

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
TUESDAY JANUARY 21, 2020
6:00 P.M.
The Village of Sundridge - Council Chambers**

PRESENT: **Sundridge** – Barb Belrose, Steven Hicks (absent with notice)
 Strong - Marianne Stickland, Jason Cottrell
 Joly – Tim Bryson (arrived at 6:08 p.m.), Tom Bryson

STAFF PRESENT: Nancy Austin, Joint Committee Recording Secretary

GUEST(S): Dr. Sarah Mackinnon

C1 Call to Order

The Alternate Chair called the meeting to order at 6:05 p.m.

C2 Approval of Agenda

Resolution #2020-001

Moved By: **Marianne Stickland**
Seconded By: **Jason Cottrell**

That the agenda for the January 21, 2020 Regular Meeting be approved as amended to remove Item C8a) Office Etiquette Policy – Draft, C8c) 2020 plan for medical centre, and to add Item C4a) Deputation by Dr. MacKinnon, C7d) ii) Nurse Practitioner Administrative Staffing, C8f) Resignation Letter and C8g) Physician Recruitment Incentive.

Carried.

C3 Declaration of Pecuniary Interest
None.

C4 Deputations
a) Dr. Sarah MacKinnon

Resolution #2020-002

Moved By: **Tom Bryson**
Seconded By: **Marianne Stickland**

That the deputation by Dr. Sarah MacKinnon, be received with thanks.
Carried.

- C5 Verification of Previous Minutes
a) Regular Meeting Minutes – December 9, 2019

Resolution #2020-003

Moved By: Tim Bryson
Seconded By: Tom Bryson

That the minutes of the regular meeting held on December 9, 2019 be approved.
Carried.

- b) Closed Meeting Minutes – December 9, 2019

Resolution #2020-004

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the minutes of the closed meeting held on December 9, 2019 be adopted as circulated.
Carried.

- C6 Business Arising from Previous Minutes
None.

- C7 Consideration of a Closed Session – Pursuant to Section 239(2) of the *Municipal Act*:

Resolution #2020-005

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a closed meeting at 6:25 p.m. in order to address matters pertaining to:

- d) labour relations or employee negotiations
i) Nurse Practitioner
ii) Nurse Practitioner Administrative Staffing

Carried.

Resolution #2020-006

Moved By: Marianne Stickland
Seconded By: Jason Cottrell

Be it resolved that the portion of the meeting closed to the public is concluded at 6:41p.m. and the committee will continue the meeting open to the public.
Carried.

- C8 New Business
b) SDMC Maintenance Listing

Resolution #2020-007

Moved By: Marianne Stickland
Seconded By: Jason Cottrell

That Item C8b) SDMC Maintenance Listing has been discussed.
Carried.

- d) Accounts Payable (Standing Item)

Resolution #2020-008

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That Item C8d) Accounts Payable for the period of December 1, 2019 to December 31, 2019 in the amount of \$19,273.61 be approved.
Carried.

- e) Income Statement (Standing Item)

Resolution #2020-009

Moved By: Tim Bryson
Seconded By: Tom Bryson

That Item C8e) Income Statement for the Sundridge and District Medical Centre for the period ending December 31, 2019 be accepted as presented.
Carried.

- f) Resignation Letter

Resolution #2020-010

Moved By: Marianne Stickland
Seconded By: Jason Cottrell

That the Sundridge and District Medical Centre Committee accept the resignation letter of Kayla King, temporary Nurse Practitioner, and wish her well with her future endeavours.
Carried.

g) Memo: Physician Recruitment Incentive

Resolution #2020-011

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That Item Sundridge & District Medical Centre Committee have read Item C8g) Memo: Physician Recruitment Incentive.
Carried.

C9 Correspondence
None.

C10 Adjournment

Resolution #2020-012

Moved By: Tim Bryson
Seconded By: Marianne Stickland

That we do now adjourn at 7:30 p.m. until the next regular meeting Tuesday, February 18, 2020 at 6:00 p.m. or at the call of the Chair.
Carried.

Barbara Belrose, Alternate Chairperson

Nancy Austin, Joint Committee Recording Secretary