

**SUNDRIDGE –STRONG FIRE DEPARTMENT MANAGEMENT BOARD
SPECIAL MEETING MINUTES
MONDAY JULY 23, 2018
SUNDRIDGE COUNCIL CHAMBERS**

PRESENT: **Sundridge** Lyle Hall and Don Richardson
 Strong Jason Cottrell, Jeff McLaren and Christine Ellis (Ex-officio Member)

FIRE ASSOCIATION
MEMBERS: Jeff Johnstone
 Rebel Kennedy

STAFF PRESENT: Andrew Torrance, Acting Deputy Fire Chief
 Caitlin Haggart, Clerk Administrator, Township of Strong
 Karen Fraser, Clerk Administrator, Village of Sundridge
 Nancy Austin, Joint Committee Recording Secretary

GUEST: Joe Casey, Program Specialist, Ministry of Community Safety
 and Correctional Services

C1 Call to order by Chairperson at 5:58 p.m.

C2 Approval of Agenda

Resolution # 2018-075F

MOVED BY: **Jeff McLaren**

SECONDED BY: **Lyle Hall**

That the agenda for the July 23, 2018 special meeting be approved as amended to include Item C6a) and C6b) and re-order Item C5 to follow C6b).

Carried.

C3 Declaration of Pecuniary Interest

None.

C4 Verification of Previous Committee Minutes
 a) Special Meeting – July 9, 2018

Resolution # 2018-076F

MOVED BY: Lyle Hall
SECONDED BY: Don Richardson

That the minutes of the special meeting on July 9, 2018 be approved as circulated.
Carried.

- C5 Business Arising from Minutes
a) Fire Department Organizational Structure

The Fire Department Organizational Structure is to be clarified in conjunction with the revisions to the Joint Board of Management Agreement.

- C6 Special Business/Deputation
a) Joe Casey, Program Specialist, MCSCS

Resolution # 2018-077F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Sundridge-Strong Fire Department Management Board receives the presentation from Joe Casey, Program Specialist from the MCSCS with thanks.
Carried.

- b) Clerk Administrator, Village of Sundridge

Resolution # 2018-078F

MOVED BY: Jeff McLaren
SECONDED BY: Lyle Hall

That the Sundridge-Strong Fire Department Management Board receives the presentation from the Clerk Administrator, Village of Sundridge with thanks.
Carried.

- C7 Follow Up/New Business

None.

- C8 Correspondence

None.

C9

Closed Session - Pursuant to Section 239(2) of the *Municipal Act*.

- a) Labour relations or employee negotiations;
 - i) Fire Department Succession

Resolution # 2018-079F

MOVED BY: Don Richardson
SECONDED BY: Jeff McLaren

That in accordance with the Municipal Act Section # 239 (2) the Committee moves to a Closed Meeting at 7:03 p.m. in order to address a matter pertaining to:

- a) Labour relations or employee negotiations
 - l) Fire Department Succession

Carried.

Resolution # 2018-080F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

Be it resolved that the portion of the meeting closed to the public is concluded at 7:27 p.m. and the Board will continue the meeting open to the public.

Carried.

Resolution #2018-081F

MOVED BY: Jeff McLaren
SECONDED BY: Lyle Hall

That the SSFDMB rescind the following resolutions; #2018065F (Shared Service), #2018-067F (Fire Chief Recruitment), #2018-070F (F/T Deputy Chief), #2018-072F (Establish Job Description).

Carried.

C10

Adjournment

Resolution # 2018-082F

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That we do now adjourn at 7:39 p.m. until the next regular meeting or at the call of the chair.

Carried.

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Jason Cottrell
Chair

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Nancy Austin
Joint Committee Recording Secretary

DRAFT