

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
MONDAY, MAY 28, 2018
6:00 P.M.
The Village of Sundridge - Council Chambers**

PRESENT: **Sundridge** – Ryan Jeffers
 Strong - Jeff McLaren and Les Blackwell
 Joly – Brian McCabe and Betty Barnes

ABSENT: **Sundridge** – Jason Newman

STAFF PRESENT: Karen Fraser, Joint Committee Recording Secretary

C1 CALL TO ORDER

The meeting was called to order at 6:00 p.m. by chairperson Ryan Jeffers.

C2 APPROVAL OF AGENDA

Resolution #2018-068

Moved By: **Betty Barnes**
Seconded By: **Les Blackwell**

That the agenda for the May 28, 2018 meeting be approved as amended to add Items C9 (a), Notice of Passing of Zoning By-law No. 2018-019, and C9 (b), Computer and Server Issues; and

That Item C6 (b) follows Item C6 (c); and

That Item C9 (b) follows Item C6 (a).

Carried.

C3 DECLARATION OF PECUNIARY INTEREST

None.

C4 DEPUTATIONS

None.

C5 VERIFICATION OF PREVIOUS MINUTES

a) Regular Meeting Minutes – April 17, 2018

Resolution #2018-069

Moved By: Jeff McLaren
Seconded By: Betty Barnes

That the minutes of the regular meeting held on April 17, 2018, be adopted as circulated.
Carried.

b) Closed Meeting Minutes – April 17, 2018

Resolution #2018-070

Moved By: Les Blackwell
Seconded By: Brian McCabe

That the minutes of the closed meeting held on April 17, 2018, be adopted as circulated.
Carried.

C6 BUSINESS ARISING FROM PREVIOUS MINUTES

C6 a) Memo - RFP #2018-001

Resolution #2018-071

Moved By: Jeff McLaren
Seconded By: Les Blackwell

That the correspondence from the Joint Committee Recording Secretary dated May 28, 2018 regarding RFP #2018-001, be received.
Carried.

C9 CORRESPONDENCE

[Item C9 (b) was re-ordered to follow Item C6 (a)]

C9 b) Computer and Server Issues – May 25, 2018

Resolution #2018-072

Moved By: Les Blackwell
Seconded By: Brian McCabe

That the correspondence from Dr. Sarah MacKinnon dated May 25, 2018 regarding Computer and Server Issues be received; and

That the Sundridge and District Medical Centre Committee grants permission to purchase the necessary computer equipment with the \$3,000.00 cost to be included in the budget.
Carried.

C6 BUSINESS ARISING FROM PREVIOUS MINUTES (Cont'd)

[Item C6 (c) was re-ordered to follow Item C9 (b)]

C6 c) Medical Centre Budget – Responses from member municipalities

Resolution #2018-073

Moved By: Les Blackwell
Seconded By: Brian McCabe

That having received and considered Resolution R2018-077 from the Township of Joly, Resolution R2018-132 from the Township of Strong, and Resolution #2018-348 from the Village of Sundridge, the Sundridge and District Medical Centre Committee recommends an amended budget of \$123,926.00, having removed \$420,000.00 from the capital expenditure line and re-allocated \$3,000.00 to office and general and \$17,000.00 to maintenance and repairs; and

That the member municipalities be requested to approve.
Carried.

C6 b) RFP Medical Centre Renovation - Tender Opening and Award

[Item C6 (b) was re-ordered to follow Item C6 (c)]

Resolution #2018-074

Moved By: Les Blackwell
Seconded By: Brian McCabe

That having received submissions in response to RFP#2018-001 (Medical Centre Renovation); and

Having adjusted the 2018 Medical Centre Budget to accommodate the member municipalities' direction, leaving no financial means to undertake the RFP, that the proponents be contacted and advised that the RFP has been cancelled.

Carried.

C7 CONSIDERATION OF A CLOSED SESSION

None.

C8 NEW BUSINESS

a) Accounts Payable

Resolution #2018-075

Moved By: Les Blackwell
Seconded By: Betty Barnes

That the accounts payable for the period from April 17, 2018 to May 28, 2018, in the amount of \$33,353.82 be received.

Carried.

b) Income Statement 2018 and Monthly Summary

Resolution #2018-076

Moved By: Jeff McLaren
Seconded By: Brian McCabe

That the Income Statement for the Sundridge and District Medical Centre for the period ending May 28, 2018 be accepted as presented; and

That the Income Statements providing monthly detail for the months of January, February, March, and April 2018, be accepted as presented; and

That as an efficiency measure, the requirement for monthly detail be discontinued.

Carried.

c) Parr103 – MOHLTC Base Funding Increases 2018 to 2021

Resolution #2018-077

Moved By: Betty Barnes
Seconded By: Jeff McLaren

That the correspondence from the Ministry of Health and Long-Term Care, dated May 2, 2018, regarding the announcement of three-year recruitment and retention funding, be received; and

That the Sundridge and District Medical Centre Committee approves funding and salary for the Nurse Practitioner at \$108,494 for 2018/2019, \$115,329 for 2019/2020, and \$122,178 for 2020/2021, as per the terms of the Parr103 Agreement with the Ministry of Health and Long-Term Care, provided that the total salary and benefits will require no additional expenses by the Sundridge and District Medical Centre Committee; and

That Administrative staff will follow up with the Committee immediately if there should be a short-fall requiring financial support by the Committee for this approval or at any point in the future; and

That Administrative staff complete the required Recruitment and Retention Report and submit to the Ministry of Health and Long-Term Care to give effect to the approval.

Carried.

d) Memo – Inquiries from Physicians

Resolution #2018-078

Moved By: Les Blackwell

Seconded By: Betty Barnes

That the correspondence from the Joint Committee Recording Secretary dated May 28, 2018 regarding Inquiries from Physicians be received.
Carried.

C9 CORRESPONDENCE (Cont'd)

a) Notice of Passing of By-law No. 2018-019

Resolution #2018-079

Moved By: Jeff McLaren
Seconded By: Brian McCabe

That the correspondence from the Clerk Administrator, Village of Sundridge dated May 23, 2018 regarding the Passing of By-law No. 2018-019 be received.
Carried.

C10 ADJOURNMENT

Resolution #2018-080

Moved By: Jeff McLaren
Seconded By: Brian McCabe

That we do now adjourn at 7:02 p.m. until the next regular meeting Tuesday, June 19, 2018 at 6:00 p.m. or at the call of the chair.
Carried.

Ryan Jeffers, Chair

Karen Fraser, Recording Secretary