

**Meeting of the Village of Sundridge Council**

**Tuesday, June 7, 2016**

**Council Chambers**

**6:00 P.M.**

**AGENDA**

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**C1. CALL TO ORDER**

**C2. APPROVAL OF AGENDA**

**C3. DECLARATION OF PECUNIARY INTERESTS**

**C4. VERIFICATION OF PREVIOUS COUNCIL MINUTES**

**a) Minutes of the regular meeting held on May 25, 2016**

**C5. BUSINESS ARISING FROM THE MINUTES**

**C6. CONFIRMING BY-LAW- 2016-033**

**C8. SPECIAL BUSINESS/DEPUTATIONS**

**6:15 P.M. – Liana Bacon, Municipal Advisor, Municipal Affairs and Housing**

**7:00 P.M. – Dennis Trinaistich – Richardson Rezoning**

**C7. INTERNAL COMMITTEE BOARD MINUTES (attached)**

**Joint Building Committee – May 19**

**Central Almaguin Planning Board – May 18**

**EXTERNAL COMMITTEE MINUTES**

**District of Parry Sound Social Services Administration Board - minutes posted to the website by the 18<sup>th</sup> of each month [www.psdssab.org](http://www.psdssab.org) under “DSSAB Information”**

**POA Partners – May 26, 2016**

**North Bay Parry Sound District Health Unit - minutes posted to the website [www.myhealthunit.ca](http://www.myhealthunit.ca)**

**C9. SPECIAL COMMITTEE/TASK FORCE REPORTS**

**C10. FOLLOW-UP BUSINESS/NEW BUSINESS**

**ACCOUNTS PAYABLE – June (#1)**

**BY-LAW NO. 2016-030 – MEDICAL CENTRE AGREEMENT**

**ROADS DEPT. STAFF ANNIVERSARY DATE**

**REVIEW OF CLERK ADMINISTRATOR QUALIFICATIONS**

**WAGE RATE FOR ACTING CLERK POSITION**

**BUILDING BY-LAW**

**C11. RESOLUTIONS – (For Support)**

**TOWN OF LATCHFORD – RE: MOOSE FENCING HWY 11**

**C12. CORRESPONDENCE**

**C13. NON AGENDA BUSINESS**

Lyle Hall



Russell Becker



Ryan Jeffers



Jason Newman



Don Richardson



**C14. IN CAMERA (CLOSED SESSION)**

- There were no items for discussion at the time of the agenda.

**C15 OUTSTANDING ISSUES**

- Lion's Agreement
- Canada 150<sup>th</sup> Birthday Celebrations Grant – rehabilitation front entrance and Retrofitting heating system – Sundridge Community Centre
- Generator RFP for Community Centre – in progress
- Brush By-Law
- Medical Centre Agreement
- Training Videos

**C16. ADJOURNMENT**

**NEXT MEETING – Wednesday, June 22, 2016**

**CORPORATION OF THE VILLAGE OF SUNDRIDGE**

The regular meeting of the Council of the Corporation of the Village of Sundridge was held on Wednesday, May 25, 2016 at 6:00 p.m. in the Council Chambers.

**PRESENT:** Mayor Lyle Hall, Councillors Russell Becker, Ryan Jeffers, Jason Newman and Don Richardson

**STAFF PRESENT:** Bettyann Muir, Deputy Clerk

**GUESTS:** Sarah Hicks and Garry McCreary, Strong Agricultural Society  
Anne and Frank Gill  
Fraser Williamson  
Ken Slawson

**CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Mayor Lyle Hall.

**APPROVAL OF AGENDA**

The agenda had been circulated to council. It was

**MOVED BY:** Russell Becker  
**SECONDED BY:** Don Richardson

**That the agenda be approved as amended for the May 25, 2016 meeting:**

- **Administrative Positions (2 resolutions)**
- **By-Law No. 2016-032 – Appointing an Acting Clerk**

**Carried.**

**DECLARATION OF PECUNIARY INTERESTS**

Councillor Don Richardson declared a pecuniary conflict of interest on the Richardson rezoning.

**VERIFICATION OF PREVIOUS COUNCIL MINUTES**

The minutes of the special meeting held on Wednesday, May 11, 2016 at 5:30 p.m. were circulated. It was

**MOVED BY:** Don Richardson  
**SECONDED BY:** Russell Becker

**That the minutes of the special meeting held on Wednesday, May 11, 2016 at 5:30 p.m. be adopted as circulated. Carried.**

The minutes of the regular meeting held on Wednesday, May 11, 2016 at 6:00 p.m. were circulated. It was

MOVED BY: Russell Becker  
SECONDED BY: Ryan Jeffers

**That the minutes of the regular meeting held on Wednesday, May 11, 2016 at 6:00 p.m. be adopted as circulated. Carried.**

**BUSINESS ARISING FROM THE MINUTES**

None

**CONFIRMING BY-LAW**

By-Law No. 2016-027 was presented. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Russell Becker

**That By-Law No. 2016-027, being a by-law to confirm the proceedings of the Council of the Corporation of the Village of Sundridge at its meeting of May 11, 2016, be introduced and read a first, second and third time and finally passed this 25th day of May 2016. Carried.**

**SPECIAL BUSINESS/DEPUTATIONS**

6:15 p.m. – Sarah Hicks and Garry McCreary, representatives of the Strong Agricultural Society, attended the meeting requesting financial support/sponsorship for children’s activities at the fall fair. The Society is looking at purchasing play equipment. Council explained that they have a policy not to provide monetary donations but would be willing to help out in any other way. Sarah told council that they have asked for use of generators but if this does not work out there was a possibility they may need generators for the day of the fair. Council thought that they could help out with generators. Garry said that they needed volunteers. Council said they could possibly help with a list volunteers, marketing assistance and emails. Sarah and Garry thanked council and left the meeting.

6:30 p.m. – Mrs. Anne Gill attended the meeting to ask council questions with regard to the Health Centre and Medical Services in our community. She submitted a list of questions and council answered the questions. Mrs. Gill asked if she could be sent a letter from council with the answers to her questions. Mrs. Gill thanked the council for their time and she left the meeting.

Councillor Jason Newman entered the meeting at 6:39 p.m.

**INTERNAL COMMITTEE/EXTERNAL COMMITTEE/BOARD MINUTES**

The Council received the draft minutes of the Sundridge, Strong & Joly Arena & Hall & Ballfield Committee meeting held on May 4, 2016.

The Council received the draft minutes of the Sundridge – Strong Recreation Committee meeting held on May 5, 2016.

The Council received the draft minutes of the Sundridge and District Medical Centre Committee meeting held on May 17, 2016.

The Council received the draft minutes of the Central Almaguin Economic Development Association meeting held on May 5, 2016.

District of Parry Sound Social Services Administration Board – minutes posted to the website by the 18<sup>th</sup> of each month [www.psdssab.org](http://www.psdssab.org) under “DSSAB Information”

North Bay Parry Sound District Health Unit – Minutes posted to the website [www.myhealthunit.ca](http://www.myhealthunit.ca)

**SPECIAL COMMITTEE/TASK FORCE REPORT**

None

**FOLLOW-UP BUSINESS/NEW BUSINESS**

The accounts payable for May (#2) 2016 for the Corporation of the Village of Sundridge were presented. It was

MOVED BY: Jason Newman

SECONDED BY: Ryan Jeffers

That the accounts payable for the Corporation of the Village of Sundridge in the amount of \$64,239.81 for May (#2) be approved for payment. Carried.

By-Law No. 2016-028, Establishing a Fire Department, was presented with one change in the by-law. Council felt it should go back to the next Fire Board meeting for discussion and the wording of the change be clarified.

By-Law No. 2016-029, road closure for the Sunflower Festival, was presented. It was

MOVED BY: Russell Becker

SECONDED BY: Don Richardson

That By-Law No. 2016-029, being a by-law to amend By-Law No. 2002-015, be introduced and read a first, second and third time and finally passed this 25<sup>th</sup> day of May 2016. Carried.

By-Law No. 2016-030 was presented. Revisions had been made to the Sundridge and District Medical Centre Agreement. These revisions were brought back to council. Council instructed the deputy clerk to add another clause to the agreement and bring back to the next meeting.

By-Law No. 2016-031 was presented. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That By-Law No. 2016-031, being a by-law to authorize the signing of the Acknowledgement and Direction of the Almaguin Highlands Air Park Property, be introduced and read a first, second and third time and finally passed this 25<sup>th</sup> day of May, 2016. Carried.**

The 2015 Draft Financial Statement for the Joint Building Committee was presented. This will be deferred until the June 22, 2016 council meeting.

Discussion took place with regard to the History Book Account. It was

MOVED BY: Jason Newman  
SECONDED BY: Ryan Jeffers

**That the Council of the Corporation of the Village of Sundridge instruct the Treasurer to divide the fund in the History Book Account No. 103 115 2 equally and disperse them to the Village of Sundridge and the Township of Strong. Carried.**

MOVED BY: Russell Becker  
SECONDED BY: Ryan Jeffers

**That the Council of the Corporation of the Village of Sundridge instruct the Treasurer to set up a Library Reserve Account and deposit the funds from the Village of Sundridge's share of the History Book Account. Carried.**

Discussion took place with regard to John Street/Main Street Engineering and the degree of work in the near future. D. M. Wills have completed and submitted the storm water management report to MTO and is awaiting their approval. Once the approval is given they will provide the estimates that were requested at the April 14 meeting with the Engineer.

A memorandum from Municipal Planning Services Ltd. regarding the Richardson Rezoning had been circulated at the May 11, 2016 meeting and deferred until this council meeting. Council have viewed it. The Deputy Clerk advised that the development agreement is on hold until Don Richardson approves the Design Brief and Specifications. A letter had been received from a ratepayer regarding Don Richardson's rezoning. This letter was received after the deadline for the public meeting and has been forwarded to the Planner.

Transferring the cenotaph property into the name of the three municipalities was discussed. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge instruct administration to start the process to have the property ownership of the Cenotaph changed into the three municipalities names. Carried.**

Council approved two positions for the Village and authorized the advertising of the two positions. It was

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That the Council of the Corporation of the Village of Sundridge approve the position of Clerk/Administrator for the Village of Sundridge and authorize administration to advertise the position. Carried.**

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge approve the position of Administrative Assistant for the Village of Sundridge and authorize administration to advertise the position. Carried.**

The following resolution was tabled. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Russell Becker

**Pursuant to her termination letter dated March 18<sup>th</sup>, 2016 Lillian Fowler was given working notice to expire on May 31, 2016. As of May 31, 2016 the Council of the Corporation of the Village of Sundridge hereby declares that Lillian Fowler's employment with the Corporation of the Village of Sundridge be terminated and that she receive no further compensation or notice. Carried.**

The position of Acting Clerk was discussed. It was

MOVED BY: Jason Newman  
SECONDED BY: Don Richardson



**That By-Law No. 2016-032, being a by-law to appoint Bettyann Muir as Acting Clerk, be introduced and read a first, second and third time and finally passed this 25<sup>th</sup> day of May 2016. Carried.**

An application to be submitted under the Canada 150 Infrastructure Programs was presented. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge authorize administration to submit an application to the Canada 150 Community Infrastructure Program for the rehabilitation of the front entrance of the Sundridge Community Centre and the retrofitting of the heating system at the Sundridge Community Centre. Carried.**

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That the Council of the Corporation of the Village of Sundridge intends to fund 50% of the total costs associated with the Canada 150 Community Infrastructure Program project for the rehabilitation of the front entrance of the Sundridge Community Centre and the retrofitting of the heating system at the Sundridge Community Centre. Carried.**

**RESOLUTIONS (For Support)**

A resolution from the Corporation of the City of Kingston and a resolution of support for it from the District of Parry Sound Social Services Board regarding a Basic Income Guarantee for all Canadians was presented. It was

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That the Council of the Corporation of the Village of Sundridge support a resolution of the Corporation of the City of Kingston dated December 15, 2016 re: Call for a National Discussion of a Basic Income Guarantee for all Canadians. Carried.**

A resolution from the Niagara Region regarding Lyme disease was presented. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge support a resolution of Niagara Region dated April 28, 2016 regarding Requesting the Government of Canada to increase funding for research aimed to enhance the testing for Lyme disease and determine better treatment for long term outcomes of Lyme disease. Carried.**

A resolution from the City of Timmins regarding regulating gas prices in Ontario was presented. No action was taken.

A resolution from NEORN regarding the retention of existing rail corridors and the reinstatement of passenger train services was presented. It was

MOVED BY: Russell Becker  
SECONDED BY: Don Richardson

**That the Council of the Corporation of the Village of Sundridge support the reinstatement of passenger train and corresponding shuttle services throughout the Districts of Algoma, Cochrane, Greater Sudbury, Kenora, Manitoulin, Muskoka, Nipissing, Parry Sound, Rainy River, Sudbury, Thunder Bay and Timiskaming. There are many economic, environmental, practical social and health factors that contribute to the importance of providing frequent and reliable passenger train service for communities, businesses and visitors looking to explore and travel great distances throughout the Cambrian Shield. Carried.**

Lianna Bacon, Municipal Advisor, Ministry of Municipal Affairs and Housing would like to attend the next regular council meeting to give a presentation to council. It was

MOVED BY: Ryan Jeffers  
SECONDED BY: Jason Newman

**That the Council of the Corporation of the Village of Sundridge wishes to formally invite Lianna Bacon, Municipal Advisor, Ministry of Municipal Affairs and Housing to the next regular council meeting on Tuesday, June 7, 2016 at 6:15 p.m. to give a presentation. Carried.**

#### **CORRESPONDENCE –**

- Letter dated May 4, 2016 – Barb Belrose
- Letter from Fire Chief
- Recycling Garbage Update

The Deputy Clerk received council's directions on these matters and will carry out the necessary procedures.

#### **NON AGENDA BUSINESS**

##### Lyle Hall

- none

##### Russell Becker

- marketing intern update
- email sent out today regarding Triathlon

Ryan Jeffers

- asked if the Splash Pad is ready for the 4<sup>th</sup>
- CN crossing engineering report

Jason Newman

- none

Don Richardson

- none

**ADJOURNMENT**

There being no further business at this time, it was

MOVED BY: Jason Newman

SECONDED BY: Ryann Jeffers

**That we do now adjourn at 8:30 p.m. until the next regular meeting Tuesday, June 7, 2016 or at the call of the Mayor. Carried.**

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Mayor Lyle Hall

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Deputy Clerk Bettyann Murr

These minutes subject to council's approval at the next regular meeting.

UNAPPROVED MINUTES OF COUNCIL MEETING

**JOINT BUILDING COMMITTEE MEETING**  
**May 19, 2016 AT 5:15 P.M.**  
Held at the Township of Strong Office

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**Present:** South River – Les Mahon  
Burk's Falls –  
Joly –  
Strong – Christine Ellis  
Machar – Bart Wood  
Ryerson –  
Sundridge – Don Richardson

**Absent:** CBO: Brian Dumas, Barbara Marlow, Budd Brown, Rex Smith

**Staff Present:** Secretary: Kim Dunnett

**Guests:**

The Joint Building Committee meeting was called to order at 5:20 p.m. by the Chair Christine Ellis.

**Declaration of Conflict/Pecuniary Interest:** None

**Resolution # 2016-21**

**Moved by:** Don Richardson

**Seconded by:** Bart Wood

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of March 17, 2016. **Carried**

**Financial Report:** The secretary advised the members of the current bank balance and that the membered municipalities have been invoiced for the first two quarters of 2016.

**Resolution # 2016-22**

**Moved by:** Les Mahon

**Seconded by:** Don Richardson

Be it resolved that this committee does hereby approve the following expenses of;

- March 2016: \$19,245.38
- April 2016: \$14,816.13

and accepts the Financial reports for March and April 2016.

**Carried**

**Draft Financial Statement** – The secretary reported that there were no instances of fraud or mismanagement, as indicated in the report to the committee from Grant Thornton LLP.

**Resolution # 2016-23**

**Moved by:** Bart Wood

**Seconded by:** Don Richardson

Be it resolved that this committee does hereby recommend that the Township of Strong, administrator for the JBC, accept and sign the 2015 Draft Financial Statement prepared by Grant Thornton LLP as presented. **Carried**

**Chairperson Report:** No report

**CBO Report:** No report

**Correspondence:** None

**JOINT BUILDING COMMITTEE MEETING**  
**May 19, 2016 AT 5:15 P.M.**  
Held at the Township of Strong Office

**New Business:**

The Secretary informed the members that the comment form previously requested has been drafted and is now available on Strong's website under the Joint Building Committee section. Comment forms from the municipalities can be used as well or the customer can choose to write a letter addressed to the JBC and sign it. The comment form procedures were reviewed, all comments must be directed to the Chair, who will then in turn bring it to the JBC for discussion.

A flow chart has been created to show the comment form process and the secretary will review it with the Chair, then it will be posted in the building department office for public access.

**Resolution # 2016-24**

**Moved by:** Les Mahon

**Seconded by:** Bart Wood

Be it resolved that this committee does hereby adjourn at 5:40 p.m. to meet again at the call of the Chair or September 15, 2016 at 5:15 p.m. **Carried**

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Kim Dunnett, Secretary

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Christine Ellis, Chair

# CENTRAL ALMAGUIN PLANNING BOARD

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P. O. BOX 310  
SOUTH RIVER, ON  
POA 1X0

e-mail – [centralalmaguinplan@hotmail.com](mailto:centralalmaguinplan@hotmail.com)

705 – 386 - 2573  
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Susan L. Arnold, AMCT  
Secretary - Treasurer

Board Meeting of – May 18, 2016 - 5:30 pm

Attending:						
Sundridge	Member	Don Richardson		Joly	Member	Betty Barnes
Magnetawan	Member	Sam Dunnett		South River	Member	Absent
Machar	Member	Lynda Carleton	<b>ViceChair</b>	Strong	Member	Chris Ellis
Provincial	Member	Vacant	<b>Chairman</b>	Provincial	Member	John MacLachlan

Secretary-Treasurer: Susan L. Arnold

Guest: Nil

Pecuniary Interest Declared: None Declared

## Sam Dunnett- Don Richardson

Be it resolved that this Board does hereby adopt the minutes of Wednesday, March 16, 2016 meeting, as circulated. CARRIED

## Lynda Carleton- Christine Ellis

Be it resolved that this Board does hereby approve payment of the April/May accounts:

Ck #209- \$279.60, Village of South River (April Rent);

Ck #210- \$838.06, April Wages;

Ck #211- \$1,638.50, Pahapill and Associates (2015 audit);

On-line Payment- \$219.18, CRA Payroll Remittance (1<sup>st</sup> Quarter Remittance);

Ck #212- \$279.60, Village of South River (May Rent);

Ck #213- \$673.33, May Wages;

Ch #214- \$ 70.62, Township of Machar, Planning Workshop Registration (as per March Resolution #5);

Ch #215- \$ 70.62, Township of Strong, Planning Workshop Registration (as per March Resolution #5);

Ch #216- \$ 70.62, Village of South River, Planning Workshop Registration (as per March Resolution #5). CARRIED

## Betty Barnes- Christine Ellis

Be it resolved that this Board does hereby accept the 2015 Final Financial Statements as prepared for the Central Almaguin Planning Board by Pahapill & Associates. CARRIED

## Christine Ellis – Don Richardson

Be it resolved that this Board does hereby accept the 1<sup>st</sup> Quarter Income Statement (January 1, 2016 to March 31, 2016), as presented. CARRIED

## Correspondence:

Public Notice of A Zoning By-law Amendment (Sundridge)

Public Notice of A Zoning By-Law Amendment (Machar)

Request For a Letter of Compliance to Apply for A Firearms Business License(Lount)

## Sam Dunnett- Don Richardson

Be it resolved that this Board does hereby confirm that the property known as Lot 12, Concession 1 & 2, in the Township of Lount and owned by Chris Ksiezopolski complies with existing general Standards Zoning By-laws for unorganized municipalities allowing Mr. Ksiezopolski to apply for a Firearms Business License to sell ammunition from his place of residence located at Lot 12, Concession 1 & 2, Lount Township. CARRIED

## Lynda Carleton- Christine Ellis

Be it resolved that this Board does hereby approve the clean-up of the computer system with Northern Nerds at a cost of \$164.95. CARRIED

Following the last Board meeting the Secretary-Treasurer researched other planning boards which have Official Plans and Zoning By-laws for unorganized municipalities. Two website links were provided to the Board members for review prior to the June meeting: [saultnorthplanningboard.ca/documents](http://saultnorthplanningboard.ca/documents) and [www.sepb.org](http://www.sepb.org).

## Don Richardson - Betty Barnes

Be it resolved that this Board does hereby adjourn until June 15th, 2016 at 5:30 p.m. or at the call of the Chair. CARRIED

Susan L. Arnold  
Secretary - Treasurer

John MacLachlan  
Chairman

NEW 154-11111

**TOWN OF LATCHFORD  
RESOLUTION**

MOVED BY: Mik Beah

No.: 16/ ~~071~~ 072,

SECONDED BY: P. Rugg

Date: May 19<sup>th</sup> 2016

**Whereas** Highway 11 from North Bay to the District of Temiskaming is annually invaded by wildlife, in particular Moose and Bear,

**And Whereas** many of these wildlife movements occur during darkness or low light periods making detection of their presence on or near the highway very difficult if not impossible,

**And Whereas** the too numerous collisions between vehicles and these wildlife often result in death to drivers and passengers of vehicles as well as the various species of wildlife,

**And Whereas** wildlife fencing has been installed on other provincial highways and proven to reduce collisions between vehicles and wildlife,

**Therefore be it resolved** that the Council for the Corporation of the Town of Latchford urge the Province of Ontario through the Ministry of Transportation to install wildlife fencing adjacent to the Highway 11 corridor from the northern boundaries of the City of North Bay to the District of Temiskaming so as to safeguard both motorists and wildlife in this critical area of provincial highway.

**And Further** that this resolution be forwarded to municipalities within the District of Temiskaming, the Temiskaming Municipal Association (TMA), the Federation of Northern Ontario Municipalities (FONOM) Temiskaming Mayors Action Group (TeMAG) and MPP John Vanthof for their support and to the Ontario Ministry of Transportation (MTO) for action.

Carried ✓

Amended \_\_\_\_\_

Defeated [Signature]

Signature of Presiding Officer

**DIVISION VOTE**

FOR	AGAINST
_____	_____
_____	_____
_____	_____
_____	_____

**Declaration of Pecuniary Interest/Conflict of Interest**

\_\_\_\_\_ declared interest, abstained from discussion and did not vote on the question.

\_\_\_\_\_  
Clerk-Treasurer