

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
TUESDAY MARCH 19, 2019
6:00 P.M.
The Village of Sundridge - Council Chambers**

PRESENT: **Sundridge** – Steve Hicks, Barb Belrose
 Strong - Marianne Stickland, Jason Cottrell (Jason left meeting at 7:58)
 Joly – Tom Bryson, Tim Bryson

STAFF PRESENT: Judy Edwards, Joint Committee Recording Secretary

GUEST PRESENT: Dr. Sarah MacKinnon

C1 CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Chairperson Steven Hicks.

C2 APPROVAL OF AGENDA

Resolution # 2019-031

Moved By: **Barb Belrose**
Seconded By: **Tom Bryson**

That the agenda for the March 19, 2019 meeting be approved as amended. Agenda has been amended to move item C 8 d) to follow C 9 a); to add item C 4 a) Dr. Sarah MacKinnon re: Lab, Nurse Practitioner Secretary, and Nurse Practitioner maternity leave hiring; to add to closed meeting agenda, item 1. iii) Nurse Practitioner Receptionist, to add to closed meeting agenda, item 1. iv) RNPGA (Rural Northern Physician Group Agreement)
Carried.

C3 DECLARATION OF PECUNIARY INTEREST

None

C4 DEPUTATIONS

- a) Dr. Sarah MacKinnon – Lab, Nurse Practitioner Secretary, and Nurse Practitioner maternity leave hiring

Resolution # 2019-032

Moved By: **M. Stickland**
Seconded By: **Jason Cottrell**

That the deputation by Dr. Sarah MacKinnon, Lead Physician at the Sundridge and District Medical Centre, regarding lab, Nurse Practitioner Secretary, and Nurse Practitioner Maternity Leave Hiring, be received with thanks.
Carried.

C5 VERIFICATION OF PREVIOUS MINUTES

- a) Regular Meeting Minutes – February 19, 2019

Resolution # 2019-033

Moved By: Tom Bryson
Seconded By: T. Bryson

That the minutes of the regular meeting held on February 19, 2019 be adopted as circulated.

Carried.

- b) Closed Meeting Minutes – February 19, 2019

Resolution # 2019-034

Moved By: Jason Cottrell
Seconded By: Tom Bryson

That the minutes of the closed meeting held on February 19, 2019 be adopted as circulated.

Carried.

C6 BUSINESS ARISING FROM PREVIOUS MINUTES

- a) Verbal update on basement

Resolution # 2019-035

Moved By: M. Stickland
Seconded By: Tom Bryson

That verbal report regarding the condition of the basement of the Medical Centre be received with thanks.

Carried.

C7 CONSIDERATION OF A CLOSED SESSION – PURSUANT TO SECTION 239(2) OF THE MUNICIPAL ACT.

Resolution # 2019-036

Moved By: B. Belrose
Seconded By: T. Bryson

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a Closed Meeting at 19:09 p.m. in order to address matters pertaining to:

- a) Labour Relations or Employee Negotiations
 - i) Nurse Practitioner Recruitment and Compensation
 - ii) Cleaning Contract
 - iii) Nurse Practitioner Receptionist
 - iv) RNPGA (Rural Northern Physician Group Agreement)
 - b) advice that is subject to solicitor–client privilege, including communications necessary for that purpose
 - i) Legal opinion re: Incorporation
- Carried.**

Resolution # 2019-037

Moved By: B. Belrose
Seconded By: Tom Bryson

Be it resolved that the portion of the meeting closed to the public is concluded at 20:30 p.m. and the committee will continue the meeting open to the public.
Carried.

C8 NEW BUSINESS

- a) Accounts Payable Feb 16 – Mar 15, 2019

Resolution # 2019-038

Moved By: M. Stickland
Seconded By: Tom Bryson

That the accounts payable for the period from February 16, 2019 to March 15, 2019 in the amount of \$29,077.37 be received.
Carried.

- b) Income Statement Mar 15, 2019

Resolution # 2019-039

Moved By: M. Stickland
Seconded By: Tom Bryson

That the Income Statement for the Sundridge and District Medical Centre for the period ending March 15, 2019 be accepted as presented.
Carried.

C9 CORRESPONDENCE

- a) Regarding Property for sale

Resolution # 2019-040

Moved By: Tim Bryson
Seconded By: Tom Bryson

That information regarding property for sale be received with thanks.
Carried.

Resolution # 2019-041

Moved By: M. Stickland
Seconded By: Tom Bryson

That item C 9 a) be brought back to the next meeting April 16, 2019.
Carried.

C8 NEW BUSINESS

c) Tour of Medical Centre – Dr. Sarah MacKinnon

Resolution # 2019-042

Moved By: B. Belrose
Seconded By: Tom Bryson

That item C 8 c) be rescheduled for May 21, 2019

C10 ADJOURNMENT

Resolution # 2019-043

Moved By: M. Stickland
Seconded By: Tom Bryson

That we do now adjourn at 20:47 p.m. until the next regular meeting Tuesday, April 16, 2019, at 6:00 p.m. or at the call of the chair.
Carried.

Steve Hicks, Chair

Judy Edwards, Joint Committee Recording Secretary