

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING  
REGULAR MEETING MINUTES  
MONDAY, AUGUST 23, 2018  
6:00 P.M.  
The Village of Sundridge - Council Chambers**

**PRESENT:**           **Sundridge** – Ryan Jeffers  
                          **Strong** - Jeff McLaren  
                          **Joly** – Brian McCabe and Betty Barnes

**ABSENT:**           **Sundridge** – Jason Newman  
                          **Strong** – Les Blackwell

**STAFF PRESENT:** Karen Fraser, Joint Committee Recording Secretary; Lily Nolan, Clerk  
Treasurer, Village of Sundridge

**C1 CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by chairperson Ryan Jeffers.

**C2 APPROVAL OF AGENDA**

**Resolution #2018-081**

**Moved By:**           **Brian McCabe**  
**Seconded By:**      **Jeff McLaren**

That the agenda for the August 23, 2018 meeting be approved as amended to add Item C8(c),  
Vacation Coverage and Item C9(c), E-mail- Medical Centre Basement.  
**Carried.**

**C3 DECLARATION OF PECUNIARY INTEREST**

*None.*

**C4 DEPUTATIONS**

*None.*

**C5 VERIFICATION OF PREVIOUS MINUTES**

a)       Regular Meeting Minutes – May 28, 2018

**Resolution #2018-082**

**Moved By: Jeff McLaren**  
**Seconded By: Betty Barnes**

That the minutes of the regular meeting held on May 28, 2018, be adopted as circulated.  
**Carried.**

**C6 BUSINESS ARISING FROM PREVIOUS MINUTES**

C6 a) Fire Inspection Order – Follow Up

**Resolution #2018-083**

**Moved By: Betty Barnes**  
**Seconded By: Brian McCabe**

That the January 23, 2018 Fire Inspection Order for the Sundridge and District Medical Centre premises, 5 Park Street, showing that all outstanding items are now complete, be received.  
**Carried.**

**C7 CONSIDERATION OF A CLOSED SESSION**

*None.*

**C8 NEW BUSINESS**

a) Accounts Payable

**Resolution #2018-084**

**Moved By: Jeff McLaren**  
**Seconded By: Brian McCabe**

That the accounts payable for the period from June 1, 2018 to June 30, 2018 in the amount of \$37,046.89 and from July 1, 2018 to July 31, 2018 in the amount of \$32,891.95, be received.  
**Carried.**

b) Income Statement 2018 and Monthly Summary

**Resolution #2018-085**

**Moved By: Betty Barnes**  
**Seconded By: Jeff McLaren**

That the Income Statements for the Sundridge and District Medical Centre for the period ending June 30, 2018 and July 31, 2018 be accepted as presented.  
**Defeated.**

c) Vacation Coverage

**Resolution #2018-086**

**Moved By: Betty Barnes**  
**Seconded By: Jeff McLaren**

That correspondence from the Nurse Practitioner dated August 22, 2018, regarding Vacation coverage be received; and

That the reciprocal arrangements described therein are acceptable, provided that there are no budgetary increases.

**Carried.**

**C9 CORRESPONDENCE**

a) Budget Approvals – Sundridge, Strong, Joly

**Resolution #2018-087**

**Moved By: Jeff McLaren**  
**Seconded By: Betty Barnes**

That Resolution #2018-348 from the Village of Sundridge; Resolutions R2018-084 and R2018-085 from the Township of Joly; and Resolutions R2018-12 and R2018-153 from the Township of Strong, all regarding the 2018 Sundridge and District Medical Centre budget be accepted as presented.

**Carried.**

b) Correspondence from Lead Physician - RNPGA

**Resolution #2018-088**

**Moved By: Betty Barnes**  
**Seconded By: Jeff McLaren**

That correspondence from the Lead Physician regarding the RNPG Budget, be received; and

That the Lead Physician be invited to attend the September 18, 2018 meeting to discuss the matter in greater detail.

**Carried.**

c) E-Mail – Medical Centre Basement (August 22, 2018)

**Resolution #2018-089**

**Moved By: Brian McCabe**  
**Seconded By: Jeff McLaren**

That correspondence from Ben Hopps dated August 22, 2018, regarding the Medical Centre basement be received; and

That remedial action be undertaken to correct the situation, specifically:

That committee members review and assess at the earliest opportunity and advise staff so that further remediation can be arranged.

**Carried.**

### **C10 ADJOURNMENT**

#### **Resolution #2018-090**

**Moved By: Betty Barnes**  
**Seconded By: Jeff McLaren**

That we do now adjourn at 7:08 p.m. until the next regular meeting Tuesday, September 18, 2018 at 6:00 p.m. or at the call of the chair.

**Carried.**

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Ryan Jeffers, Chair

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Karen Fraser, Recording Secretary