

**HIGH ROCK LOOKOUT PARK COMMITTEE
AGENDA
MONDAY FEBRUARY 11, 2019
6:00 P.M.
SUNDRIDGE COUNCIL CHAMBERS**

- C1 Call to order

- C2 Approval of Agenda

- C3 Declaration of Pecuniary Interest

- C4 Verification of Previous Committee Minutes
 - a) Regular Minutes – March 26, 2018
[information purposes only]

- C5 Business Arising from the Minutes

- C6 Special Business/Deputation
None

- C7 Follow up/New Business
 - a) Caretaker Position
 - b) 2019 Budget *[draft for discussion purposes]*

- C9 Correspondence

- C10 Closed Session

- C11 Adjournment

Next meeting to be at the call of the Chair

**HIGH ROCK LOOKOUT PARK COMMITTEE
MONDAY MARCH 26, 2018
Village of Sundridge Council Chambers**

PRESENT: **Sundridge** – Don Richardson
 Strong – Jeff McLaren
 Joly – Budd Brown
 Lake Bernard Property Owner's Association - Linda Sloka (via
 telephone)

STAFF PRESENT: Nancy Austin, Joint Committee Recording Secretary

CALL TO ORDER

The meeting was called to order at 4:59 p.m. by chairperson Don Richardson.

APPROVAL OF AGENDA

The agenda had been circulated to the committee. It was

Resolution # 2018-005H

Moved By: **Budd Brown**
Seconded By: **Jeff McLaren**

That the agenda be approved as circulated for the March 26, 2018 meeting.
Carried.

DECLARATION OF PECUNIARY INTEREST

None

VERIFICATION OF PREVIOUS MINUTES

The minutes of the February 21, 2018 meeting were circulated. It was

Resolution # 2018-006H

Moved By: **Jeff McLaren**
Seconded By: **Budd Brown**

That the minutes of the February 21, 2018 meeting be approved as circulated.
Carried.

BUSINESS ARISING FROM THE MINUTES

Follow up was done with Robert Hicks in regards to the repair work to the mortar joints in the rock wall that is still outstanding. The repair work was authorized by Resolution dated August 25, 2016. Robert advised that he would finish the work this year in late spring or early summer weather depending. He is going to go up to the park when the entrance is clear of snow and then contact the Joint Committee Recording Secretary to confirm the time frame for the repair.

The Committee inquired about the GIC Investment and if there were any options for reinvestment. The Financial Institution that holds the investment currently, has been contacted and will be providing some options for consideration by the Committee.

FOLLOW UP BUSINESS/NEW BUSINESS

- a) Caretaker Position – The committee members reviewed the submission for the Caretaker contract position. It was

Resolution #2018-007H

Moved By: Bud Brown
Seconded By: Jeff McLaren

That the Highrock Lookout Park committee accept the quote of Benny the Bug Man to provide Caretaking Services at the Highrock Lookout Park for the 2018 season in the amount of \$175.00 plus H.S.T. per week for 22 weeks.
Carried.

- b) 2018 Budget – the draft budget was reviewed and discussed by the committee members. It was

Resolution #2018-008H

Moved By: Jeff McLaren
Seconded By: Bud Brown

That the Highrock Lookout Park Committee approve the 2018 Budget in the amount of \$8,000.00 and recommend that it be accepted by the Village of Sundridge, The Township of Strong and the Township of Joly.
Carried.

CORRESPONDENCE

None

CONSIDERATION OF CLOSED SESSION

None

ADJOURNMENT

There being no further business at this time, it was

Resolution # 2018-009H

Moved By: Jeff McLaren

Seconded By: Budd Brown

That we do now adjourn at 5:25 p.m. until the next regular meeting or at the call of the chair.

Carried.

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Don Richardson
Chair

.....
Nancy Austin
Joint Committee Recording Secretary

UNAPPROVED

HIGH ROCK LOOKOUT PARK BUDGET FOR 2018

	2016 BUDGET	2016 ACTUALS	2017 BUDGET	2017 ACTUALS	2018 BUDGET	2018 ACTUALS	2019 BUDGET
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Unaudited
Figures

Prepared Feb 4, 2019

REVENUE

TOWNSHIP OF JOLY	\$400.00	\$400.00	\$400.00	\$400.00	\$800.00	\$800.00	
TOWNSHIP OF STRONG	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	
VILLAGE OF SUNDRIDGE	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$3,200.00	\$3,200.00	
BOOKING (Donations)		\$125.00			\$0.00		
INTEREST INCOME		\$28.14				24.46	
Surplus (Bank Account)	\$1,570.00		\$2,423.15	-\$36.71			

TOTAL REVENUE

\$5,570.00 \$4,153.14 \$6,423.15 \$3,963.29 \$8,000.00 \$8,024.46

EXPENSES

MATERIALS & SUPPLIES	\$125.00	\$438.64	\$200.00	\$320.56	\$320.00	\$202.20	
BUS LINE	\$120.00		\$120.00		\$120.00	\$0.00	
ADVERTISING		\$146.53	\$253.15	253.15	\$200.00	\$0.00	
SECRETARIAL FEE	\$225.00	\$150.00	\$150.00	\$150.00	\$225.00	\$150.00	
CLEAN-UP							
CARETAKER	\$2,700.00	\$2,800.01	\$2,800.00	\$4,499.25	\$4,000.00	\$4,378.75	
BANK CHARGES							
ADMINISTRATION	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	
MISCELLANEOUS EXPENSES				\$169.50		\$42.16	
MISC. CAPITAL EXPENDITURES	\$2,000.00	\$2,280.51	\$2,500.00	\$2,390.00	\$2,735.00	\$0.00	

Sign and Supplies

TOTAL EXPENSES

\$5,570.00 \$6,215.69 \$6,423.15 \$8,182.46 \$8,000.00 \$5,173.11

SURPLUS (DEFICIT)

\$0.00 -\$2,062.55 \$0.00 -\$4,219.17 \$0.00 \$2,851.35

BANK BALANCE @ DECEMBER 31, 2018 \$3,998.28
 INVESTMENT BALANCE @ SEPTEMBER 30, 2018 \$6,895.90