

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
TUESDAY FEBRUARY 20, 2018**

**6:00 P.M.
The Village of Sundridge - Council Chambers**

PRESENT: **Sundridge** – Ryan Jeffers and Jason Newman
 Strong - Les Blackwell and Jeff McLaren
 Joly – Brian McCabe and Bruce Baker

STAFF PRESENT: Karen Fraser, Joint Committee Recording Secretary

C1 CALL TO ORDER

The meeting was called to order at 6:01 p.m. by chairperson Ryan Jeffers.

C2 APPROVAL OF AGENDA

Resolution #2018-013

Moved By: **Les Blackwell**
Seconded By: **Jason Newman**

That the agenda for the February 20, 2018 meeting be approved as amended to add:

Item C7(a), a closed meeting matter dealing with Labour relations or employee negotiations - NP Benefits and Wages

Item C8(g), a Memo regarding the Collaborating Physician's Fee

Carried.

C3 DECLARATION OF PECUNIARY INTEREST

None.

C4 DEPUTATIONS

None.

C5 VERIFICATION OF PREVIOUS MINUTES

- a) Regular Meeting Minutes – January 16, 2018

Resolution #2018-014

Moved By: Jeff McLaren
Seconded By: Les Blackwell

That the minutes of the regular meeting held on January 16, 2018 be adopted as circulated.
Carried.

- b) Closed Meeting Minutes – January 16, 2018

Resolution #2018-015

Moved By: Les Blackwell
Seconded By: Jason Newman

That the minutes of the closed meeting held on January 16, 2018 be adopted as circulated.
Carried.

C6 BUSINESS ARISING FROM THE MINUTES

- a) Fire Inspection Order – January 23, 2018

Resolution #2018-016

Moved By: Brian McCabe
Seconded By: Jason Newman

That the Inspection Order dated January 23, 2018 for the Medical Centre facility at 110 Main Street, Sundridge, be received; and

That the “Action Taken” spreadsheet relating to the Order, be acknowledged and supported with all Items satisfied, except for Item 3 which is in progress, and 5, which is still outstanding; and

That remediation for Item 5 shall be to remove the “Fire Exit” lettering from the locked side of the door so that it is no longer identified as a fire exit; and

That administrative staff advise the Sundridge and District Medical Centre Committee once all items on the Order have been satisfied.

Carried.

b) NP Home Visits

Resolution #2018-017

Moved By: Les Blackwell
Seconded By: Jason Newman

That the Sundridge and District Medical Centre Committee does not support a home visit program by the NP at this time; and

That the physicians be approached to see how the committee can assist with patient load and rostering wait times to better serve our communities.

Carried.

C7 CONSIDERATION OF A CLOSED SESSION

Resolution #2018-018

Moved By: Jeff McLaren
Seconded By: Bruce McCabe

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a Closed Meeting at 6:25 p.m. in order to address a matter pertaining to:

- a) Labour relations or employee negotiations
 - i) NP Benefits and Wages

Carried.

Motion to Move Out of Closed Session

Resolution #2018-019

Moved By: Les Blackwell
Seconded By: Jason Newman

Be it resolved that the portion of the meeting closed to the public is concluded at 6:30 p.m. and the committee will continue the meeting open to the public.

Carried.

C8 NEW BUSINESS

a) Accounts Payable

Resolution #2018-020

Moved By: Brian McCabe
Seconded By: Jason Newman

That the accounts payable for the period from January 1, 2018 to February 20, 2018, in the amount of \$24,578.54, be received.

Carried.

b) Budget Year to Date

Resolution #2018-021

Moved By: Jeff McLaren

Seconded By: Bruce Baker

That the Income Statement for the Sundridge and District Medical Centre for the period ending February 20, 2018, be accepted as presented.

Carried.

c) Future Building or Renovations – Draft RFP

[This Item was not available for the meeting, and will be deferred to March 20, 2018.]

d) 2018 Budget

Resolution #2018-022

Moved By: Brian McCabe

Seconded By: Jason Newman

That the 2018 Budget Worksheet for the Sundridge and District Medical Centre be received; and

That the committee approves a 2018 Budget in the amount of \$523,926.00; and

That the Village of Sundridge, the Township of Strong and the Township of Joly be requested to approve same.

Carried.

e) Q3 2017/2018 Performance Report

Resolution #2018-023

Moved By: Jeff McLaren

Seconded By: Bruce Baker

That the Q3 2017/2018 Performance Report from the NP be received.

Carried.

f) Incorporation of Sundridge and District Medical Centre

Resolution #2018-024

Moved By: Brian McCabe
Seconded By: Les Blackwell

That the correspondence from the Joint Committee Recording Secretary, dated February 20, 2018 regarding Incorporation of Sundridge and District Medical Centre be received; and

That the committee supports proceeding with incorporation of the Sundridge and District Medical Centre, requesting that staff include \$10,000 in the medical centre budget for this purpose; and

That member municipalities be requested to provide support for same.
Carried.

g) Collaborating Physician's Fee

Resolution #2018-025

Moved By: Les Blackwell
Seconded By: Jeff McLaren

That the correspondence from the Joint Committee Recording Secretary, dated February 20, 2018 regarding the Collaborating Physician's Fee be received.
Carried.

C9 CORRESPONDENCE

None.

C10 ADJOURNMENT

Resolution #2018-026

Moved By: Jason Newman
Seconded By: Jeff McLaren

That we do now adjourn at 7:31 p.m. until the next regular meeting Tuesday, March 20, 2018 at 6:00 p.m. or at the call of the chair.

Carried.

Ryan Jeffers, Chair

Karen Fraser, Recording Secretary