

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING  
REGULAR MEETING MINUTES  
TUESDAY NOVEMBER 19, 2019  
6:00 P.M.  
The Village of Sundridge - Council Chambers**

**PRESENT:**           **Sundridge** – Barb Belrose, Steven Hicks  
                          **Strong** - Marianne Stickland, Jason Cottrell  
                          **Joly** – Tom Bryson

**ABSENT:**           **Joly** – Tim Bryson

**STAFF PRESENT:** Nancy Austin, Joint Committee Recording Secretary

**GUEST(S):**        Les Blackwell, Jeff McLaren, Brian McCabe

C1    Call to Order

The meeting was called to order at 6:06 p.m. by the Chair Steven Hicks.

C2    Approval of Agenda

**Resolution #2019-180**

**Moved By:**     **Jason Cottrell**

**Seconded By:** **Marianne Stickland**

That the agenda for the November 19, 2019 Regular Meeting be approved.  
**Carried.**

C3    Declaration of Pecuniary Interest  
      None

C4    Deputations

a) Les Blackwell/Jeff McLaren/Brian McCabe [*at the request of the Committee*]  
    RFP 2018-001 (cancelled RFP for Renovation)

**Resolution #2019-181**

**Moved By:**     **Barbara Belrose**

**Seconded By:** **Tom Bryson**

That the deputation by Les Blackwell, Jeff McLaren, and Brian McCabe, be received with thanks.

**Carried.**

- C5 Verification of Previous Minutes  
a) Regular Meeting Minutes – October 15, 2019

**Resolution #2019-182**

**Moved By: Barbara Belrose**  
**Seconded By: Tom Bryson**

That the minutes of the regular meeting held on October 15, 2019 be adopted as circulated.

**Carried.**

- C6 Business Arising from Previous Minutes  
None

- C7 Consideration of a Closed Session – Pursuant to Section 239(2) of the *Municipal Act*:  
None

- C8 New Business  
a) Report No. 2015-08T

**Resolution #2019-183**

**Moved By: Jason Cottrell**  
**Seconded By: Marianne Stickland**

That the SDMCC has discussed Item C8a) Report No. 2015-08T.

**Carried.**

- b) Office Manager for Facility

**Resolution #2019-184**

**Moved By: Jason Cottrell**  
**Seconded By: Tom Bryson**

**That the SDMCC has discussed Item C8b) Office Manager for facility, and;**

That options for consideration regarding an office and facility manager be brought back to the next meeting for discussion.

**Carried.**

- c) NBPSDHU Corporate Sponsorship

**Resolution #2019-185**

**Moved By: Barbara Belrose**  
**Seconded By: Jason Cottrell**

That the SDMCC has discussed Item C8c) North Bay Parry Sound District Health Unit Corporate Sponsorship.

**Carried.**

d) RFP MC-2019-002 Backup Generator

**Resolution #2019-186**

**Moved By: Jason Cottrell**  
**Seconded By: Marianne Stickland**

That the SDMCC has discussed RFP MC-2019-002 Back up Generator, amendment, Committee is going to purchase generator independently and install.

**Carried.**

e) Physician Recruitment (status update)

**Resolution #2019-187**

**Moved By: Barbara Belrose**  
**Seconded By: Tom Bryson**

That the SDMCC has discussed Item C8e) Physician Recruitment (status update).

**Carried.**

f) AHHCC – follow up on recruitment, tour of SDMC facility

**Resolution #2019-188**

**Moved By: Jason Cottrell**  
**Seconded By: Tom Bryson**

That the SDMCC has discussed Item C8f) Almaguin Highlands Health Centre Committee (AHHCC) follow up on recruitment and tour of the Sundridge & District Medical Centre Facility.

**Carried.**

g) SDMC Maintenance Listing

**Resolution #2019-189**

**Moved By: Barbara Belrose**  
**Seconded By: Tom Bryson**

That the SDMCC has discussed Item C8g) Sundridge & District Medical Centre Maintenance Listing.

**Carried.**

h) Accounts Payable (Standing Item)

**Resolution #2019-190**

**Moved By: Jason Cottrell**  
**Seconded By: Barbara Belrose**

That the SDMCC has discussed Item C8h) Accounts Payable and;

That the accounts payable for the period from October 1, 2019 to October 31, 2019 in the amount of \$29,684.35 be approved.

**Carried.**

i) Income Statement (Standing Item)

**Resolution #2019-191**

**Moved By: Barbara Belrose**

**Seconded By: Tom Bryson**

That the SDMCC has discussed Item C8i) Income Statement and;

That the Income Statement for the period ending October 31, 2019 be accepted as presented.

**Carried.**

C9 Correspondence

a) Muskoka Algonquin Healthcare Letter re: Burk's Falls Laboratory Collection Centre

**Resolution #2019-192**

**Moved By: Jason Cottrell**

**Seconded By: Tom Bryson**

That the Sundridge and District Medical Centre Committee has discussed Item C9a) Muskoka Algonquin Healthcare Letter: Burk's Falls Laboratory Collection Centre.

**Carried.**

C10 Adjournment

**Resolution #2019-193**

**Moved By: Jason Cottrell**

**Seconded By: Marianne Stickland**

That we do now adjourn at 8:25 p.m. until the next regular meeting Tuesday December 17, 2019 at 6:00 p.m. or at the call of the Chair.

**Carried.**

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Steven Hicks, Chairperson

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Nancy Austin, Joint Committee Recording Secretary