

**SUNDRIDGE –STRONG FIRE DEPARTMENT MANAGEMENT BOARD
TUESDAY JUNE 18, 2018
MINUTES
SUNDRIDGE COUNCIL CHAMBERS**

PRESENT: **Sundridge** Lyle Hall and Don Richardson
 Strong Jason Cottrell, Les Blackwell (alternate for Jeff McLaren) and Christine Ellis (Ex-officio Member)

FIRE ASSOCIATION MEMBERS: Jeff Johnstone
 Rebel Kennedy

STAFF PRESENT: Nancy Austin, Joint Committee Recording Secretary
 Karen Fraser, Clerk Administrator, Village of Sundridge

C1 Call to order by Chairperson at 6:15 p.m.

C2 Approval of Agenda

Resolution # 2018-052F

MOVED BY: **Les Blackwell**
SECONDED BY: **Don Richardson**

That the agenda for the June 5, 2018 special meeting be approved as amended to re-order Item C7a: to follow Item C4 and to re-order Item C5 a) to follow C5 b); and move C7 b) and C7 d) to follow C8.

A recorded vote was requested by Les Blackwell:

Jason Cottrell	Yes	
Les Blackwell	Yes	
Lyle Hall		No
Don Richardson	Yes	

Carried.

C3 Declaration of Pecuniary Interest

None.

C4 Verification of Previous Committee Minutes

None.

C7

a) Procedural By-Law Matter

Resolution # 2018-053F

MOVED BY: Don Richardson
SECONDED BY: Les Blackwell

That the Sundridge-Strong Fire Department Management Board review a Procedural By-law matter, as presented by the Chair. By-Law sections 18 N, H and 19C.

A recorded vote was requested by Les Blackwell:

Lyle Hall	Yes
Jason Cottrell	
Les Blackwell	Yes
Don Richardson	Yes

Carried.

C5

Business Arising from Minutes

b) Firefighter wages – feedback from municipalities

Resolution # 2018-054F

MOVED BY: Don Richardson
SECONDED BY: Les Blackwell

That the Sundridge-Strong Fire Department Management Board receives the 2017 Summary of SSFD Wages, excluding the Fire Chief and the Interim Deputy Fire Chief wages, as requested by the Chair.

Carried.

a) Staff Report 2018-003 Firefighter Wages

Resolution # 2018-055F

MOVED BY: Les Blackwell
SECONDED BY: Lyle Hall

That the Sundridge-Strong Fire Department Management Board receive Report 2018-003 dated May 24, 2018 re: Firefighter Remuneration; and

That the “Proposed rates for 2018” as contained on page 5 of the staff report be adopted as amended on the attached, and that the recommendation be forwarded to member municipalities.

Carried.

c) 2018 Budget approval

Resolution # 2018-056F

MOVED BY: Don Richardson
SECONDED BY: Les Blackwell

That the Sundridge-Strong Fire Department Management Board approve the 2018 Budget in the amount of \$569,000.00 and;

Recommend that it be accepted by the Village of Sundridge and the Township of Strong, with each member's share being \$284,500.00.

Carried.

C6 Correspondence

None.

C7 Follow Up/New Business

c) SCBA purchase – item not needed

C8 Closed Session - Pursuant to Section 239(2) of the *Municipal Act*.

d) labour relations or employee negotiations:

i) Fire Chief Succession

Resolution #2018-057F

MOVED BY: Les Blackwell
SECONDED BY: Lyle Hall

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a Closed Meeting at 7:54 p.m. in order to address a matter pertaining to:

d) Labour relations or employee negotiations:

i) Fire Department Succession

Carried.

Resolution #2018-058F

MOVED BY: Don Richardson
SECONDED BY: Les Blackwell

Be it resolved that the portion of the meeting closed to the public is concluded at 8:25 p.m. and the Board will continue the meeting open to the public.

Carried.

C7 b) Shared Service Proposal

Resolution # 2018-059F

MOVED BY: Lyle Hall
SECONDED BY: Les Blackwell

That the Sundridge-Strong Fire Department Management Board review a Shared Service proposal, as presented by the Chair; and that staff explore the sharing of a Fire Chief under contract with either South River, Burk's Falls or Magnetawan; and

That this recommendation be forwarded to member municipalities.

Carried.

d) Full Time Deputy Chief

Resolution # 2018-060F

MOVED BY: Les Blackwell
SECONDED BY: Lyle Hall

That the Sundridge-Strong Fire Department Management Board recommend to member municipalities the establishment and recruitment of a Full Time Deputy Chief position, as proposed by the Chair.

Carried.

Resolution # 2018-061F

MOVED BY: Les Blackwell
SECONDED BY: Don Richardson

That the Sundridge-Strong Fire Department Management Board recommends Andrew Torrance be appointed as Acting Deputy Fire Chief as recommend by current Fire Chief.
Carried.

C9 Adjournment

Resolution #2018-062F

MOVED BY: **Les Blackwell**
SECONDED BY: **Don Richardson**

That we do now adjourn at 8:50 p.m. until the next regular meeting or at the call of the Chair.
Carried.

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Jason Cottrell
Chair

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Nancy Austin
Joint Committee Recording Secretary