible capital assets are expensed in the year incurred. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Vehicles - 8 years

One half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets received as donations are recorded at their fair value at the date of receipt.

(iv) Government transfers

Government transfers are recognized in the financial statements as revenue when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the Statement of Operations as the stipulation liabilities are settled.

(v) Deferred revenue-obligatory reserve funds

Revenue received for the provision of building services is restricted in its use and until applied to the applicable expenditures is recorded as deferred revenue.

(vi) Pensions and employee benefits

The organization accounts for its participation in the Ontario Municipal Employee Retirement System (OMERS), a multi-employer public sector pension fund, as a defined contribution plan. Obligations for sick leave and employee retirement gratuities under employee benefits payable are accrued as the employees render the services necessary to earn the benefits.

(vii) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. These estimates and assumptions are based on management's historical experience, best knowledge of current events and actions that the organization may undertake in the future. Significant accounting estimates include estimated useful lives of tangible capital assets and employee benefits payable. Actual results could differ from these estimates.

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2019

2. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

The organization defers that portion of its revenue that exceeds the cost of providing building services. A continuity of the deferred revenue reported on the Statement of Financial Position follows.

	2019	2018
Balance, beginning of year	\$ 39,746	\$ 40,650
Recognized in revenue in the year		(904)
Deferred in the year	156,466	
Balance, end of year	\$ 196,212	\$ 39,746

3. EMPLOYEE BENEFITS PAYABLE

- (a) Under the sick leave benefits policy, unused sick leave can accumulate without limit and employees hired prior to January 1, 2014 are entitled to a payout of one-half of their accumulated time, to a maximum of 30 days when they leave the organization's employment. The sick leave benefit liability estimates the use of accumulated sick leave prior to retirement, as well as any lump-sum payments upon retirement, and assumes that both the appropriate discount rate and future salary and wage levels will increase by 2% per annum. The liability for these accumulated days amounted to \$14,543 (2018 \$13,938) at the end of the year.
- (b) Under the retirement gratuity policy, qualifying employees are entitled to a payout, upon retirement, based on length of service and rate of pay. The retirement gratuity liability estimates the lump-sum payments upon retirement, and assumes that both the appropriate discount rate and future salary and wage levels will increase by 2% per annum. The liability for the retirement gratuity is estimated at \$4,378 (2018 \$2,919) at the end of the year.

4. TANGIBLE CAPITAL ASSETS

The tangible capital assets of the organization by major asset class are outlined below.

	2019	2018
	Vehicles	Vehicles
COST		
BALANCE, BEGINNING AND END OF YEAR	\$ 23,415	\$ 23,415
ACCUMULATED AMORTIZATION		
Balance, beginning of year	13,171	10,244
Annual amortization	2,927	2,927
BALANCE, END OF YEAR	16,098	13,171
TANGIBLE CAPITAL ASSETS-NET	\$ 7,317	\$ 10,244

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2019

5. ACCUMULATED DEFICIT

The 2019 continuity of accumulated deficit reported on the Statement of Financial Position is as follows:

	Balance Beginning of Year	Annual Deficit	Balance End of Year
Tangible capital assets	\$ 10,244	\$ (2,927)	\$ 7,317
Unfunded employee benefits	(16,857)	(2,064)	(18,921)
	\$ (6,613)	\$ (4,991)	\$ (11,604)

6. BUDGET FIGURES

The budget adopted for the current year was prepared on a modified accrual basis, and has been restated to conform with the accounting and reporting standards applicable to the actual results. A reconciliation of the adopted and reported budgets is presented below.

	Budget
ADOPTED BUDGET:	
Change in operating surplus	\$ -
ADJUSTMENTS:	
Amortization of tangible capital assets	(2,930)
ANNUAL DEFICIT	\$ (2,930)

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2019

7. RELATED PARTY TRANSACTIONS

The related party transactions below are in the normal course of operations and are measured at their exchange amount, which is the amount of consideration established and agreed to by the related parties.

The following table summarizes the organization's related party transactions with its contributing municipalities during the year:

	2019	2018
Municipal operating grants		
Village of Burk's Falls	\$ -	\$ 1,515
Township of Joly	-	1,283
Township of Machar	-	3,669
Township of Ryerson	-	2,215
Village of South River	-	732
Township of Strong	-	4,020
Village of Sundridge	-	927
	-	14,361
Expenses		
Township of Strong		
Administration	7,200	7,200
Office rent	5,712	5,712
At the end of the year, amounts due from contributing municipalities are as follows:		
Township of Strong	-	41

The amounts due from contributing municipalities are reported in accounts receivable on the Statement of Financial Position. These amounts are non interest bearing, with no specific terms of repayment.

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2019

8. BUILDING PERMITS AND FINES

The composition of building permits and fines reported on the Statement of Financial Position is as follows:

	2019	2018
Permit fees and fines collected in the year -		
Village of Burk's Falls	\$ 71,689	\$ 16,184
Township of Joly	12,043	8,577
Township of Machar	64,688	23,045
Township of Ryerson	81,173	49,395
Village of South River	26,416	13,285
Township of Strong	44,436	40,635
Village of Sundridge	11,584	17,907
	<u>312,029</u>	<u>169,028</u>
From (to) deferred revenue	<u>(156,466)</u>	<u>904</u>
	<u>\$ 155,563</u>	<u>\$ 169,932</u>

9. SEGMENT DISCLOSURE AND EXPENSES BY OBJECT

Since the organization's operations are not considered diverse and operations are managed as one department, no segment disclosure has been provided. Supplementary expenses by object information has been omitted as it would not provide additional information not readily determinable from the financial information provided on the Statement of Operations.

10. PENSION AGREEMENTS

The organization makes contributions to the Ontario Municipal Employee Retirement Fund (OMERS), which is a multi-employer plan, on behalf of certain members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2019. The results of this valuation disclosed total actuarial liabilities of \$107,687 million with respect to benefits accrued for service with actuarial assets at that date of \$104,290 million indicating an actuarial deficit of \$3,397 million. Because OMERS is a multi-employer plan, any Plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the organization does not recognize any share of the Plan surplus or deficit.

The amount contributed to OMERS for 2019 was \$10,717 (2018 \$13,154) for current service and is included as an expense on the Statement of Operations.

11. COMPARATIVE FIGURES

Certain prior year figures presented for comparative purposes have been reclassified to conform with the presentation adopted for the current year.

**BURK'S FALLS, JOLY, MACHAR, RYERSON, SOUTH RIVER, STRONG AND SUNDRIDGE
JOINT BUILDING COMMITTEE**

NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2019

12. SUBSEQUENT EVENTS

Since December 31, 2019, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of nonessential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions.

To date, the COVID-19 pandemic has had no significant financial impact on the organization due to the nature of the services being provided.

The organization has determined that these events are non-adjusting subsequent events. Accordingly, the financial position and results of operations as of and for the year ended December 31, 2019 have not been adjusted to reflect their impact. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the organization for future periods.