

**SUNDRIDGE –STRONG FIRE DEPARTMENT MANAGEMENT BOARD
TUESDAY JUNE 5, 2018
MINUTES
SUNDRIDGE COUNCIL CHAMBERS**

PRESENT: **Sundridge** Lyle Hall and Don Richardson
 Strong Jason Cottrell, **Jeff McLaren** and Christine Ellis (Ex-officio Member)

FIRE ASSOCIATION MEMBERS: Jeff Johnstone
 Rebel Kennedy

STAFF PRESENT: Grant Love, Fire Chief/CEMC
 Nancy Austin, Joint Committee Recording Secretary
 Karen Fraser, Clerk Administrator, Village of Sundridge

C1 Call to order by Chairperson at 6 p.m.

C2 Approval of Agenda

Resolution # 2018-037F

MOVED BY: **Jeff McLaren**
SECONDED BY: **Don Richardson**

That the agenda for the June 5, 2018 regular meeting be approved as circulated.
Carried.

C3 Declaration of Pecuniary Interest

None.

C4 Verification of Previous Committee Minutes
 a) Regular Meeting – May 24, 2018

Resolution # 2018-038F

MOVED BY: **Lyle Hall**
SECONDED BY: **Jeff McLaren**

That the minutes of the regular meeting held on May 24, 2018 be approved as circulated with section C8 amended to reflect the word “suggestion” in place of the word “motion” after the closed session.
Carried.

C5 Business Arising from Minutes

C6 *None.*
Correspondence

None.

C7 Follow Up/New Business

 a) Procedural Review – Village of Sundridge Clerk Administrator

Resolution #2018-039F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Procedural Review provided by the Village of Sundridge Clerk Administrator, be received with thanks.
Carried.

 b) Firefighter Wages – other municipal fire departments
 [provided at June 5 meeting]

Resolution #2018-040F

MOVED BY: Jeff McLaren
SECONDED BY: Lyle Hall

That a review and discussion of item C7b) Firefighter Wages be accepted.
Carried.

Resolution #2018-041F

MOVED BY: Lyle Hall
SECONDED BY: Jeff McLaren

That the Joint Fire Board take back to their respective Councils the Firefighter wage review for discussion.
Carried.

 c) 2018 Budget

Resolution #2018-042F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

To defer the motion C7c) until the next meeting.
Carried.

d) Naloxone for Fire Services – Agreement

Resolution #2018-043F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Sundridge-Strong Fire Department Management Board recommend to the Council of the Township of Strong and the Council of the Village of Sundridge, that the Sundridge-Strong Fire Department enter into an agreement with the North Bay Parry Sound Health Unit for the supply of Naloxone under the Ontario Naloxone Program.

Carried.

e) DZ Licensing Requirements

Resolution #2018-044F

MOVED BY: Lyle Hall
SECONDED BY: Jeff McLaren

That DZ licensing requirements for firefighters be reviewed by the Fire board.

Carried.

f) Shared Services Discussion

Resolution #2018-045F

MOVED BY: Don Richardson
SECONDED BY: Jeff McLaren

That the agenda item C7f) be discussed at the June 5th, 2018 meeting.

Carried.

Resolution #2018-046F

MOVED BY: Jeff McLaren
SECONDED BY: Lyle Hall

That the agenda item C7f) be deferred until after C8 Closed Session.

Carried.

Resolution #2018-047F

MOVED BY: Lyle Hall
SECONDED BY: Jeff McLaren

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a

Closed Meeting at 7:40 p.m. in order to address a matter pertaining to:

- d) Labour relations or employee negotiations:
 - i) Fire Chief Contract

Carried.

C8 Closed Session - Pursuant to Section 239(2) of the *Municipal Act*.

- d) labour relations or employee negotiations:
 - i) Fire Chief Contract

Resolution #2018-048F

MOVED BY: Don Richardson
SECONDED BY: Jeff McLaren

Be it resolved that the portion of the meeting closed to the public is concluded at 8:18 p.m. and the Board will continue the meeting open to the public.

Carried.

Resolution #2018-049F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Fire Board accepts the resignation of the Fire Chief effective June 30, 2018.

Carried.

Resolution #2018-050F

MOVED BY: Don Richardson
SECONDED BY: Jeff McLaren

That the Fire Board recommends to member municipalities, that recruitment of a Fire Chief be commenced immediately.

Carried.

C9 Adjournment

Resolution #2018-051F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That we do now adjourn at 8:38 p.m. until the next regular meeting Monday July 9th, 2018 or at the call of the Chair.

Carried.

.....
Jason Cottrell
Chair

.....
Nancy Austin
Joint Committee Recording Secretary

DRAFT