

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING  
REGULAR MEETING MINUTES  
TUESDAY JUNE 18, 2019  
6:00 P.M.  
The Village of Sundridge - Council Chambers**

**PRESENT:**           **Sundridge** – Steve Hicks, Barb Belrose  
                          **Strong** - Marianne Stickland, Jason Cottrell  
                          **Joly** – Tim Bryson, Tom Bryson

**STAFF PRESENT:** Nancy Austin, Joint Committee Recording Secretary

**GUEST(S):**       Lyle Hall, General Manager at N.O.A.H., Bill Atkinson, Chair at  
                          N.O.A.H., Dr. Sarah MacKinnon, Sharon Yetman

C1     Call to Order

The meeting was called to order at 5:57 p.m.

C2     Approval of Agenda

**Resolution # 2019-083**

**Moved By:     Barbara Belrose**  
**Seconded By: Tim Bryson**

That the agenda for the June 18, 2019 meeting be approved as amended to add Item C4c) Deputation by Sharon Yetman, and Item C8c) RNPGA – Physician Recruitment, and to reorder Item C4c) to come before Item C4b).

**Carried.**

C3     Declaration of Pecuniary Interest  
None

C4     Deputations

a) NOAH- Lyle Hall, Director

**Resolution # 2019-084**

**Moved By:     Jason Cottrell**  
**Seconded By: Marianne Stickland**

That the deputation by Bill Atkinson, Chair at N.O.A.H. be received with thanks, and that this item be added to the next agenda of the SDMC meeting for further discussion.

**Carried.**

- c) Sharon Yetman, Platform Technology Consultancy
  - i) Physician Innovation

**Resolution # 2019-085**

**Moved By: Tim Bryson**  
**Seconded By: Marianne Stickland**

That the deputation by Sharon Yetman, Platform Technology Consultancy, be received with thanks.

**Carried.**

- b) Dr. Sarah MacKinnon
  - i) Lab
  - ii) NP Maternity Leave
  - iii) SDMC Basement
  - iv) MD Recruitment

**Resolution # 2019-086**

**Moved By: Tim Bryson**  
**Seconded By: Jason Cottrell**

That the deputation by Dr. Sarah MacKinnon, Lead Physician at the Sundridge and District Medical Centre, regarding lab, Nurse Practitioner Maternity Leave, Water in basement and mold, and Medical Doctor Recruitment, be received with thanks.

**Carried.**

C5 Verification of Previous Minutes

- a) Regular Meeting Minutes – May 21, 2019

**Resolution # 2019-087**

**Moved By: Barbara Belrose**  
**Seconded By: Tom Bryson**

That the minutes of the regular meeting held on May 21, 2019 be adopted as amended.

**Carried.**

- b) Closed Meeting Minutes – May 21, 2019

**Resolution # 2019-088**

**Moved By: Barbara Belrose**  
**Seconded By: Tom Bryson**

That the minutes of the closed meeting held on May 21, 2019 be adopted as amended.

**Carried.**

C6 Business Arising from Previous Minutes

a) Tour of the Sundridge & District Medical Centre Facility

**Resolution # 2019-089**

**Moved By: Marianne Stickland**

**Seconded By: Jason Cottrell**

That the Sundridge and District Medical Centre Committee have discussed taking a tour of the medical centre facility, and;

That a tour of the facility will be scheduled for a future date.

**Carried.**

b) Draft Protocol for Maintenance and Supply Ordering

**Resolution # 2019-090**

**Moved By: Tom Bryson**

**Seconded By: Barbara Belrose**

That the Sundridge and District Medical Centre Committee approve the revised Protocol for Maintenance and Supply Ordering.

**Defeated.**

C7 Consideration of a Closed Session – Pursuant to Section 239(2)(d) of the *Municipal Act*.

a) MD Recruitment

**Resolution # 2019-091**

**Moved By: Tim Bryson**

**Seconded By: Marianne Stickland**

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a Closed Meeting at 7:31 p.m. in order to address matters pertaining to:

d) labour relations or employee negotiations:

i) MD Recruitment

**Carried.**

**Resolution # 2019-092**

**Moved By: Barbara Belrose**

**Seconded By: Tom Bryson**

Be it resolved that the portion of the meeting closed to the public is concluded at 7:39 p.m. and the committee will continue the meeting open to the public.

**Carried.**

C8 New Business

- a) Accounts Payable (Standing Item – to be presented at the meeting)

**Resolution # 2019-093**

**Moved By: Tim Bryson**  
**Seconded By: Jason Cottrell**

That the accounts payable for the period from May 18, 2019 to May 31, 2019 in the amount of \$32,912.22 be received.

**Carried.**

- b) Income Statement 2019

**Resolution # 2019-094**

**Moved By: Tom Bryson**  
**Seconded By: Barbara Belrose**

That the Income Statement for the Sundridge and District Medical Centre for the period ending May 31, 2019 be accepted as presented.

**Carried.**

- c) RNPGA – Physician Recruitment

**Resolution # 2019-095**

**Moved By: Tim Bryson**  
**Seconded By: Jason Cottrell**

That the Chairperson for the Sundridge & District Medical Centre Committee is authorized to act on behalf of the SDMCC and the 'Community Sponsors' for matters pertaining to the RNPGA and Physician Recruitment.

**Carried.**

C9 Correspondence

- a) Memo (Exterior Weepers) – Village of Sundridge Clerk Administrator

**Resolution # 2019-096**

**Moved By: Tom Bryson**  
**Seconded By: Barbara Belrose**

That the Sundridge and District Medical Centre Committee has received and discussed the Memo from the Village of Sundridge Clerk Administrator.

**Carried.**

C10 Adjournment

**Resolution # 2019-097**

**Moved By: Tim Bryson**

**Seconded By: Marianne Stickland**

That we do now adjourn at 7:56 p.m. until the next regular meeting Tuesday, July 16, 2019 at 6:00 p.m. or at the call of the chair.

**Carried.**

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Steve Hicks, Chairperson

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Nancy Austin, Joint Committee Recording Secretary