

**CORPORATION OF THE VILLAGE OF SUNDRIDGE**

**BY – LAW NO. 2015-007**

**Being a By-Law to establish the rates of remuneration and Compensation for the Members of Council and the Members of any local board of the municipality for the year 2015.**

**WHEREAS** Section 283 of the *Municipal Act, 2001*, S.O. 2001, c.25 provides that a municipality may pay any part of the remuneration and expenses to the Members of Council and Members of any local board of the municipality, and such remuneration may be determined in any manner that Council considers advisable;

**NOW THEREFORE** the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

**DEFINITIONS**

**“Ad Hoc” Committee** – means a Committee established by Council to review a specific matter and once the Committee has reported to Council with respect to its findings and recommendations, the Committee is automatically dissolved.

**“Committee”** – means any advisory or other committee, sub-committee or similar entity of which at least 50% of the members are also members of one or more councils or local boards.

**“Event”** – means a special occasion or activity.

**“Meetings”** – means any regular, special or other meeting of a council, of a local board or of a committee of either of them.

**“Non Conforming Committee”**- means a meeting of which less than 50% of the members are also the members of council provided that there is an official meeting at which time the council or the committee members is a representative of the municipality.

**“Remuneration for Council Members”** – means the payment for a member of Council discharging their duties as members of council or local board, and shall include, but not be restricted to attendance at regular meetings of council; attendance at regular meetings of committees of council and attendance at meetings, boards and commissions as a council appointee.

**“Special Meeting”** – means a meeting not scheduled in accordance with the approved calendar/schedule of regular meetings.

## 1.0 GENERAL PROVISIONS

- 1.1 That the Mayor shall receive the remuneration as set out on Schedule "A" of this by-law inclusive of meeting fees and honorarium keeping 1/3 tax free allowance deemed to be expenses incidental to the discharge of their duties.
- 1.2 That Councillors shall receive the remuneration as set out on Schedule "A" of this by-law inclusive of meeting fees and honorarium keeping 1/3 tax free allowance deemed to be expenses incidental to the discharge of their duties.
- 1.3 All other out of pocket expenses incurred by council members to be covered by the 1/3 tax free allowance.
- 1.4 Attendance at events such as community events/committee events or meetings/discussions with constituents outside a council/committee meeting to be covered by the honorarium as set out under Schedule "A" of this by-law.
- 1.5 That an additional meeting fee will be paid for Special Council and Special Committee Meetings and Ad Hoc Committee meetings as set out on Schedule "A" of this By-Law.
  - 1.5.1 When a Special Council or a Special Committee Meeting is called immediately after or immediately before a regular meeting in which all members are currently present, no additional remuneration will be paid.
  - 1.5.2 When a Regular Council or Committee Meeting is rescheduled to another date, no additional per diem will be paid.
  - 1.5.3 When a Regular Council or Committee Meeting cannot be completed and a continuation meeting is scheduled an additional per diem will be paid for the continuation meeting.
- 1.6 An additional meeting per diem would be paid to members of Council who attend full day meetings or conferences on behalf of the municipality that take place outside of the Village of Sundridge (ie. District of Parry Sound Municipal Association , FONOM, OSUM, etc) unless their attendance is expected by virtue of their elected position. The per diem is as set out on Schedule "A" of this By-Law.
- 1.7 All other eligible out of pocket expenses for meetings and conferences that are incurred as a result Section 1.6 are to be reimbursed by the municipality. (eg. accommodation, meals)

- 1.8 Mileage for authorized Village of Sundridge business shall be paid at the rate of fifty cents/kilometre for authorized travel.
- 1.8.1 When more than one council member is attending a meeting or conference at the same time a shared vehicle must be used and only one mileage reimbursement will be made. In the event of extenuating circumstances council may approve by resolution an additional mileage reimbursement.
- 1.9 Attendance at a non-conforming committee meeting (eg. recreation Committee) by a council member or a committee member will be paid the additional meeting fee as set out under Schedule "A" of this by-law.
- 1.10 Attendance at any non-scheduled meeting must be pre-approved by council. On some occasions, there may not always be time to obtain permission from council to attend these non-scheduled meetings. On these occasions permission will be received from the Mayor or the Deputy Mayor in the Mayor's absence, prior to attendance. The Mayor shall notify the Treasurer of this permission.
- 1.11 Any conflict on whether or not a council member gets paid for a specific meeting shall be referred to council and council as a whole will make the determination.
- 1.12 Councillors shall submit their time sheets for attendance and mileage by the 1<sup>st</sup> Council Meeting of the following month and payment will be issued by the 28<sup>th</sup> of the month the time sheet is submitted.
- 1.13 Committee members from the public shall receive payment for attendance at meetings in December of each year.
- 1.14 Further increments for council remuneration will be increased by not more than the percentage agreed by council to increase the employee salary grid and shall be applied to all remuneration as set out under Schedule "A" of this by-law for the duration of the current council.

## **2.0 CONFLICT WITH ANY OTHER BY-LAW**

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

### **3.0 REPEAL OF PREVIOUS BY-LAWS**

That By-Law No. 2012-033 be hereby repealed.

### **4.0 EFFECTIVE DATE**

This By-Law shall be retroactive to December 1, 2014.

**INTRODUCED AND READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28TH DAY OF JANUARY 2015.**

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Mayor Lyle Hall

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Lillian S. Fowler CAO/Clerk

**SCHEDULE "A" to BY-LAW No. 2012 – 033**

**COUNCIL REMUNERATION**

Mayor Honorarium	\$2122.00 per annum
Council Meeting (open to public)	\$ 124.00 per meeting
Special Council Meeting(open to public)	\$ 124.00 per meeting
Committee of Council	\$ 77.25 per meeting
Committee Meeting	\$ 77.25 per meeting
Non-Conforming Meeting	\$ 77.25 per meeting
Ad Hoc Committee Meeting	\$ 77.25 per meeting
Full Day Meeting	\$ 170.00
(In excess of 6 hours including travel time)	

Deputy Mayor Honorarium \$1910.00 per annum

Councillor Honorarium	\$1700.00 per annum
Council Meeting (open to public)	\$ 103.00 per meeting
Special Council Meeting(open to public)	\$ 103.00 per meeting
Committee of Council	\$ 77.25 per meeting
Committee Meeting	\$ 77.25 per meeting
Non-Conforming Meeting	\$ 77.25 per meeting
Ad Hoc Committee Meeting	\$ 77.25 per meeting
Full Day Meeting	\$ 149.00 per meeting
(In excess of 6 hours including travel time)	

**COMMITTEE OR BOARDS MEMBERS FROM THE PUBLIC**

Committee Meeting	\$ 51.50 per meeting
Special Committee Meeting	\$ 51.50 per meeting
Non-Conforming Meeting	\$ 51.50 per meeting